

**Board Vote Form**

NC NAME: Encino

Budget Fiscal Year: 2015-2016

Meeting Date: 7/27/2016

Agenda Item: 6. E. 1.



**USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:**

- APPROVAL OF MONTHLY EXPENDITURE REPORT
- BUDGET PACKAGE APPROVAL / AMENDMENT
- APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- OTHER: NON-FUNDING ACTION ITEM

Description: Approve June 2016 MER

**Vote Count**

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	x					
CAROL LEVIN	ENCINO PROPERTY OWNERS	x					
DEBRA GEORGE	PARK ADVOCATE	x					
DIANE ROSEN	AREA 5 REP	x					
DOUG KRIEGEL	AT LARGE REP					x	
ELIOT COHEN	PLU	x					
GERALD SILVER	HOMEOWNERS OF ENCINO	x					
GLENN BAILEY	PUBLIC SAFETY	x					
HENRY ESHELMAN	AT-LARGE REP					x	
JESS WHITEHILL	AREA 4 REP	x					
JIM ESTERLE	AREA 7 REP	x					
KENNETH SILK	AREA 3 REP	x					
LAURA SHOVLANSKY	AREA 1 REP						x
LAURIE KELSON	AREA 6 REP	x					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	x					
PATRICIA BATES	VOLUNTEER SERVICE	x					
SCOTT LINDEN	AREA 2 REP					x	
SHERMAN GAMSON	APARTMENT/CONDO REP	x					
VARANT MAJARIAN	BUSINESS REP	x					
VICTORIA MILLER	BUSINESS REP	x					
ADRIOHN RICHARDSON	EDUCATION REP						X
NC Quorum:	11	<b>Totals:</b>	16			3	2

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature:	Signer's Signature:
Print/Type name: PATRICIA BATES	Print/Type name: DEBRA GEORGE
Date: <u>8/8/2016</u>	Date: <u>8/16/16</u>
NC Additional Comments	

Department of Neighborhood Empowerment

Reporting Month:

JUNE

MONTHLY EXPENDITURE REPORT

NC Name:

Encino

Submitted: 7/23/2016 14:41:39

Budget Fiscal Year:

2015-2016

EMPOWER LA

Department of NEIGHBORHOOD EMPOWERMENT

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)							
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	2016 06 27	OUTREACH	Neighborhoods				\$1,000.00
2	2016 06 27	OUTREACH	NC Awards				\$250.00
3	2016 06 30 Reimburse printing cost	ELECTION	Sherman Gamson				\$52.28
4	2016 06 07 2 months of web maintenance	OUTREACH	The Web Corner	13314, 13447			\$198.00
5	2016 06 07 Website update	OUTREACH	The Web Corner	13397			\$1,500.00
6	2016 06 16 Temporary staffing	OPERATIONS	Apple One Employment				\$1,568.87
7	2016 06 17 NPG ENC13701	NPG	Lanai Road School				\$428.00
8	2016 06 17 NPG ENC13686	NPG	Lanai Road School				\$708.00
9	2016 06 17 NPG ENC 13702	NPG	Encino Charter School				\$1,000.00
10	2016 06 21 Temporary staffing	OPERATIONS	Partners in Diversity	24436			\$389.92
11	2016 06 21 Temporary staffing	OPERATIONS	Apple One Employment	S3629744			\$380.00
12	2016 06 29 Temporary staffing	OPERATIONS	Partners in Diversity	24488			\$223.59
<b>SUBTOTAL Expenditures by Line Item (they include totals on page 3, if entered)</b>							<b>\$11,626.64</b>
<b>B</b>	<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>						
<b>C</b>	<b>OUTSTANDING COMMITMENTS</b>						
	<b>C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)</b>						\$10,166.38
	<b>C 2. Rent/Lease</b>						
	<b>C 3. Contractual Services</b>						
	<b>C 4. Large Purchases</b>						
	<b>C 5. Neighborhood Purpose Grants (pending or in process)</b>						
	<b>C 6. Temporary Staffing Services</b>						\$188.53
	<b>C 7. Storage</b>						
	<b>C 8. Other Outstanding Commitments ==&gt; Description:</b>						\$1,750.00
	<b>SUBTOTAL Outstanding Commitments</b>						<b>\$12,104.91</b>
<b>D</b>	<b>Total Expenditures &amp; Commitments</b>						<b>\$58,003.64</b>
<b>E</b>	<b>Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)</b>						<b>\$18,006.67</b>
<b>F</b>	<b>Approved Budget 2015-2016</b>						<b>\$42,000.00</b>
<b>G</b>	<b>Balance of Budget</b>						<b>\$2,003.03</b>

FOLAR \$ 750 }  
Friends of ECC 1,000 }



Reporting Month:	JUNE
NC Name:	Encino

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$15,528.09	\$10,012.48	\$25,540.57	\$11,432.63	\$14,107.94

(A) SFV Audubon repayment +2,495  
 (B) 6/30/15 Outstanding 4089.67  
 City Council 11,422.00  
15,511.67

MONTHLY BUDGETARY ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2014-15 Expenses Cleared in FY 2015-16 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B + C - D
100	Operations	\$13,500.00	\$6,122.04	\$0.00	\$19,960.74	-\$12,582.78
200	Outreach	\$9,100.00	\$3,122.31	\$0.00	\$4,905.09	\$1,072.60
300	Community Improvement		\$0.00			\$0.00
400	NPG	\$11,000.00	\$2,136.00	(A) \$2,495.00	\$8,316.00	\$3,043.00
500	Elections	\$8,400.00	\$52.28		\$1,284.27	\$7,063.45
900	Unallocated		\$0.00	(B) \$15,511.67	\$0.00	\$15,511.67
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$11,432.63</b>	<b>\$18,006.67</b>	<b>\$34,466.10</b>	<b>\$14,107.94</b>

Outstanding at 6/30/16:  
 C 1 10166.38  
 C 6 188.53  
 C 8 1750.00  
12104.91

← -12104.91 = 2003.03 G

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	PATRICIA BATES	Print Name	DEBRA GEORGE
Date		Date	
NC Additional Comments			

Revision Date 1-26-15

Reporting Month:	JUNE
NC Name:	Encino

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ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE	1099 Reportable	TOTAL
13	2016 06 29 Reimburse toner cart., Meeting expense	OPERATIONS	Poquito Mas, S&F)	Reimburse Patricia Bates			\$318.70
14	2016 06 08 Office supplies, toner	OPERATIONS	Office Depot				\$394.53
15	2016 06 13 Internet	OPERATIONS	Time Warner Cable				\$124.73
16	2016 06 22 Meeting - drinks	OPERATIONS	Smart & Final				\$4.36
17	2016 06 22 Paper shredder	OPERATIONS	Office Depot				\$108.99
18	2016 06 23 Coffee for meeting	OPERATIONS	Dunkin Donuts				\$31.98
19	2016 06 23 Food for meeting	OPERATIONS	Fresh Bros				\$232.82
20	2016 06 27 Computer and monitor for office	OPERATIONS	Best Buy				\$1,485.49
21	2016 06 29 Toner, paper and supplies	OPERATIONS	Office Depot				\$353.06
22	2016 06 30 Budget advocates	OPERATIONS	Advocates				\$500.00
23	2016 06 30 Bank charge	OPERATIONS	Union Bank				\$5.00
24	2016 06 30 Business cards-Debra George	OUTREACH	Vistaprint				\$14.15
25	2016 06 30 Business cards-Victoria Miller	OUTREACH	Vistaprint				\$22.88
26	2016 06 30 Business cards-Glenn Bailey	OUTREACH	Vistaprint				\$22.88
27	2016 06 30 Business cards-Eliot Cohen	OUTREACH	Vistaprint				\$22.88
28	2016 06 30 Business cards-Patricia Bates	OUTREACH	Vistaprint				\$22.88
29	2016 06 30 Business cards-Laurie Kelson	OUTREACH	Vistaprint				\$22.88
30	2016 06 30 Business cards-Kenneth Silk	OUTREACH	Vistaprint				\$22.88
31	2016 06 30 Business cards-Mark levinson	OUTREACH	Vistaprint				\$22.88
32							
33							
34							
35							
36							
<b>SUBTOTAL: Expenditures by Line Item</b>							<b>\$2,733.97</b>

Revision Date 1-26-15

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Encino Neighborhood Council  
 Outstanding payments  
 As of 6/30/2016 Business Basics Checking #0062262811 as of 07/12/2016

**Charges on 6/30/16 not processed until July:**

7/1/2016	FACEBOOK R 650-6187714 CA 650-6187714 CA	Electronic debits	No	No	2.03
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	VISTAPR*VI 866-8936743 MA 866-8936743 MA	Electronic debits	No	No	22.88
7/1/2016	BEST BUY M SHERMAN OAKS CA SHERMAN OAKS CA	Electronic debits	No	No	34.33
7/1/2016	B&H PHOTO 800-2215743 NY 800-2215743 NY	Electronic debits	No	No	150.71
7/1/2016	THEODORE P SUN VALLEY CA SUN VALLEY CA	Electronic debits	No	No	488.90
7/7/2016	OFFICE DEP 800-463-3768 CA 800-463-3768 CA	Electronic debits	No	No	268.69
7/5/2016	OFFICE DEP ENCINO CA ENCINO CA	Electronic debits	No	No	135.64
					\$1,354.86

**Items on 6/30/16 screenshots**

7/6/2016	Check #5043 Partners in Diversity	Checks	No	No	392.20
7/8/2016	Check #5037 Debra George	Checks	No	No	82.82
	Sherman Gamson-note - actually cleared bank 6/30/16				-
7/1/2016	ENCINO COMMUNITY ONLINE PMT WEB UN16821908	Electronic debits	No	No	4,686.50
7/5/2016	Southern California Preparedness foundation				850.00
	Los Angeles fire Department Foundation				2,000.00
	Southern California Garden Club				800.00
					\$8,811.52

TOTAL

\$10,166.38

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Add Payee    Make Payments    Recurring & Auto Payments    Scheduled Payments (5)    History

**In Process**

Payee	Pay From	Arrive By	Amount
<u>Encino Community Center - E...</u>	Business Basics Chec -2811	07/01/2016	\$ 4,686.50
<u>Partners in Diversity, Inc. - 1510</u>	Business Basics Chec -2811	07/06/2016	\$ 392.20
<u>Southern California Prepared...</u>	Business Basics Chec -2811	07/05/2016	\$ 850.00
<b>Total Amount</b>			<b>\$5,928.70</b>

**Pending**

Payee	Pay From	Arrive By	Amount
<u>Los Angeles Fire Dept. Found...</u>	Business Bas...-2811 \$12,810.36	07/07/2016	\$ 2,000.00
<u>Southern California Garden C...</u>	Business Bas...-2811 \$12,810.36	07/07/2016	\$ 800.00
<b>Total Amount</b>			<b>\$2,800.00</b>

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<a href="#">Add Payee</a>	<a href="#">Make Payments</a>	<a href="#">Recurring &amp; Auto Payments</a>	<a href="#">Scheduled Payments (5)</a>	<a href="#">History</a>
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April 2, 2016 - June 30, 2017

Arrive By <input type="button" value="v"/>	Payee <input type="button" value="v"/>	All Pay From Accounts <input type="button" value="v"/>	Draft - Outstanding <input type="button" value="v"/>	Amount <input type="button" value="v"/>
06/29/2016	<u>Debra George - EXP</u>	Business Bas...-2811	Sent - Draft Outstanding	\$82.82
06/29/2016	<u>Sherman Gamson - exp</u>	Business Bas...-2811	Sent - Draft Outstanding	\$52.28

Note: This item  
actually cleared  
bank on 6/30/16



# STATEMENT OF ACCOUNTS

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

**Telephone Banking**  
For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

**ENCINO NEIGHBORHOOD COUNCIL**  
200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

- Save time by depositing checks directly from your smartphone or tablet. Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit

## Business Basics Checking Summary

Account Number: [REDACTED]

Days in statement period: 30

<b>Balance on 6/1</b>	<b>\$</b>	<b>15,528.09</b>
Additions		10,012.48
Subtractions		-11,432.63
	Checks	-1,302.28
	Payments	-6,715.08
	Purchases	-2,910.27
	Other Withdrawals	-505.00
<b>Balance on 6/30</b>	<b>\$</b>	<b>14,107.94</b>
Statement Average Ledger Balance		17,246.56

We waived your service charge this statement period.

## Additions

Date	Description/Location	Reference	Amount
6/13	OFFICE DEPOSIT # 0000609415	76411752	\$ 2,495.00
6/13	CITY OF LOS ANGE EFT PAYMT PPD *****0735	50170256	7,517.48
<b>Total</b>			<b>\$ 10,012.48</b>

## Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5035	6/27	08459818	1,250.00	5039*	6/30	08315582	52.28
<b>Total</b>							<b>\$ 1,302.28</b>

## Payments online and electronic banking

Date	Description/Location	Reference	Amount
6/7	THE WEB CORNER, ONLINE PMT WEB UN1682190818POS	55657158	\$ 198.00
6/7	THE WEB CORNER, ONLINE PMT WEB UN1682190818POS	55657159	1,500.00
6/16	APPLEONE EMPLOYM ONLINE PMT WEB UN1682190818POS	52643110	1,568.87

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**Payments** *online and electronic banking*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
6/17	LANAI ROAD SCHOO ONLINE PMT WEB UN1682190818POS	53656434	428.00
6/17	LANAI ROAD SCHOO ONLINE PMT WEB UN1682190818POS	53656435	708.00
6/17	ENCINO CHARTER E ONLINE PMT WEB UN1682190818POS	53655456	1,000.00
6/21	PARTNERS IN DIVE ONLINE PMT WEB UN1682190818POS	55531593	389.92
6/24	APPLEONE EMPLOYM ONLINE PMT WEB UN1682190818POS	58180916	380.00
6/29	PARTNERS IN DIVE ONLINE PMT WEB UN1682190818POS	52171706	223.59
6/29	PATRICIA BATES ONLINE PMT WEB UN1682190818POS	52171714	318.70
<b>Total</b>			<b>\$ 6,715.08</b>

**Purchases** *ATM card and Debit card™ purchases*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
6/8	OFFICE DE 16571 VE ENCINO CA	73368520	\$ 394.53
6/13	TWC*TIME W 888-TWCABLE CA 888-TWCABLE CA	71948917	124.73
6/22	SMARTNFINA ENCINO CA ENCINO CA	71777370	4.36
6/22	OFFICE DEP ENCINO CA ENCINO CA	71777371	108.99
6/23	DUNKIN #35 ENCINO CA ENCINO CA	72502660	31.98
6/23	FRESH BROT ENCINO CA ENCINO CA	72502661	232.82
6/27	BEST BUY M SHERMAN OAKS CA SHERMAN OAKS CA	71637376	1,485.49
6/29	OFFICE DEP ENCINO CA ENCINO CA	73041289	353.06
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761394	14.15
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761395	22.88
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761396	22.88
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761397	22.88
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761400	22.88
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761401	22.88
6/30	VISTAPR*VI 866-8936743 MA 866-8936743 MA	73761402	22.88
6/30	VISTAPR*WE 866-8936743 MA 866-8936743 MA	73761403	22.88
<b>Total</b>			<b>\$ 2,910.27</b>

**Other Withdrawals** *including fees and adjustments*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
6/30	FEE FOR PURCHASE OF MONEY ORDERS	65004367	\$ 5.00
6/30	WITHDRAWAL # 0000606668	76141204	500.00
<b>Total</b>			<b>\$ 505.00</b>

**Information and Banking Office Services****For each monthly statement period your account includes:**

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

**For the current monthly statement period you made:**

(6)

**Information and Banking Office Services**

---

1 banking office deposit.

Your account was not charged for information and banking office services during the statement period.

(7)

2016 Congress of Neighborhoods / NC Budget Advocates / EmpowerLA Awards  
Board Support Resolution

We, Debra George (President Name) and

Patricia Bates (Treasurer Name), declare that we are the

President and Treasurer, respectively of the ENCINO Neighborhood Council (Neighborhood Council) and that on 5/25/2016 (date adopted), a Brown Act noticed public meeting was held by the Neighborhood Council with a quorum of 11 (number) board members present and that by a vote of 16 (number) yes, 0 (number) no, and 0 (number) abstentions the Neighborhood Council adopted the following resolution:

Resolved: That the Neighborhood Council supports:

LA Congress of Neighborhoods – September 24, 2016 Annual event in the amount of:

\$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

A (1)

and/or

LA Congress of Neighborhoods – Networking/EmpowerLA Awards event in the amount of:

\$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

A (2)

and/or

Neighborhood Council Budget Advocates in the amount of:

\$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

Therefore, be it resolved that the Neighborhood Council approves the submission of this resolution authorizing the Department of Neighborhood Empowerment to transfer funds in the aforementioned amount from our checking account (or appropriation account if funds are available) and into the Congress and/or Budget Advocacy Account(s).

IN WITNESS of the above action, the undersigned has executed and delivered this certificate in the name and on behalf of the Neighborhood Council and as of the date set forth below.

Debra George  
Signature of President

6/15/2016  
Date

Patricia Bates  
Signature of Treasurer

6/15/2016  
Date

Submit this form by emailing [jasmine.duckworth@lacity.org](mailto:jasmine.duckworth@lacity.org), faxing to (213) 978-1751, or mailing to City Hall, 200 North Spring Street, 20<sup>th</sup> Floor, Los Angeles, CA 90012.

Form must be received by the Department no later than Wednesday, June 22, 2016 in order to be processed from Fiscal Year 15-16 available funds.

\*Please specify a specific monetary amount, i.e. statements such as "our unused funding for this fiscal year" will not be processed.

6/16 MER

# Department of Neighborhood Empowerment Funding Request Form



NC NAME: Encino  
 Budget Fiscal Year: 2015-2016  
 Request Date: 22-Jun-16  
 Meeting Date: 6/22/2016

Requestor: Patricia Bates  
 Vendor: Sherman Gamson  
 Address: \_\_\_\_\_  
 City: Encino State: CA  
 Zip Code: 91316 Phone: \_\_\_\_\_  
 Amount:\$ 52.28  
 # of payments     

- Agenda Item: \_\_\_\_\_
- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: To pay expenses for ENC election, as follows: Office Depot 3/16/2016 printing for election \$44.30; 2/5/2016 Super thrift Store Printing for election \$7.98

MER ITEM A3

### Vote Count (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	X					
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE					X	
DIANE ROSEN	AREA 5 REP	X					
DOUG KRIEGEL	AT LARGE REP					X	
ELIOT COHEN	PLU	X					
GERALD SILVER	HOMEOWNERS OF ENCINO	X					
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP						X
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLOWSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP					X	
MARK LEVINSON	ENCINO CHAMBER OF COMM.					X	
PATRICIA BATES	VOLUNTEER SERVICE	X					
SCOTT LINDEN	AREA 2 REP	X					
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP	X					
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11	<b>Grand Total (including page 2):</b>	14				5	3

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Signer's Signature:
Print/Type name: Patricia Bates	Print/Type name: Debra George
Date (mm/dd/yy): 8/8/2016	Date (mm/dd/yy): 8/18/16
<b>Department Use Only</b> <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____



ENC

SUPER THRIFT STORE  
18344 SHERMAN WAY  
RESEDA CA.  
818 654-4806

DATE	02/05/2016	FRI
MENS		\$4.99
WOMEN		\$2.99
TOTAL		\$7.98
CASH		\$10.00
CHANGE		\$2.02

\* ORDER# 0116 \*

REG 01 CLERK 4 TIME 17:26

Electra copies

ENC

SUPER THRIFT STORE  
18344 SHERMAN WAY  
RESEDA CA.  
818 654-4806

DATE	02/05/2016	FRI
MENS		\$4.99
WOMEN		\$2.99
TOTAL		\$7.98
CASH		\$10.00
CHANGE		\$2.02

\* ORDER# 0116 \*

REG 01 CLERK 4 TIME 17:26

Electra copies

A3 6/16 MER

6/22/16 Agenda 8.16 Ganson Reimbursement

**ENCINO NEIGHBORHOOD COUNCIL**

**CASH EXPENSES  
SHERMAN GAMSON  
ELECTIONS CO-CHAIR  
2016**

*Reimb Sherman*  
*" "*  
*NC*  
*Credit Card*

<b>ENC</b>	<b>ELECTION</b>	<b>2016</b>		
<b>Date</b>	<b>Vendor</b>	<b>Item</b>	<b>Amount</b>	<b>Total</b>
Feb. 5	Super Thrift Store	Printing	7.98 ✓	
Mar. 16	Office Depot	Printing	44.30	
Apr. 15	Office Depot	Printing	18.52 ✓	
Apr. 17	Smart & Final	Food	43.96 ✓	
Apr. 17	Smart & Final	Food	6.34 ✓	
				<b>121.10</b>

# Invoice

**The Web Corner, Inc.**  
19509 Ventura Blvd.  
Tarzana CA 91356  
(818) 345-7443

Date	Invoice #	Due Date
5/1/2016	13314	5/1/2016

**Bill To**  
Encino Neighborhood Council  
P.O. Box 260439  
Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
		<b>Total</b>	\$99.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$99.00

6/16 MER (A4)



# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
6/1/2016	13447	6/1/2016

**Bill To**  
 Encino Neighborhood Council  
 P.O. Box 260439  
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
		<b>Total</b>	\$99.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$99.00

6/16 MER

AH

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
5/3/2016	13397	5/3/2016

**Bill To**  
 Encino Neighborhood Council  
 P.O. Box 260439  
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Re-Develop Website for DONE standards	1,500.00	1,500.00
		<b>Total</b>	\$1,500.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$1,500.00

6/16 MER AS



AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com  
TIN: 95-2580864

### CITY OF LOS ANGELES

Attn: Attn: ACCOUNTS PAYABLE  
CORPORATE OFFICES  
200 N. SPRING ST. ROOM 2005  
LOS ANGELES, CA 90012

### Invoice

Customer No: 00950101  
Site No: 0079  
Period Ending: Multiple  
Invoice Date: 05/25/2016  
Invoice No: S3601288  
Amount Due: \$1,568.87  
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
LAINO, ROMINA	04/23/2016	05/04/2016	01-4047619	16.17	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$373.45	CA	1002
LAINO, ROMINA	04/30/2016	05/04/2016	01-4047620	14.67	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$338.80	CA	1002
LAINO, ROMINA	05/07/2016	05/11/2016	01-4053726	13.17	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$304.15	CA	1002
LAINO, ROMINA	05/14/2016	05/18/2016	01-4062277	14.08	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$325.32	CA	1002
LAINO, ROMINA	05/21/2016	05/25/2016	01-4069825	9.83	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$227.15	CA	1002
<b>Sub Total For:</b>				<b>67.92</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>	<b>\$1,568.87</b>		
<b>Grand Total Invoice Amount</b>				<b>67.92</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>	<b>\$1,568.87</b>		

Please remit payment to: AppleOne Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

6/1/16 MER RD

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Encino  
 Budget Fiscal Year: 2014/2015  
 Request Date: \_\_\_\_\_  
 Meeting Date: 07/22/2015  
 Agenda Item: 7j1

Requestor: Lenai Road  
 Vendor: Lanai R. ES Booster  
 Address: 4241 Lanai Rd  
 City: Encino State: CA  
 Zip Code: 91316 Phone: 818 758 1950  
 Amount: \$ 428.00  
 # of payments: \_\_\_\_\_

- Operations   
  Outreach   
  NC Sponsored Event   
  Neighborhood Purpose Grant  
 Contract / Lease   
  Board Member Relinquishment   
  Community Improvement Project  
 Out of State   
  1099 Expense   
  One Time Expense   
  Monthly   
  Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit  
Description

Our community's understanding and disposal of hazardous waste will be increased through these students' studies. Students will be able to transfer their experience to daily situations and share the scientific procedures with the community at large.

**Vote Count** (Continue on page 2 if more than 20 Board Members)

\*Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Al Mass	At-Large Representative	X					
Anni Kusseyan	Area 1 Representative	X					
Art Sherman	Public Safety Representative					X	
Carol Levin	Encino Property Owners Rep.	X					
David Hudgins	Area 7 Representative	X					
Debra George	Park Advocate/Environment Rep.					X	
Eliot Cohen	Planning and Land Use Rep.			X			
Gerald Silver	Homeowners of Encino Rep.	X					
Jason Ackerman	Area 2 Representative	X					
Kathy Moghimi-Patterson	At-Large Representative	X					
Ken Silk	Area 3 Representative	X					
Laurie Kelson	Area 6 Representative	X					
Mark Levinson	Encino Chamber Representative	X					
Sharon Brewer	Volunteer/Service Representative	X					
Shelley Rivlin	Education Representative	X					
Sherman Ganson	Apartment/Condo Representative	X					
Talar Dardarian	Religious Organization Rep.					X	
Todd Rubinstein	Business Representative	X					
Victoria Miller	Business Representative					X	
Glenn Bailey	At-Large Alternate						
NC Quorum:	<b>Grand Total (including page 2):</b>	16	0	1	0	4	0

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required

Treasurer's Signature: <u>[Signature]</u>	Signer's Signature: <u>[Signature]</u>
Print/Type name: <u>Albert Mass</u>	Print/Type name: <u>Todd Rubinstein</u>
Date (mm/dd/yy): <u>5/23/16</u>	Date (mm/dd/yy): <u>4-12-2016</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>05/11/16</u> 1st Level: <u>05/11/16</u> 2nd Level: <u>AP 5-11-16</u> Authorization Code: <u>ENC13701</u>



**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

- 1a) Lanal Road Elementary School  
**Organization Name** Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 4241 Lanal Rd, Encino Ca 91436  
**Organization Mailing Address** City State Zip Code
- 1c)  City State Zip Code  
**Business Address (if different)**
- 1d) **PRIMARY CONTACT INFORMATION:**  
Mr. Erick Hansen (818) 788-1580 erick.hansen@lausd.net  
**Name Phone Email**
- 2) **Type of Organization- Please select one:**  
 Public School (not to include private schools) or  501(c)(3) Non-Profit (other than religious institutions)  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**  
Lanal Road Elementary School 4241 Lanal Rd Encino Ca 91436
- 3) Lanal Road Elementary School 4241 Lanal Rd Encino Ca 91436  
**Name / Address of Affiliated Organization (if applicable)** City State Zip Code

**SECTION II - PROJECT DESCRIPTION**

- 4) **Please describe the purpose and intent of the grant.**  
 Lanal Road Elementary requests the support of the ENC for our third grade (105 students) to visit the Discovery Cube, where hands on learning would benefit our community and our students' science knowledge. For example, the Eco Garage exhibit would challenge students to identify household hazardous waste and teach them how adults in their home can properly dispose these items at their local household hazardous waste collection facilities. The Science of Hockey exhibit, opening February, would teach students about velocity, strength, and impact by testing their reaction time to sound, light and vibration; testing and comparing how pucks move on various surfaces and learning about the effect of friction. These experiences would give Lanal's students an interactive and memorable way to meet the Next Generation Science Standards for California. Public Schools:  
 Plan and conduct an investigation to provide evidence of the effects of balanced and unbalanced forces on the motion of an object. (3-PS2-1)  
 Define a simple design problem reflecting a need a want that includes specified criteria for success and constraints on materials, time or cost. (3-5-ETS1-1)
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**  
 We hope that providing our third grade a visit to the Discovery Cube will encourage our students to improve our community by reducing household hazardous waste. Additionally, as researched in "Perspectives of Hands-On Science Teaching," by David L. Haury and Peter Rillero, evidence confirms "students in a hands-on science program will remember material better, feel a sense of accomplishment when the task is completed and be able to transfer that experience easier to other learning situations. We hope this unforgettable visit will lead our students to further explore the sciences.

6/16 MER A7.2

**SECTION III PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested by NC	Total Projected Cost
Chaperones (13)		

6b)	Requested by NC	Total Projected Cost
Busses (2)		
Admission to Discovery Cube Museum (105)		

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No     Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)     No     Yes, please describe:

Requested by NC	Total Projected Cost
Friends of Lanai Booster	

9) What is the TOTAL amount of the grant funding requested with this application: \_\_\_\_\_

10a) Start date: \_\_\_\_\_ 10b) Date Funds Required: \_\_\_\_\_

10c) Expected completion date: \_\_\_\_\_ (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?  
 No     Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?     Yes     No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED\***  
Erick Hansen                      Principal                      [Signature]                      5/4/16  
 PRINT Name                              Title                              Signature                              Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED\***  
Philippa Wallis                      Asst. Principal                      [Signature]                      5/4/16  
 PRINT Name                              Title                              Signature                              Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

*Cell 16 MER A 7.3*



LOS ANGELES UNIFIED SCHOOL DISTRICT  
 DISTRICT ONE  
**LANAI ROAD SCHOOL**  
 4241 Lanai Road  
 Encino, California 91436  
 Telephone 818-788-1590  
 Fax 818-788-4263



RAMON CORTINES  
 SUPERINTENDENT OF SCHOOLS  
 BYRON MALTEZ  
 Superintendent N. Region  
 Erick Hansen  
 Principal  
 Joyce Miles  
 Assistant Principal



Dear Encino Neighborhood Council:

Lanai Road Elementary requests the support of the ENC for our Third Grade (105 students) to visit the Discovery Cube, where hands on learning would benefit our community and our students' science knowledge. For example, the Eco Garage exhibit would challenge students to identify household hazardous waste and teach them how adults in their home can properly dispose these items at their local household hazardous waste collection facilities. The Science of Hockey exhibit, opening February, would teach students about velocity, strength, and impact by testing their reaction time to sound, light, and vibration; testing and comparing how pucks move on various surfaces and learning about the effect of friction.

These experiences would give Lanai's students an interactive and memorable way to meet the Next Generation Science Standards for California Public Schools:

- Plan and conduct an investigation to provide evidence of the effects of balanced and unbalanced forces on the motion of an object. (3-PS2-1).
- Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time, or cost. (3-5-ETS1-1).

We hope that providing our Third Grade a visit to the Discovery Cube will encourage our students to improve our community by reducing household hazardous waste. Additionally, as researched in "Perspectives of Hands-On Science Teaching," by David L. Haury and Peter Rillero, evidence confirms "students in a hands-on science program will remember material better, feel a sense of accomplishment when the task is completed, and be able to transfer that experience easier to other learning situations." We hope this unforgettable visit will lead our students to further explore the sciences.

Thank you for your consideration,

Mr. Hansen  
 Lanai Road Elementary Principal

Ms. Joyce Miles  
 Lanai Road Elementary Assistant Principal

6/16 MER A 7.4



**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Encino  
 Budget Fiscal Year: 2015/2016  
 Request Date: 3-23-16  
 Meeting Date: 3-23-16  
 Agenda Item: 7A

Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple # of payments     

Requestor: Lana Rd ES  
 Vendor: LR ES Booster  
 Address: 9241 Lana Rd.  
 City: Encino    State: CA  
 Zip Code: 91316    Phone: 818 758 1950  
 Amount: \$ 708

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: The Masters Art Docent program offers Encino an opportunity to appreciate the development of visual arts through their exhibits which are open to the community. Encino is home to a variety of professional artists whose contributions are enhanced through our understanding of their process.

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Al Mass	At-Large Representative	✓					
Anni Kusseyan	Area 1 Representative	✓					
Art Sherman	Public Safety Representative						
Carol Levin	Encino Property Owners Rep.	✓					
David Hulgins	Area 7 Representative	✓					
Debra George	Park Advocate/Environment Rep.	✓					
Eliot Cohen	Planning and Land Use Rep.	✓					
Gerald Silver	Homeowners of Encino Rep.	✓					
Jason Ackerman	Area 2 Representative	✓					
Kathy Moghimi-Patterson	At-Large Representative	✓					
Ken Silk	Area 3 Representative	✓					
Laurie Kelson	Area 6 Representative	✓					
Mark Levinson	Encino Chamber Representative					✓	
Sharon Brewer	Volunteer/Service Representative						
Shelley Rivlin	Education Representative	✓					
Sherman Gamson	Apartment/Condo Representative						
Talar Dardarian	Religious Organization Rep.	✓					
Todd Rubinstein	Business Representative	✓				✓	
Victoria Miller	Business Representative					✓	
Glenn Bailey	At-Large Alternate						
NC Quorum: <u>11</u>	Grand Total (including page 2):	<u>15</u>					

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	<u>Albert Mass</u>	Print/Type name:	<u>Todd Rubinstein</u>
Date (mm/dd/yy):	<u>3/23/16</u>	Date (mm/dd/yy):	<u>4-12-16</u>
Department Use Only	<input type="checkbox"/> Contract <input type="checkbox"/> CP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> P \$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>NT</u> 05/11/16 1st level: <u>NT</u> 05/11/16 2nd level: <u>AP</u> 05/11/16 Authorization Code: <u>AP ENC13686</u>	

6/16 MER A8



**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses			
6b)			
Watercolor Pan Sets (60) & Watercolor paper			
Chalk Pastel Classroom Sets (7)			
Small Sketch Board Pads & Tempera Cake Sets (40)			

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes, please describe:

Friends of Lanal Booster		

9) What is the TOTAL amount of the grant funding requested with this application: \_\_\_\_\_

10a) Start date: \_\_\_\_\_ 10b) Date Funds Required: \_\_\_\_\_

10c) Expected completion date: \_\_\_\_\_ (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?  
 No  Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
Eg: John Doe	Eg: Former board member

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purpose Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
 Mr. Erick Hansen School Principal Erick Hansen 5/4/16  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
 Philippa Welles Asst. Principal Philippa Welles 5/4/16  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

6/16 MER A8.2



LOS ANGELES UNIFIED SCHOOL DISTRICT  
 DISTRICT ONE  
**LANAI ROAD SCHOOL**  
 4241 Lanai Road  
 Encino, California 91436  
 Telephone 818-788-1590  
 Fax 818-788-4263

RAMON CORTINES  
 SUPERINTENDENT OF SCHOOLS  
 BYRON MALTEZ  
 Superintendent N. Region  
 Erick Hansen  
 Principal  
 Joyce Miles  
 Assistant Principal



Dear Encino Neighborhood Council:

Lanai Road Elementary requests the support of the ENC to expand our Art Docent program – which serves all 560 students with artistic expression as well as Art History - with a new school-wide series called "The Masters," which will focus on different prominent artists, the history behind their works and will have students create a work in their likeness. For example Fifth graders would study Marc Chagall's dreamlike, expressionist style paintings. Students would consider what Chagall might be communicating and explore the role of color. Then they would create their own dreamlike concept including imagery from their dreams and future goals. They would use pastels to add rich, vibrant color. Sketch board pads would allow students to sketch outdoors and be able to include natural elements found throughout the campus. They would write a short story based on their artwork and examine if the story is similar to a dream. Lastly they would compare the artwork to the texts they are reading in class at the time.

This work is aligned to several Common Core State Standards, including: SL.5.1, W.5.3, W.5.4. Teachers would assess students to ensure they are surpassing State requirements.

Supporting "The Masters" Art Docent program series would benefit the entire Lanai student body by providing an opportunity to learn about Art History and to practice art expression, thereby improving and maintaining the quality of life for students, faculty and the greater community associated with Lanai Road Elementary. We hope that by providing students art at school we encourage them to be self-expressive at home and in all aspects of their lives. Each year builds on the next so that by the time the students complete Fifth grade they will have a broad exposure to The Masters.

Thank you for your consideration,

Mr. Hansen  
 Lanai Road Elementary Principal

Ms. Joyce Miles  
 Lanai Road Elementary Assistant Principal

6/16 MER A8.3

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Encino  
 Budget Fiscal Year: 2014/2015  
 Request Date: \_\_\_\_\_  
 Meeting Date: 07/22/2015  
 Agenda Item: 7j1

Requestor: Encino Charter  
 Vendor: Hartford Training  
 Address: 16941 Addison St  
 City: Encino State: CA  
 Zip Code: 91316 Phone: 818 7641762  
 Amount: \$ 1,000.00  
 # of payments:     

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: **ENC Safety committee is delighted to have the school contribute to our mission of preparing all segments of the community for inevitable emergencies. A well trained staff at this centrally located campus will be an advantage.**

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Al Mass	At-Large Representative	X					
Anni Keusseyan	Area 1 Representative	X					
Art Sherman	Public Safety Representative					X	
Carol Levin	Encino Property Owners Rep.	X					
David Hudgins	Area 7 Representative	X					
Debra George	Park Advocate/Environment Rep.					X	
Eliot Cohen	Planning and Land Use Rep.			X			
Jerald Silver	Homeowners of Encino Rep.	X					
Jason Ackerman	Area 2 Representative	X					
Kathy Moghimi-Patterson	At-Large Representative	X					
Ken Silk	Area 3 Representative	X					
Laurie Kelson	Area 6 Representative	X					
Mark Levinson	Encino Chamber Representative	X					
Sharon Brewer	Volunteer/Service Representative	X					
Shelley Rivlin	Education Representative	X					
Sherman Gamson	Apartment/Condo Representative	X					
Talar Dardarian	Religious Organization Rep.					X	
Todd Rubinstein	Business Representative	X					
Victoria Miller	Business Representative					X	
Glenn Bailey	At-Large Alternate						
NC Quorum:	<b>Grand Total (including page 2):</b>	<b>16</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>0</b>

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Albert Mass</u>	Signer's Signature: <u>Todd Rubinstein</u>
Print/Type name: <u>Albert Mass</u>	Print/Type name: <u>Todd Rubinstein</u>
Date (mm/dd/yy): <u>3/23/16</u>	Date (mm/dd/yy): <u>4-12-2016</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> \$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>AM</u> 04/27/16 1st Level: <u>AC</u> 4.28.16 Authorization Code: <u>ENC13702</u>

6/16 MER A9

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: ENC  
*Neighborhood Council Name*

**SECTION I - APPLICANT VERIFICATION INFORMATION**

1A) <u>Encino Charter Elementary School</u> <i>Organization Name</i>	<u>54-2121912</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>4/13/04</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1B) <u>16941 Addison Street</u> <i>Organization Mailing Address</i>	<u>Encino</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91316</u> <i>Zip Code</i>
1C) _____ <i>Business Address (If different)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
1D) _____ <i>Address of Affiliated Organization (If applicable)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
Name and address of person designated to receive official/legal notices:		Name: <u>Marcia Koff</u>	
2) <u>16941 Addison Street</u> <i>Street</i>	<u>Encino</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91316</u> <i>Zip Code</i>
3) Type of Organization- Please select one: ( <b>Organizations must be located within the City of Los Angeles</b> )			
<input type="checkbox"/> Public School <i>(not to include private schools)</i>		or <input type="checkbox"/> 501(c)(3) Non-profits <i>(other than religious institutions)</i>	
Attach Letterhead		Attach IRS Determination Letter	

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the Neighborhood Improvement Project for which the grant is intended.

Through this project, ECES teachers and staff will be trained in Community First Aid & CPR. Representatives from the local community will be invited based on availability of space and funding. The funds will be used for a certification program to include professional instruction, instructional materials and practice mannequins. The certification is good for two years. Short-term project objectives: 1.) Ensure that ECES teachers and staff have Community First Aid & CPR training and 2.) Ensure that ECES teachers are in compliance with credentialing requirements. Long-term project objective: To be better prepared for emergency situations at school and in the local community. The

5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.

A comprehensive Community First Aid & CPR training and certification program will benefit the students and staff of ECES as well as the Encino community at large. ECES is set in the heart of Encino Village, across the street from the popular "Genesta Park," and adjacent to hundreds of Encino residences and businesses. Having a large population of certified "First Responders" who participate in ongoing practice drills is valuable to the entire community surrounding our school and the stakeholders of Encino.

6/16 MER A 9.1

**SECTION III - PROJECT BUDGET OUTLINE- Please outline the project budget below.**

6A) Personnel Related Expenses	Requested of NC	Total Projected Cost
N/A	\$	\$
	\$	\$
	\$	\$
	\$	\$

6B) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Staff First Aid & CPR Training (includes materials, certifi	\$ 1000	\$ 1000
Neighbor First Aid & CPR (includes materials, certificat	\$ 500	\$ 500
<i>The training occurred on Aug 2015</i>	\$	\$
*Optional with - Heartcare Training Co <i>Robert Davids 2 - Instructor</i>	\$	\$

7) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding?  Yes, please describe below  No

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$
	\$	\$

8) What is the TOTAL amount of the grant funding requested with this application: \$ 1500

9) What is the expected completion date? 3 / 22 / 2015 (mm/dd/yyyy) (required)

**SECTION IV - PROJECT PRIMARY AND SECONDARY CONTACT INFORMATION**

Provide the name, telephone number, fax and e-mail address (if applicable) of the person(s) responsible for the funds and program(s) listed in Section II of this application.

Marcia Koff  
 10A) First Name Last Name MI  
 8187841762 mak7422@lausd.net  
 Telephone Number Fax Number E-mail

10B) First Name Last Name MI  
 Telephone Number Fax Number E-mail

**SECTION V - AFFILIATIONS**

11) Is there a former or existing relationship between your organization and a NC board member?  Yes  No

11A) If yes, did you and/or the board member consult the Office of the City Attorney?  Yes  No

Type of Relationship	Board Member Name
Example: Former board member	So Conflicted

6/16 MER A9.2

**SECTION VI - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is true and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of **Two signatures required**

12A) Executive Director of Non-Profit Corporation or School Principal

Marcia Koff Principal *Marcia Koff* 3-15-16  
PRINT First Name/ Last Name Title Signature Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

Tracy Sandler Asst. Principal *Tracy Sandler* 3/15/16  
PRINT First Name/ Last Name Title Signature Date

**SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY**

**Date Received**

**Reviewer Name** \_\_\_\_\_ **Date Reviewed** \_\_\_\_\_ **Application**  Complete  Incomplete

REVIEWER'S NOTES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date submitted to Funding Unit**

**Method:**  In-person  E-mail  Fax  Inter-departmental mail

**NPG #** \_\_\_\_\_

**Application**  Complete  Incomplete

**Funding Unit Notes:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DONE Date Stamp Receipt**

6/16 MER A9.3





**LOS ANGELES UNIFIED SCHOOL DISTRICT**

***Encino Charter Elementary School***

16941 Addison Street, Encino, CA 91316

Telephone: (818) 784-1762 Fax: (818) 995-7110

www.encinoelementary.net

**Dr. John E. Deasy**  
*Superintendent of Schools*

**Linda Del Cueto**  
*Superintendent - ESC North*

**Marcia Koff**  
*Principal*

**Tracy Sandler**  
*APEIS*

January 12, 2015

Encino Neighborhood Council  
Neighborhood Purpose Grant  
4924 Paso Robles Ave.  
Encino, CA 91316

Dear Grants Committee,

I am pleased to submit this application for support to the Encino Neighborhood Council. This request is for \$1,500 to support Encino Charter Elementary School's Community First Aid & CPR Training and Certification program for teachers, staff and the local community. In addition to satisfying the state credentialing requirement, this project will help our neighborhood to be better prepared for emergency situations at school and in the local community. ECES is set in the heart of Encino Village, across the street from the popular "Genesta Park," and adjacent to hundreds of Encino residences and businesses. Having a large population of certified "First Responders" who participate in ongoing practice drills is valuable to all of the stakeholders of Encino.

Thank you for your careful consideration. Please feel free to contact me should you have any questions.

Sincerely,

Marcia Koff  
School Principal



**Encino Elementary School is a 2012 California Distinguished School**

6/16 MER A9.4



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**INVOICE**

Invoice Amount

**\$389.92**

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Net 10 Days	06/13/2016
Invoice No.	Customer No.
24436	1510

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Net 10 Days

Description	Type	Units	Rate	Amount
<b>Week ending: 06/05/2016</b>				
Ackerman, Jason Elias Executive Administrative Assistant	Reg	9.00	\$22.18	\$199.62
<b>Total This Week ending:</b>				<b>\$199.62</b>
<b>Week ending: 06/12/2016</b>				
Ackerman, Jason Elias Executive Administrative Assistant	Reg	8.58	\$22.18	\$190.30
<b>Total This Week ending:</b>				<b>\$190.30</b>

<b>Reg: 17.58 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$389.92</b>
-------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

6/16 MER A10



AppleOne

AppleOne Employment Services

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688

Email: specialbillingvms@ain1.com

TIN: 95-2580864

# CITY OF LOS ANGELES

Attn: Attn: ACCOUNTS PAYABLE  
CORPORATE OFFICES  
200 N. SPRING ST. ROOM 2005  
LOS ANGELES, CA 90012

## Invoice

Customer No: 00950101  
Site No: 0079  
Period Ending: 05/28/2016  
Invoice Date: 06/01/2016  
Invoice No: S3629744  
Amount Due: \$380.00  
Payment Term: NET 59 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
LAINO, ROMINA	05/28/2016	06/01/2016	01-4079046	16.45	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$380.00	CA	1002
<b>Sub Total For:</b>				<b>16.45</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>	<b>\$380.00</b>		
<b>Grand Total Invoice Amount</b>				<b>16.45</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>\$0.00</b>	<b>\$380.00</b>		

Please remit payment to: **AppleOne Employment Services**  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

100	2/5/2016	1/28	WR	2:00	WR	0:00		1:05	3:05	0:00	0:00						
100	2/5/2016	1/30	WR	2:32	WR	0:00		1:42	3:42	0:00	0:00						
100	2/5/2016	1/42	WR	4:10	WR	0:00		1:52	3:52	0:00	0:00						
100	2/5/2016	1/42	WR	0:00	WR	0:00		1:32	3:32	0:00	0:00						

6/10 MER A 11

6/21/16



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**INVOICE**

Invoice Amount
<b>\$223.59</b>

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Net 10 Days	06/20/2016
Invoice No.	Customer No.
24488	1510

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Net 10 Days

Description	Type	Units	Rate	Amount
<b>Week ending: 06/19/2016</b>				
Ackerman, Jason E      Executive Administrative Assistant	Reg	8.92	\$22.18	\$197.85
Ackerman, Jason E      Minute Taker	Reg	1.00	\$25.74	\$25.74
<b>Total This Week ending:</b>				<b>\$223.59</b>

<b>9.92 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$223.59</b>
-------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

*4/16 MER A12*

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Encino  
 Budget Fiscal Year: 2015-2016  
 Request Date: 22-Jun-16  
 Meeting Date: 6/22/2016  
 Agenda Item: \_\_\_\_\_

Requestor: Patricia Bates  
 Vendor: Patricia Bates  
 Address: 16811 Weddington Street  
 City: Encino State: CA  
 Zip Code: 91436 Phone: 8184250962  
 Amount:\$ 318.70  
 # of payments     

- Operations    Outreach    NC Sponsored Event    Neighborhood Purpose Grant  
 Contract / Lease    Board Member Reimbursement    Community Improvement Project  
 Out of State    1099 Expense    One Time Expense    Monthly    Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

**MER ITEM 13**

**Public Benefit  
Description**

To pay expenses for operations and outreach of ENC prior to receipt of debit card and banking authority, as follows: Office Depot 5/9/16 toner cartridge for office printer, needed to print agendas and other items \$113.35. Food for 5/25/16 general meeting Poquito Mas \$199.49, Drinks for 5/25/16 general meeting Smart & Final \$5.88

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	X					
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE					X	
DIANE ROSEN	AREA 5 REP	X					
DOUG KRIEGEL	AT LARGE REP					X	
ELIOT COHEN	PLU	X					
GERALD SILVER	HOMEOWNERS OF ENCINO	X					
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP						X
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLowsKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP					X	
MARK LEVINSON	ENCINO CHAMBER OF COMM.					X	
PATRICIA BATES	VOLUNTEER SERVICE	X					
SCOTT LINDEN	AREA 2 REP	X					
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP	X					
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11	<b>Grand Total (including page 2):</b>	14				5	3

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: [Signature]      Signer's Signature: [Signature]  
 Print/Type name: Patricia Bates      Print/Type name: Debra George  
 Date (mm/dd/yy): 8/8/2016      Date (mm/dd/yy): 8/18/16

**Department Use Only**

Contract    CIP    Advanced Payment    Approved    Staff Initials \_\_\_\_\_    1st Level \_\_\_\_\_    Authorization Code \_\_\_\_\_  
 >\$2,500    NPG    Sponsored Event    Denied    2nd Level \_\_\_\_\_



# Office DEPOT OfficeMax

OFFICE DEPOT #3320  
18211 Ventura Boulevard  
Tarzana, CA 91356  
(818) 668-9067

5/09/2016 16.3.2 4:40 PM  
3320 REG 2 TRN 4791 EMP 744349

duct ID	Description	Total
702	TONER,HP 80A,B	103.99 SS

Subtotal: 103.99  
Sales Tax: 9.36  
Total: 113.35  
MasterCard 5056 113.35

MPH CODE 03438P  
Chip Read  
A0000000041010 4348415345204D415354  
0000008000  
SLS Signature Verified

\*\*\*\*\*  
PATRICIA BATES 5576210164  
Congratulations! You are eligible for  
Choice Member rewards next quarter!  
Select your 5 additional product  
categories at [officedepot.com/rewards](http://officedepot.com/rewards)  
Shop online at [www.officedepot.com](http://www.officedepot.com)

\*\*\*\*\*  
WE WANT TO HEAR FROM YOU!

Participate in our online customer survey  
and receive a coupon for \$10 off your  
next qualifying purchase of \$50 or more on  
office supplies, furniture and more.  
(Excludes Technology. Limit 1 coupon per  
household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback)  
and enter the survey code below.

Survey Code:

14JP HDHE NPQO

*Emp 13*



27VT3A3PM3QYYYYWBC

*Toner Cartridge  
for ENC office  
5/9/2016*

*6/16 MER A13*



CREDIT CARD (...5056)

<u>Trans Date</u>	<u>Post Date</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
<input type="checkbox"/> 05/09/2016	05/10/2016	Sale	OFFICE DEPOT #3320	\$113.35
			<b>Transaction Number</b> 05436846131500098186547	
			TARZANA, CA 913560000 US In-person transaction	
		<b>Rewards earned<sup>1</sup></b>	+ 1 mile per \$1 earned on all purchases	113.35
			<b>Total rewards</b>	113.35 Miles





WED MAY 25, 2016

CHECK #471846- 1

1 >>>OPEN FOOD<<< \$183.00  
TAX : \$16.47  
**TOTAL \$199.47**

We don't serve fast food  
We serve Fresh Food  
as fast as we can. (R)  
Time: 13:47 1 CUSTOMER

Welcome  
818 789 9400

YOU HAVE BEEN SERVED  
BY : MARCIA

ORDER 3087

TRANSACTION RECORD



CARD TYPE:Master Card  
Nu. \*\*\*\*\*5056 EXPI.: \*\*\*\*  
ENTRY:SWIPED  
AUTHORIZATION:02229P  
STORE #:1  
TERMINAL:3  
REFERENCE:471846

PURCHASE **\$199.47**

THANK YOU  
MAY 25, 2016 13:47:25  
Server's name : MARCIA

CUSTOMER COPY

**Smart & Final. &**  
Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Encino Store \*\*  
Store #477

\*\*\*\*\*  
See Us On WEB www.smartandfinal.com

Cashier: Adela

DATE 05/25/16 TIME 17:46:54

6 @ .88  
Crystal Geyser 5.28 F  
Was \$5.94 / YOU SAVED -> \$.65  
6 @ .10

+CRV .60  
SUBTOTAL 5.88  
Sales Tax .00

TOTAL 5.88  
MasterCard TENDER 5.88  
Account Number \*\*\*\*\*5056  
APPRVL CODE 01774P  
Cas Ref# 2  
Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 6

\*\*\*\*\*  
Smart & Final Store # 477  
16847 Ventura Blvd.  
Encino, CA 91436

Operator 23016916  
DATE 05/25/16 TIME 17:47:23  
Account # \*\*\*\*\*5056  
Reference # 100982  
APPRVL CODE 01774P  
Reason Code R400

Credit  
TOTAL 5.88  
BALANCE  
\*\*\*\*\*

Encino Neighborhood Council  
5/25/2015 Board Meeting

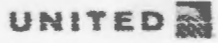
6/16 MER A13.4



CREDIT CARD (...5056)

<u>Trans Date</u>	<u>Post Date</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
<input type="checkbox"/> 05/25/2016	05/26/2016	Sale	SMARTNFINAL47710104776	\$5.88
			<b>Transaction Number</b> 05410196146929170018455	
			ENCINO, CA 913160000 US In-person transaction	
		<b>Rewards earned<sup>1</sup></b>	+ 1 mile per \$1 earned on all purchases	5.88
			<b>Total rewards</b>	5.88 Miles

A 13.5



## CREDIT CARD (...5056)

<u>Trans Date</u>	<u>Post Date</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
05/25/2016	05/26/2016	Sale	POQUITO MAS ENCINO	\$199.47
			<b>Transaction Number</b> 55480776147207799501013	
			ENCINO, CA 914360000 US In-person transaction	
		<b>Rewards earned<sup>1</sup></b>	+ 1 mile per \$1 earned on all purchases	199.47
			<b>Total rewards</b>	199.47 Miles

A 13.6



P.O. BOX 15123  
WILMINGTON, DE  
19850-5123

[REDACTED]

[REDACTED]

Account number: [REDACTED] 5056

\$ [REDACTED] Amount Enclosed  
Make your check payable to: Chase Card Services

80499 BEX 9 18816 C  
PATRICIA BATES

CARDMEMBER SERVICE  
PO BOX 94014  
PALATINE IL 60094-4014

[REDACTED] 50565



Manage your account online:  
[www.chase.com/united](http://www.chase.com/united)

Customer Service:  
1-800-323-6252

Mobile: Visit [chase.com](http://chase.com)  
on your mobile browser

ACCOUNT SUMMARY

Account Number [REDACTED] 5056	
Previous Balance	[REDACTED]
Payment, Credits	[REDACTED]
Purchases	[REDACTED]
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	[REDACTED]
Opening/Closing Date	05/17/16 - 06/16/16
Credit Limit	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

PAYMENT INFORMATION

New Balance	[REDACTED]
Payment Due Date	07/19/16
Minimum Payment Due	[REDACTED]
<b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above, you may have to pay a late fee of up to \$37.00.	
<b>Minimum Payment Warning:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:	

[REDACTED]



Manage your account online:  
[www.chase.com/united](http://www.chase.com/united)

Customer Service:  
1-800-323-6252

Mobile: Visit [chase.com](http://chase.com)  
on your mobile browser

ACCOUNT ACTIVITY

(CONTINUED)

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
05/25	SMARTNFINAL47710104776 ENCINO CA	5.88
05/25	POQUITO MAS ENCINO ENCINO CA	199.47
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

A13.7

# Office DEPOT OfficeMax

OFFICE DEPOT #949  
16571 Ventura Blvd.  
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2  
08/2016 16.3.2 7:19 PM  
R 949 REG 2 TRN 5867 EMP 779380

-----  
FILE

Product ID	Description	Total
6726	TRIMMER, TITANI	25.99
5819	TONER, HP 80X, B	178.99
2065	CARD, LSR, TENT,	26.99
4421	BADGE, 74459, 10	79.99
5386	BADGE, VBC-4C, 5	49.99

Subtotal: 361.95

Sales Tax: 32.58

Total: 394.53

Debit Card 4209: 394.53

FDS Chip Read

CAID A0000000042203 Debit

CVR 8000040000

CVS PIN Verified

\*\*\*\*\*

Shop online at [www.officedepot.com](http://www.officedepot.com)

\*\*\*\*\*

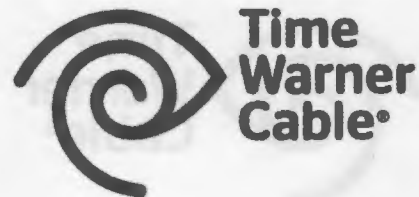
**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for \$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more. Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below.

6/16MER A14

**John Arnstein**  
**Total due by Jun 08, 2016: \$119.98**  
**Account number: 8448 20 001 3772834**  
**Customer code: 6486**  
**Statement date: May 28, 2016**



<b>Previous balance</b>	
Balance last statement	59.99
<b>Total previous balance</b>	<b>\$59.99</b>

**Monthly services****Internet/Data services**

05/28	Internet Modem Lease	10.00
	BASIC Internet	49.99

<b>Internet/Data services total</b>	<b>\$59.99</b>
-------------------------------------	----------------

<b>Total monthly services</b>	<b>\$59.99</b>
-------------------------------	----------------

<b>Total due by Jun 08, 2016</b>	<b>\$119.98</b>
----------------------------------	-----------------

*Paid by Debit Card 6/9/16  
 124.73 Balance at  
 Payment date*

**Reach us at your convenience****In person**

9260 Topanga Canyon Blvd., Chatsworth, CA 91311  
 Monday - Friday 8:30am - 6:30pm  
 Saturday 9am - 5pm

**On twc.com**

Visit [twc.com/account](http://twc.com/account) to pay your bill online, view FAQs/self-help options and chat with a live agent. Just have your customer code above on hand.

**Through your mobile device**

Use our free My TWC® app.

**Over the phone**

Call us anytime at **1-888-892-2253** and simply say "pay my bill" to pay your bill for free. Or you can speak to someone live with any questions about your bill.

*Conf #  
 058892*

**Pay online**

Go green with online bill payment.  
 Sign up at [twc.com/account](http://twc.com/account)  
 Have your account number and customer code ready, found on the top of this page.

**Pay by phone**

Make a credit card payment free of charge using our automated payment option at **1-888-892-2253**; simply say "pay my bill". Use your Visa, MasterCard, Discover or American Express card.

**Customer information**

Experiencing technical issues with closed captioning?  
 Call 1-800-892-2253, email [closedcaption@twcable.com](mailto:closedcaption@twcable.com), or fax 1-877-430-1386.  
 Address written complaints to W. Wesselman, Legal, 13820 Sunrise Valley Dr., Herndon, VA 20171, email [ccissues@twcable.com](mailto:ccissues@twcable.com), or fax 1-704-697-4935.  
 To follow up on a written submission only, call 1-877-276-7432.

If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

For information on any upcoming programming changes please consult the Legal Notices published in Los Angeles Times 1st and 3rd Wednesday each month and on [twc.com](http://twc.com)

Visit [twc.com/careers](http://twc.com/careers) for career opportunities at Time Warner Cable.

TWC imposes surcharges to recover costs of complying with its governmental obligations.

Unresolved Concerns: City Of Los Angeles Information Technology Agency 200 North Main St Suite 1255 Los Angeles CA 90012 Telephone and Tdd: 3-1-1 One Call to City Hall OR [Http://www.lacity.org](http://www.lacity.org)

*6/16 MER A15*

Board Meeting Food  
6/22/2016

DEFERRED ORDER

\*\*\* Due: Wed 6/22, 6:30PM \*\*\*



Fresh Brothers - Encino  
16060 Ventura Blvd.  
Encino, CA 91436  
Phone: (818) 528-2100  
FreshBrothers.com

Delivery

Order #N/A

Emp1: JAMES S. 11:14 AM 6/21/2016

ENCINO COMMUNITY CENTER  
PAT BATES  
4935 BALBOA AVE  
ENCINO 91316  
818-425-0962

\*\*\*\*\*

ORDER NOTE

PFN 50

\*\*\*\*\*

4 LG Regular Create Your Own Pizza	63.96
Thin Crust	
Pepperoni	7.96
4 LG Regular Create Your Own Pizza	63.96
Thin Crust	
4 LG Regular Fresh Vegetable Pizza	91.96
Thin Crust	
NO Onions	
[Fresh Fan]	-22.78

Subtotal	205.06
Delivery Fee	3.95
Tax	18.81
Total	227.82

Paid MC A 19 227.82

Welcome to Dunkin Donuts PC# 353754  
4920 Balboa Blvd., Encino, Ca 91316  
6/21/2016 11:15:59 AM

Carry Out  
Order: 526

Register: 1 Tran Seq No: 376526  
Cashier: Kimberly O.

1 Bx Joe Orig Blnd	15.99
1 Bx Joe Dcf	15.99
Sub. Total:	\$31.98
Tax:	\$0.00
Total:	\$31.98
Discount Total:	\$0.00
Change	\$0.00
MasterCard:	\$31.98

A18

\*\*\*\*\*

HEY AMERICA!

WANT A FREE CLASSIC DONUT OR KIDS CONF  
WHEN YOU PURCHASE A  
MEDIUM OR LARGER DUNKIN' DONUT  
OR BASKET ORDER

Go  
com  
3



\*\* Welcome To Our Encino Store \*\*  
Store #477

\*\*\*\*\*  
See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Laura

DATE 06/21/16 TIME 12:01:25

4 @ .99	
Arrowhead Dstld #t	3.96 F
4 @ .10	
+CRV	.40
SUBTOTAL	4.36
Sales Tax	.00

TOTAL	4.36
MasterCard TENDER	4.36
Account Number **	4209
APPRVL CCF	
Cas Ref	

6/16 MER A 16,18,19

# Office DEPOT OfficeMax

OFFICE DEPOT #949  
16571 Ventura Blvd.  
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2742  
06/21/2016 16.4.2 10:55 AM  
STR 949 REG 3 TRN 8758 EMP 595235

SALE

Product ID	Description	Total
597427	SHREDDER,12SHT	159.99SS
	Instant Savings	-60.00
	<b>You Pay</b>	<b>99.99SS</b>

Subtotal: 99.99

Sales Tax: 9.00

Total: 108.99

MasterCard 4209: 108.99

AUTH CODE 036844

TDS Chip Read

AID A0000000042203 Debit

TVR 8000088000

CVS No Signature Required

\*\*\*\*\*

Total Savings:

\$60.00

\*\*\*\*\*

## WE WANT TO HEAR FROM YOU!

Participate in our online customer survey  
and receive a coupon for **\$10 off your  
next qualifying purchase of \$50 or more on  
office supplies, furniture and more.**

**(Excludes Technology. Limit 1 coupon per  
household/business.)**

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback)  
and enter the survey code below

Survey Code:

64K2 ZNW8 GN69

\*\*\*\*\*



6/16 MER A17



Welcome to Dunkin Donuts PC# 353754  
4920 Balboa Blvd., Encino, Ca 91316  
6/21/2016 11:15:59 AM

Carry Out  
Order: 526

Register:1 Tran Seq No: 376526  
Cashier:Kimberly O.

1 Bx Joe Orig Blind 15.99  
1 Bx Joe Dcf 15.99  
  
Sub. Total: \$31.98  
Tax: \$0.00  
Total: \$31.98  
Discount Total: \$0.00  
  
Change \$0.00  
MasterCard: \$31.98

6/23/16

Pick up coffee  
at Dunkin

A18  
Donuts -

2 Carriers

\*\*\*\*\*  
HEY AMERICA!  
WANT A FREE CLASSIC DONUT DR KIDS CONE  
WHEN YOU PURCHASE A  
MEDIUM OR LARGER DUNKIN' DONUTS  
OR BASKIN-ROBBINS BEVERAGE?  
Go to [www.telldunkinbaskin.com](http://www.telldunkinbaskin.com) on your  
computer or mobile device in the next  
3 days and tell us about your visit.

To invittams a participant on

A19

\*\*\*\*\* ORDER NOTE \*\*\*\*\*

PFN 50

4 LG Regular Create Your Own Pizza	63.96
Thin Crust	
Pepperoni	7.96
4 LG Regular Create Your Own Pizza	63.96
Thin Crust	
4 LG Regular Fresh Vegetable Pizza	91.96
Thin Crust	
NO Onions	
[Fresh Fan]	-22.78

Subtotal	205.06
Delivery Fee	3.95
Tax	18.81
Total	227.82

MC 4209 Payment	227.82
Tip	15.00
Total	242.82

\*\*\* Guest Copy \*\*\*

Paid in Full

Order #1

Order online. Use FRESHFAN to get 10% off

DEFERRED ORDER

6/16 MER A18,19

WELCOME TO BEST BUY #764  
 4500 VAN NUYS BLVD  
 SHERMAN OAKS, CA 91403  
 (818) 501-0933

Keep your receipt!



Val #: 000083-224348-868467-377849-130916-751

0764 019 6973 06/25/16 15:04

8767099	VG248QE	229.99
	24" LED 1MS 1080P 3D READY	
	50.00 SALE DISCOUNT	
	SPU Order # 1116177605034	
	Pickup In Store SHERMAN OAKS CA	
	Sales Tax 20.70	
6715986	CA RECYCLE	4.00 N
	CA RECYCLE TIER 2	
	Sales Tax 0.00	
5216602	I7368-0027G	749.99 *
	DELL STARLORD 13" I5	
	0.00 MCSFT SOFTWR BNDL	
	0.00 GKSVCS BNDL	
	0.00 GSP BNDL	
	Sales Tax 67.49	
6715977	CA RECYCLE	3.00 N
	CA RECYCLE TIER 1	
	Sales Tax 0.00	
7611082	3 YR GSP&S+	284.99
	3YR GSP&S+ LAPTOP \$600-899.99	
	15.00 GSP BNDL	
	GSP# 5595313553	
	SKU # 5216602	
	Sales Tax 0.00	
1689012	KAS018800F1	2.99 *
	KASPERSKY IS BOX 2015 3-USER	
	0.00 GKSVCS BNDL	
	0.00 GSP BNDL	
	SERIAL # KSP00IS160001872736	
	Sales Tax 0.26	
5871412	KASPERSKY I	12.01 *
	KASPERSKY IS 3 USER 3 YEAR	
	30.00 GKSVCS BNDL	
	64.99 GSP BNDL	
	Sales Tax 1.08	
5266500	79G-04729	0.00 N*
	OFFICE HOME AND STUDENT 2016 W	
	0.01 SOFTWR BNDL	
	0.00 MCSFT SOFTWR BNDL	
	SERIAL # MS79G04729260448508	
	Sales Tax 0.00	
4220120	OFFICE ENG	99.99 *
	OFFICE ENG TERM	
	0.00 SOFTWR BNDL	
	20.00 MCSFT SOFTWR BNDL	
	30.00 DISCOUNT	
	Sales Tax 9.00	

SUBTOTAL 1386.96  
 Sales Tax 98.53  
 TOTAL 1485.49

\*\*\*\*\*4209 ChipRead USD 1985.49  
 Debit - MASTERCARD  
 BATES/PATRICIA L  
 APPROVAL 054262

MODE: Issuer  
 AID: A0000000042203

MCSFT SOFTWR BNDL SAVINGS:	20.00
GKSVCS BNDL SAVINGS:	30.00
GSP BNDL SAVINGS:	79.99
SOFTWR BNDL SAVINGS:	0.01
OTHER SAVINGS:	80.00
<b>TOTAL SAVINGS:</b>	<b>210.00</b>

MY BEST BUY CORE TIER  
 MEMBER ID 4167695055

\*\*\*\*\*  
 Terms & Conditions for the service plan(s)  
 you've purchased are available at  
[www.bestbuy.com/service/termsconditions](http://www.bestbuy.com/service/termsconditions)  
 \*\*\*\*\*  
 Geek Squad Protect & Support Plus terms  
 & conditions are available at  
[bestbuy.com/service/termsconditions](http://bestbuy.com/service/termsconditions).  
 I agree to the delivery of these terms via  
 a link that will be sent to me by email.

SOFTWARE  
 You purchased the following:  
 KASPERSKY IS BOX 2015 3-USER  
 Serial Nbr:: KSP00IS160001872736  
 Please install your Internet Security  
 immediately as your device is unprotected.

SERVICE AND SERVICE  
 OPTIONS  
 KASPERSKY IS 3 USER 3 YEAR

HARDWARE/SOFTWARE  
 You purchased the following:  
 OFFICE HOME AND STUDENT 2016 W  
 Serial Nbr:: MS79G04729260448508

SERVICE AND SERVICE  
 OPTIONS  
 OFFICE ENG TERM

JASON,  
 THANKS FOR SHOPPING AT BEST BUY TODAY!  
 YOUR MY BEST BUY BALANCE AS OF 06/25/2016  
 POSTED POINTS: 0  
 GO TO BestBuy.com FOR MORE INFO

\* INDICATES ITEM IS PART OF A BUNDLE

UPON RETURN, IF BUNDLE IS BROKEN,  
 THE SAVINGS WILL BE REMOVED AND  
 CURRENT PRICES WILL BE APPLIED

14-day return period on Phones and Carrier  
 Connectable Devices for all customers.

15-day return period on  
 almost everything else

A 20

6/16 MER A 20

6/22/16 7(A)(1)

# Office DEPOT OfficeMax

OFFICE DEPOT #949  
16571 Ventura Blvd.  
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2742  
06/30/2016 16.4.2 3:47 PM  
STR 949 REG 3 TRN 149 EMP 640372

### SALE

Product ID	Description	Total
196517	PPR,X-9,11",10	55.99
	Promotion	-23.00
	<b>You Pay</b>	<b>32.99SS</b>

432087	STAPLES,STNDR	6.99 SS
196156	STAPLER,ELECT,	28.49 SS
327025	LABEL,8366,150	29.99 SS
983932	LABEL,8163,250	

2 @ 12.99		25.98
	Promotion	
	<b>You Pay</b>	<b>25.98SS</b>

983932	LABEL,8163,250	12.99
	Promotion	-12.99
	<b>You Pay</b>	<b>0.00SS</b>

	Subtotal:	124.44
	Sales Tax:	11.20
	<b>Total:</b>	<b>135.64</b>
	MasterCard 4209:	135.64

AUTH CODE 094713  
TDS Chip Read  
AID A0000000042203 Debit  
TVR 8000088000  
CVS No Signature Required

JULY  
MER

\*\*\*\*\*  
PATRICIA BATES 5576210164  
Congratulations! You are eligible for  
Choice Member rewards next quarter!  
Select your 5 additional product  
categories at officedepot.com/rewards

Total Savings:  
**\$35.99**

\*\*\*\*\*  
**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey  
and receive a coupon for **\$10 off your**  
**next qualifying purchase of \$50 or more on**  
office supplies, furniture and more.  
(Excludes Telephones. Limit 1 coupon per

# Office DEPOT OfficeMax

OFFICE DEPOT #949  
16571 Ventura Blvd.  
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2742  
06/28/2016 16.4.2 1:51 PM  
STR 949 REG 3 TRN 9785 EMP 669562

### SALE

Product ID	Description	Total
940958	MYPASSPORT,1TB	89.99SS
	Instant Savings	-30.00
	<b>You Pay</b>	<b>59.99SS</b>

385819	TONER,HP 80X,B	178.99 SS
212860	BDR,INP,VW,3",	13.99
	Promotion	
	<b>You Pay</b>	<b>13.99SS</b>

212779	BDR,INP,VW,3",	13.99
	Promotion	
	<b>You Pay</b>	<b>13.99SS</b>

212662	BDR,INP,VW,3",	13.99
	Promotion	-13.99
	<b>You Pay</b>	<b>0.00SS</b>

196517	PPR,X-9,11",10	55.99
	Promotion	-23.00
	<b>You Pay</b>	<b>32.99SS</b>

475168	DIVIDERS,1-31,	8.99 SS
475136	DIVIDERS,JAN-D	
3 @ 4.99		14.97
	<b>You Pay</b>	<b>14.97SS</b>

	Subtotal:	323.91
	Sales Tax:	29.15
	<b>Total:</b>	<b>353.06</b>
	MasterCard 4209:	353.06

AUTH CODE 001955  
TDS Chip Read  
AID A0000000042203 Debit  
TVR 8000088000  
CVS No Signa

\*\*\*

6/16 MER A 21

2016 Congress of Neighborhoods / NC Budget Advocates / EmpowerLA Awards  
Board Support Resolution

We, Debra George (President Name) and  
Patricia Bates (Treasurer Name), declare that we are the

President and Treasurer, respectively of the ENCINO Neighborhood  
Council (Neighborhood Council) and that on 6/22/2016 (date adopted), a Brown Act  
noticed public meeting was held by the Neighborhood Council with a quorum of  
18 (number) board members present and that by a vote of 14 (number) yes,  
0 (number) no, and 0 (number) abstentions the Neighborhood Council adopted the  
following resolution:

Resolved: That the Neighborhood Council supports:

LA Congress of Neighborhoods – September 24, 2016 Annual event in the amount of:

\$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

and/or

LA Congress of Neighborhoods – Networking/EmpowerLA Awards event in the amount of:

\$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

and/or

Neighborhood Council Budget Advocates in the amount of:

\$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

Therefore, be it resolved that the Neighborhood Council approves the submission of this  
resolution authorizing the Department of Neighborhood Empowerment to transfer funds in the  
aforementioned amount from our checking account (or appropriation account if funds are  
available) and into the Congress and/or Budget Advocacy Account(s).

IN WITNESS of the above action, the undersigned has executed and delivered this certificate in  
the name and on behalf of the Neighborhood Council and as of the date set forth below.

Debra George  
Signature of President

June 22 2016  
Date

Patricia Bates  
Signature of Treasurer

6/22/2016  
Date

Submit this form by emailing [jasmine.duckworth@lacity.org](mailto:jasmine.duckworth@lacity.org), faxing to (213) 978-1751, or  
mailing to City Hall, 200 North Spring Street, 20<sup>th</sup> Floor, Los Angeles, CA 90012.

Form must be received by the Department no later than Wednesday, June 22, 2016 in order to be  
processed from Fiscal Year 15-16 available funds.

\*Please specify a specific monetary amount, i.e. statements such as "our unused funding for this fiscal year" will not  
be processed.


6/16 MER A22, 23

<p>Order Date: 6/29/2016 Order Number: 6059X-W3A30-8M9 Order Total: \$22.88</p> <p style="font-size: 2em; font-weight: bold;">A26</p>	 <p><b>Name:</b> Standard Business Card <b>Estimated Date of Arrival:</b> 7/13/2016</p> <p><a href="#">Write a review</a></p> <p>Share     ▶</p>	<p>In Progress</p>	<p><a href="#">Cancel</a></p> <hr/> <p><a href="#">View Order</a></p> <p><a href="#">Track</a></p> <hr/> <p><a href="#">Reorder</a></p> <hr/> <p><a href="#">Cancel</a></p>
<p>Order Date: 6/29/2016 Order Number: 5319X-W3A97-3J4 Order Total: \$22.88</p> <p style="font-size: 2em; font-weight: bold;">A25</p>	 <p><b>Name:</b> Standard Business Card <b>Estimated Date of Arrival:</b> 7/13/2016</p> <p><a href="#">Write a review</a></p> <p>Share     ▶</p>	<p>In Progress</p>	<p><a href="#">View Order</a></p> <p><a href="#">Track</a></p> <hr/> <p><a href="#">Reorder</a></p> <hr/> <p><a href="#">Cancel</a></p>
<p>Order Date: 6/29/2016 Order Number: 4VK8X-W3A35-4K1 Order Total: \$14.15</p> <p style="font-size: 2em; font-weight: bold;">A24</p>	 <p><b>Name:</b> Standard Business Card <b>Estimated Date of Arrival:</b> 7/13/2016</p> <p><a href="#">Write a review</a></p> <p>Share     ▶</p> <p><b>Name:</b> Website Coupon</p>	<p>In Progress</p>	<p><a href="#">View Order</a></p> <p><a href="#">Track</a></p> <hr/> <p><a href="#">Reorder</a></p> <hr/> <p><a href="#">Cancel</a></p>

Items per page 20

1 2

Showing 1-20 of 23 items

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**Let Us Help**

**What We Offer**

**Our Company**

**Our Policies**

**Connect with us**

Owner Nation  
[Read our blog](#)

Refer a friend and get \$10 OFF.

**Rely on Vistaprint**

Absolutely  
Guaranteed

Every time. Any reason. Or we'll make it right.



6/16 MER A24-26

June  
↓

Order Date: 6/29/2016  
Order Number: Y3Q9Y-W3A59-6P5  
Order Total: \$22.88

A31



Name: Standard Business Card  
Estimated Date of Arrival: 7/13/2016

[Write a review](#)

Share

In Progress

[View Order](#)

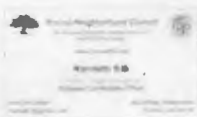
[Track](#)

[Reorder](#)

[Cancel](#)

Order Date: 6/29/2016  
Order Number: LPL9X-W3A59-1L8  
Order Total: \$22.88

A30



Name: Standard Business Card  
Estimated Date of Arrival: 7/13/2016

[Write a review](#)

Share

In Progress

[View Order](#)

[Track](#)

[Reorder](#)

[Cancel](#)

Order Date: 6/29/2016  
Order Number: L9J9X-W3A99-4U6  
Order Total: \$22.88

A29



Name: Standard Business Card  
Estimated Date of Arrival: 7/13/2016

[Write a review](#)

Share

In Progress

[View Order](#)

[Track](#)

[Reorder](#)

[Cancel](#)

Order Date: 6/29/2016  
Order Number: JGC9X-W3A60-4G7  
Order Total: \$22.88

A28



Name: Standard Business Card  
Estimated Date of Arrival: 7/13/2016

[Write a review](#)

Share

In Progress

[View Order](#)

[Track](#)

[Reorder](#)

[Cancel](#)

Order Date: 6/29/2016  
Order Number: DB99X-W3A07-8F4  
Order Total: \$22.88

A27



Name: Standard Business Card  
Estimated Date of Arrival: 7/13/2016

[Write a review](#)

Share

In Progress

[View Order](#)

[Track](#)

[Reorder](#)

6/16 MER A 27-31