

**FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)**

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)									
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL	
1	Facebook	2382546		3/1/17 February promotions	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$14.59	
2	Office Depot			3/3/17 Test print charges	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$0.07	
3	Office Depot	26379		3/3/17 Toner Cartridge	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$101.78	
4	M.A.R.Y. Foundation		ENC-16261	3/3/17 NPG -	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00	
5	Lanai Road School			3/8/17 Replace stale check	PRIOR YR NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$1,136.00	
6	L. A. Cactus & Succulent Soc		ENC - 16329	3/8/17 Fund drought tolerant plant festival	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,000.00	
7	HopeMill, Inc.		ENC-16328	3/8/2017 necessities of life for homeless	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,495.00	
8	Office Depot	913400194		3/15/2017 Printing	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$11.42	
9	Partners in Diversity	See attached		3/20/17 Temp staffing w/e 2/5/17-3/6/17	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$1,015.42	
10	So. Cal Preparedness Fair		ENC-16330	3/23/17 Fall 2017 preparedness event	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$850.00	
11	TWC	3772834		3/20/17 Cable	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$59.99	
12	Smart & Final			3/22/17 meeting refreshments	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$18.64	
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>									<b>\$8,575.33</b>
<b>B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)</b>									<b>\$12,579.32</b>
<b>C OUTSTANDING COMMITMENTS (OBLIGATIONS)</b>									
1	Partners in Diversity			Staffing W/E 3/12/17-4/9/17	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$1,256.30	
2	The Web Corner	14721		Web site maintenance	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$99.00	
3	Quality Logo			Magnifiers for OneGeneration event	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$317.09	
4	Encino Community Center			Reimburse food cost - Daddy-Daughter	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,000.00	
5	OneGeneration			Senior Symposium	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$750.00	
6	TWC			Cable	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$59.99	
7	The Corner Bakery			Outreach to homeless - Woodley	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$690.94	
8	Partners in Diversity	Budget		Balance of staffing for year	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$4,229.00	
9	Web & Cable	Budget		Balance for year	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$480.00	
10	Meeting costs	Budget		Balance for year	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$900.00	
<b>SUBTOTAL: Outstanding Commitments (Includes total on page 3)</b>									<b>\$12,408.32</b>
<b>D Total Expenditures &amp; Commitments</b>									<b>\$33,562.97</b>
<b>E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)</b>									<b>(\$1,136.00)</b>
<b>F Approved Budget 2016-2017</b>									<b>\$42,000.00</b>
<b>G Balance of Budget 2016-2017</b>									<b>\$9,573.03</b>

Reporting Month: <b>MARCH</b>	
NC Name: <b>Encino</b>	

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$20,820.68	\$0.00	\$20,820.68	\$8,575.33	\$12,245.35

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$14,300.00	\$1,117.27	\$0.00	\$6,563.98	\$6,618.75
200	Outreach	\$11,000.00	\$477.06	\$0.00	\$5,294.85	\$5,228.09
300	Community Improvement	\$4,200.00	\$0.00	\$0.00		\$4,200.00
400	NPG	\$12,500.00	\$5,845.00	\$1,136.00	\$720.49	\$5,934.51
500	Elections		\$0.00	\$0.00		\$0.00
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$7,439.33</b>	<b>\$1,136.00</b>	<b>\$12,579.32</b>	<b>\$21,981.35</b>

NEIGHBORHOOD COUNCIL DECLARATION		
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.		
Treasurer Signature	Signer's Signature	
Print Name	PATRICIA BATES	Print Name
Date		Date
NC Additional Comments	DEBRA GEORGE	

Reporting Month:	MARCH
NC Name:	Encino

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)									
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL	
13	Office Depot	8789		3/22/17 Copying	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$8.00	
14	Constant Contact			3/23/2017 email service	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$20.00	
15	WhichWich			3/23/17 General meeting food	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$225.00	
16	The Web Corner	14577		3/17/17 Web site maintenance	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$99.00	
17	Office Depot			3/24/17 meeting copies	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$3.84	
18	Office Depot			3/24/2017 meeting copies	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$16.58	
19						<input type="checkbox"/>	<input type="checkbox"/>		
20						<input type="checkbox"/>	<input type="checkbox"/>		
21						<input type="checkbox"/>	<input type="checkbox"/>		
22						<input type="checkbox"/>	<input type="checkbox"/>		
23						<input type="checkbox"/>	<input type="checkbox"/>		
24						<input type="checkbox"/>	<input type="checkbox"/>		
25						<input type="checkbox"/>	<input type="checkbox"/>		
26						<input type="checkbox"/>	<input type="checkbox"/>		
27						<input type="checkbox"/>	<input type="checkbox"/>		
28						<input type="checkbox"/>	<input type="checkbox"/>		
29						<input type="checkbox"/>	<input type="checkbox"/>		
30						<input type="checkbox"/>	<input type="checkbox"/>		
31						<input type="checkbox"/>	<input type="checkbox"/>		
32						<input type="checkbox"/>	<input type="checkbox"/>		
33						<input type="checkbox"/>	<input type="checkbox"/>		
34						<input type="checkbox"/>	<input type="checkbox"/>		
35						<input type="checkbox"/>	<input type="checkbox"/>		
36						<input type="checkbox"/>	<input type="checkbox"/>		
<b>SUBTOTAL: Expenditures by Line Item</b>								<b>\$372.42</b>	

Reporting Month:	MARCH
NC Name:	Encino

ADDITIONAL OUTSTANDING COMMITMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)									
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL	
11	Encino community Center			Replace Equipment	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00	
12	Printing House			Balance of outreach cost	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,426.00	
13	Bus Bench			Authorised up to	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$700.00	
14						<input type="checkbox"/>	<input type="checkbox"/>		
15						<input type="checkbox"/>	<input type="checkbox"/>		
16						<input type="checkbox"/>	<input type="checkbox"/>		
17						<input type="checkbox"/>	<input type="checkbox"/>		
18						<input type="checkbox"/>	<input type="checkbox"/>		
19						<input type="checkbox"/>	<input type="checkbox"/>		
20						<input type="checkbox"/>	<input type="checkbox"/>		
21						<input type="checkbox"/>	<input type="checkbox"/>		
22						<input type="checkbox"/>	<input type="checkbox"/>		
23						<input type="checkbox"/>	<input type="checkbox"/>		
24						<input type="checkbox"/>	<input type="checkbox"/>		
25						<input type="checkbox"/>	<input type="checkbox"/>		
26						<input type="checkbox"/>	<input type="checkbox"/>		
27						<input type="checkbox"/>	<input type="checkbox"/>		
28						<input type="checkbox"/>	<input type="checkbox"/>		
29						<input type="checkbox"/>	<input type="checkbox"/>		
30						<input type="checkbox"/>	<input type="checkbox"/>		
31						<input type="checkbox"/>	<input type="checkbox"/>		
32						<input type="checkbox"/>	<input type="checkbox"/>		
33						<input type="checkbox"/>	<input type="checkbox"/>		
34						<input type="checkbox"/>	<input type="checkbox"/>		
<b>SUBTOTAL: Expenditures by Line Item</b>								<b>\$2,626.00</b>	



# STATEMENT OF ACCOUNTS

Statement Number: [REDACTED]  
03/01/17 - 03/31/17

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

### Telephone Banking

For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

**ENCINO NEIGHBORHOOD COUNCIL**  
**200 N SPRING ST FL 20**  
**LOS ANGELES CA 90012-4801**

## Business Basics Checking Summary

Account Number: [REDACTED]

Days in statement period: 31

<b>Balance on 3/1</b>	\$		<b>20,820.68</b>
Additions			0.00
Subtractions			-8,575.33
		Checks	-1,964.42
		Payments	-6,131.00
		Purchases	-479.91
<b>Balance on 3/31</b>	\$		<b>12,245.35</b>

Statement Average Ledger Balance 15,081.62

We waived your service charge this statement period.

## Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5077	3/20	06053690	1,015.42	5079	3/17	08296932	99.00
5078	3/23	77635479	850.00				
<b>Total</b>							<b>\$ 1,964.42</b>

## Payments *online and electronic banking*

Date	Description/Location	Reference	Amount
3/3	M.A.R.Y. FOUNDAT ONLINE PMT WEB	59760568	\$ 500.00
3/8	LANAI ROAD SCHOO ONLINE PMT WEB	54534792	1,136.00
3/8	L.A. CACTUS & S ONLINE PMT WEB	54534750	2,000.00
3/8	HOPEMILL, INC. ONLINE PMT WEB	54534417	2,495.00
<b>Total</b>			<b>\$ 6,131.00</b>

## Purchases *ATM card and Debit card™ purchases*

Date	Description/Location	Reference	Amount
3/1	FACEBK MJT 650-6187714 CA 650-6187714 CA	73759374	\$ 14.59
3/3	OFFICE DEP ENCINO CA ENCINO CA	71456305	0.07
3/3	OFFICE DEP ENCINO CA ENCINO CA	71456307	101.78
3/15	OFFICE DEP 800-463-3768 CA 800-463-3768 CA	72489013	11.42

**Purchases** *ATM card and Debit card™ purchases*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
3/20	TWC*TIME W 888-TWCABLE CA 888-TWCABLE CA	72365206	59.99
3/22	SMARTNFINA ENCINO CA ENCINO CA	73731439	18.64
3/23	OFFICE DEP ENCINO CA ENCINO CA	70533985	8.00
3/23	CTC*CONSTA 855-2295506 MA 855-2295506 MA	70533986	20.00
3/23	WHICH WICH ENCINO CA ENCINO CA	70533984	225.00
3/24	OFFICE DEP ENCINO CA ENCINO CA	71263032	3.84
3/24	OFFICE DEP ENCINO CA ENCINO CA	71263031	16.58
<b>Total</b>			<b>\$ 479.91</b>

**Information and Banking Office Services****For each monthly statement period your account includes:**

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

Search



Debra George (249285780)

Create Ad

Account: Debra George

Transaction: 1053954261383040-2382546

Billing Summary

Amount Billed

\$14.59

Billing Reason  
Remaining ad costs at the end of the month.

Product Type  
Facebook

Payment Method  
MASTERCARD \*4209

Payment Date  
Feb 28, 2017 7:15am

Status  
Paid

Reference Number  
MJTWJA6492

Post: "Women Olney from KCRW will be moderating a Meet..."  
From Feb 08, 2017 12:00am to Feb 25, 2017 11:59pm

Ad Set Name	Results	Amount	Ad Set ID
Post: "Women Olney from KCRW will be moderating a Meet..."	123	\$3.84	6084994768918
<b>Totals</b>	<b>123 Impressions</b>	<b>\$3.84</b>	

Post: "Senior Travel Talk"  
From Feb 08, 2017 12:00am to Feb 25, 2017 11:59pm

Ad Set Name	Results	Amount	Ad Set ID
-------------	---------	--------	-----------

Report a Problem

Office DEPOT  
OfficeMax

OFFICE DEPOT #949  
16571 Ventura Blvd.  
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2742  
03/01/2017 16.9.2 3.50 PM  
STR 949 - REG 1 - TRN 522 EMP 253188

SALE

Product ID	Description	Total
167060	BW SS Letter	0.14SS
	Business Solutions Prc	0.02
	<b>You Pay</b>	<b>0.02SS</b>
166955	BW DS Letter	
2 @ 0.14		0.28
	Business Solutions Prc	0.04
	<b>You Pay</b>	<b>0.04SS</b>
	Subtotal:	0.06
	Sales Tax:	0.01
	Total:	0.07
	MasterCard 4209:	0.07

AUTH CODE 025284  
TDS Chip Read  
AID A0000000042203 Debit  
TVR 8000088000  
CVS No Signature Required

\*\*\*\*\*

Total Savings:  
**\$0.36**

\*\*\*\*\*



# Office DEPOT OfficeMax

## In-Store Purchase Details

Receipt # 09490301170026379  
Order Placed 03/01/2017

**Payment Method**  
\*\*\*\*\*4209  
Amount \$101.78

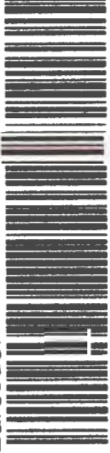
**Store information**  
**Office DEPOT**

Store # 949  
16571 VENTURA BLVD.  
VENTURA & RUBIO  
ENCINO, CA 91436

**Rewards**  
LEARN MORE

Store POS Return

Barcode:



22VTPXUP4YQY8C48W

### Item Description



HP 80A, Black Original Toner Cartridge (CF280A) Item # 385702

Qty.	Price	Reorder	Current Price	Qty
1	\$93.59	<input checked="" type="checkbox"/>	\$108.99	1

1 selected

Item (1) Subtotal: \$93.59  
Delivery Fee: \$0.00  
Taxes: \$8.19  
Total \$101.78

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Encino

Budget Fiscal Year: 2016-2017

Request Date: 22-Feb-17

Meeting Date: 2/22/2017

Agenda Item: 7.A.3

- Operations  
  Outreach  
  NC Sponsored Event  
  Neighborhood Purpose Grant  
 Contract / Lease  
  Board Member Reimbursement  
  Community Improvement Project  
 Out of State  
  1099 Expense  
  One Time Expense  
  Monthly  
  Multiple

Requestor: Patricia Bates

Vendor: M.A.R.Y. Foundation

Address: 19013 Duncan Street

City: Encino State: CA

Zip Code: 91316 Phone: 818-929-0977

Amount: \$ 500.00

# of payments     

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

The M.A.R.Y. Foundation's arts program event is a benefit to our local children. It includes an art workshop taught by professional artists and an event where the children can display their work. This is a great supplement for the children due to significant reductions in arts programming in our schools

**Vote Count** (continued on page 2 if more than 25 Board Members)

\*Recused Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN <span style="color:red">E</span>	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP	X					
<del>BOB HENDELL</del> Alex Garay	AT LARGE REP Alt	X					
ELIOT COHEN	PLU	X					
GERALD SILVER	HOMESOWNERS OF ENCINO					X	
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLOWSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE				X		
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP	X					
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11 ✓	Grand Total (including page 2):	15				1	5

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>[Signature]</u>		Signer's Signature: <u>[Signature]</u>	
Print/Type name: Patricia Bates		Print/Type name: Debra George	
Date (mm/dd/yy): 2/22/17		Date (mm/dd/yy): 2/22/17	
<input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied		Staff Initials: <u>jh</u> 1st Level: <u>227</u> Authorization Code: <u>ENC-16281</u> 2nd Level: <u>MLC 2/27/17</u>	

Department of Neighborhood Empowerment  
Funding Request Form



NC NAME: Encino

Budget Fiscal Year: 2015/2016

Request Date: 3-23-16

Meeting Date: 3-23-16

Agenda Item: 7A

Requestor: Lana Rd ES

Vendor: LR ES Booster

Address: 4241 Lana Rd.

City: Encino State: CA

Zip Code: 91316 Phone: 818 758 1950

Amount: \$ 708

# of payments     

- Open Order   
  Contract   
  Sponsored Event   
  Recycled Fundraising  
 Contract / Lease   
  Board Member Reimbursement   
  Community Improvement Project  
 Out of State   
  1099 Expense   
  One Time Expense   
  Monthly   
  Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit?  **The Masters Art Docent program offers Encino an opportunity to appreciate the development of visual arts through their exhibits which are open to the community. Encino is home to a variety of professional artists whose contributions are enhanced through our understanding of their process.**

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Al Mass	At-Large Representative	✓					
Anni Keuseyan	Area 1 Representative	✓					
Ari Sherman	Public Safety Representative						
Carol Levin	Encino Property Owners Rep.	✓					
David Pridgen	Area 2 Representative	✓					
Debra George	Park Advocate/Environment Rep.	✓					
Eliot Cohen	Planning and Land Use Rep.	✓					
Gerald Silver	Homeowners of Encino Rep.	✓					
Jason Ackerman	Area 2 Representative	✓					
Keith Mighini-Peterson	At-Large Representative	✓					
Ken Silk	Area 3 Representative	✓					
Laurie Kelson	Area 6 Representative	✓					
Mark Levinson	Encino Chamber Representative						
Sharon Brewer	Volunteer/Service Representative						
Shelley Rubin	Education Representative	✓					
Sherman Gamson	Apartment/Condo Representative						
Talar Dardarian	Religious Organization Rep.	✓					
Todd Rubinstein	Business Representative	✓					
Victoria Miller	Business Representative						
Chris Dorley	At-Large Representative						
NC Quorum: <b>11</b>	Grand Total (including page 2):	<b>15</b>					

NOTE: FY 6/30/16  
MERs # 13686  
and 13701 were  
paid in FY 6/30/16.  
The payments have  
reverted to bank  
twice; this is the  
second replacement  
( $708 + 326 = 1136$ )

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Council's checking account automatically. i.e. no additional Cash Request Form is required.

Treasurer's Signature:	<i>[Signature]</i>	Signer's Signature:	<i>[Signature]</i>
Print/Type name:	Albert Mass	Print/Type name:	Todd Rubinstein
Date (mm/dd/yy):	3/23/16	Date (mm/dd/yy):	4-12-16
Department Use Only	<input type="checkbox"/> Contract <input type="checkbox"/> CP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	Street Address: <b>14</b> Date: <b>05/11/16</b>	Authorization Code: <b>AP 05/11/16</b> ENC13686

Revised 1-26-15

Case 13686 ENCINO NC MARCH 2017 MER ITEMS 5/16 MER A 8

Department of Neighborhood Empowerment  
Funding Request Form

EMPOWER LA



NC NAME: Encino

Budget Fiscal Year: 2014/2015

Request Date:

Meeting Date: 07/22/2015

Agenda Item: 7j)

Requestor: Lenai Road

Vendor: Lanai R. Es Booster

Address: 4241 Lanai Rd

City: Encino State: CA

Zip Code: 91316 Phone: 818 758 1951

- Operations   
  Services   
  Sponsored Evs   
  Neighborhood Projects   
  Other
- One Time Expense   
  Other   
  Sample

ATTENTION: # of payments

If a bank card exemption of the tentative \$1,000 limit is required for this request, please provide the details and amount needed for the daily limit to be lifted:

Public Benefit Description

Our community's understanding and disposal of hazardous waste will be increased through these students' studies. Students will be able to transfer their experience to daily situations and share the scientific procedures with the community at large

Vote Count (Continued on page 2 if more than 20 Board Members)

\*Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Alfred...	At-Large Representative	X					
Art...	Area 1 Representative	X					
Art...	Public Safety Representative					X	
Carol...	Finance Property Owners Rep.	X					
David...	Area 7 Representative	X					
David...	Public Advocacy/Environment Rep.					X	
Eliot...	Planning and Land Use Rep.						
Gerald...	Homeowners of Encino Rep.	X					
Jason...	Area 2 Representative	X					
Kathy...	At-Large Representative	X					
Ken...	Area 3 Representative	X					
Laura...	Area 6 Representative	X					
Mark...	Encino Chamber Representative	X					
Markus...	Volunteer/Service Representative	X					
Shirley...	Education Representative	X					
Thomas...	Apartment/Renters Representative	X					
Tina...	Religious Organization Rep.					X	
Todd...	Business Representative	X					
Victoria...	Business Representative					X	
Glenn...	At-Large Member						
NC Quorum:	Grand Total (including page 2):	14	0	1	0	4	0

We, the Treasurer and Clerk of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Finance Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submission, the Department will transfer the requested amount into the Neighborhood Council's checking account administratively in an additional City Request Form.

Treasurer's Signature:	<i>[Signature]</i>	Signer's Signature:	<i>[Signature]</i>
Print/Type name:	ALBERT MATT	Print/Type name:	Todd Rubenstein
Date (mm/dd/yy):	3/23/16	Date (mm/dd/yy):	4-12-2016
Department Use Only	<input type="checkbox"/> Finance <input type="checkbox"/> P <input type="checkbox"/> District Rep. <input type="checkbox"/> Recused <input type="checkbox"/> Other	Stamp: 05/11/16 Stamp: 05/11/16 Stamp: 05/11/16	Authorization Code: ENC13701

Revised 1-26-15

Case 13701

ENCINO NC MARCH 2017 MER ITEM A5

6/16 MER A 7

# Department of Neighborhood Empowerment Funding Request Form

**EMPOWER**



NC NAME: Encino  
 Budget Fiscal Year: 2016-2017  
 Request Date: 22-Feb-17  
 Meeting Date: 2/22/2017  
 Agenda Item: 7.A.2

Requestor: Patricia Bates  
 Vendor: Los Angeles Cactus & Succulent Society  
 Address: PO Box 280581  
 City: Northridge State: CA  
 Zip Code: 91328 Phone: 818 7053224  
 Amount: \$ 2,000.00  
 # of payments:     

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

To fund educational speaker's program at annual Drought Tolerant Plant Festival  
 The Los Angeles Cactus & Succulent Society's annual Drought tolerant Plant Festival is a highlight event for our Encino community. The present grant request is to fund the very informative and educational speaker program, covering topics such as drought tolerant landscaping, fertilizing succulents, pest prevention and more.

**Vote Count** (continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN <b>E</b>	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP	X					
DOUG KRIEGL <b>Alex Garcia</b>	AT LARGE REP	X					
EIJOT COHEN	PLU	X					
GERALD SILVER	HOMEOWNERS OF ENCINO					X	
GLENN BAILLY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP				X		
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLOWSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE	X					
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP	X					
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: <b>11</b> ✓	Grand Total (including page 2):	<b>15</b>			<b>1</b>	<b>5</b>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Signer's Signature:
Print/Type name: Patricia Bates	Print/Type name: Debra George
Date (mm/dd/yy): 2/22/17	Date (mm/dd/yy): 2/22/17
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <b>jh</b> 1st Level: <b>3.1.17</b> 2nd Level: <b>3.1.17</b> Authorization Code: <b>ENC-16329</b>

# Department of Neighborhood Empowerment Funding Request Form



NC NAME: Encino  
 Budget Fiscal Year: 2016-2017  
 Request Date: 22-Feb-17  
 Meeting Date: 2/22/2017  
 Agenda Item: 7.A.1

Requestor: Patricia Bates  
 Vendor: HopeMill, Inc.  
 Address: 16133 Ventura Blvd # 1650  
 City: Encino State: CA  
 Zip Code: 91436 Phone: 818 201 9464  
 Amount: \$ 2,495.00

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple # of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: The backpacks containing necessities of life are distributed to homeless persons in our local community. The distribution of the packs provides a venue for outreach to the homeless with the goal of increasing their access to services which could help get them into housing, employed, etc.

### Vote Count (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN <sup>E</sup>	ENCINO PROPERTY OWNERS			X			
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP			X			
<del>DEBRA GEORGE</del> Alex George	AT LARGE REP <sup>Alt</sup>	X					
ELIOT COHEN	PLU		X				
GERALD SILVER	HOMEOWNERS OF ENCINO					X	
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLANSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.			X			
PATRICIA BATES	VOLUNTEER SERVICE	X					
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP		X				
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: <u>11</u> ✓	Grand Total (including page 2):	<u>11</u>	<u>2</u>	<u>3</u>		<u>5</u>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>[Signature]</u>	Signer's Signature: <u>[Signature]</u>
Print/Type name: <u>Patricia Bates</u>	Print/Type name: <u>Debra George</u>
Date (mm/dd/yy): <u>2/22/2017</u>	Date (mm/dd/yy): <u>2/22/17</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied Staff Initials: <u>jh</u>	1st Level: <u>2.28.17</u> 2nd Level: <u>ENC 2/28/17</u> Authorization Code: <u>ENC-16328</u>

# Office DEPOT. OfficeMax

Order Number: 913400194-001  
 Order Placed: 03/14/2017  
 Status: Ready For Pickup  
 Order Placed By: TREASURER@ENCINONC.ORG

<b>Payment Method</b>	<b>Store Details</b>	<b>Rewards</b>
Debit/Credit Card	<b>Office DEPOT</b>	5602066630
(CARD-MC-4209)	ENCINO CA IL	
*****4209	16571 VENTURA BLVD.	
Amount: \$11.42	ENCINO, CA 91436	
	818-907-1741	

Comments:

Item Description	Qty	Available Qty	Price	Total
------------------	-----	---------------	-------	-------

COPIES, FLYERS Item # 870284 Review This Product	5	5	\$2.10 /each	\$10.50 Reorder
---	---	---	--------------	-----------------



**Subtotal:** \$10.50  
**Delivery Fee:** \$0.00  
**Tax Exempt Taxes:** \$0.92

**Total:** \$11.42



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

Invoice Amount

**\$258.63**

Payment Terms	Invoice Date
Due On Receipt	03/06/2017
Invoice No.	Customer No.
26451	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 03/05/2017</b>				
Ackerman, Jason E      Executive Administrative Assistant	Reg	10.50	\$22.18	\$232.89
Ackerman, Jason E      Minute Taker	Reg	1.00	\$25.74	\$25.74
<b>Total This Week ending:</b>				<b>\$258.63</b>

<b>Reg: 11.5 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$258.63</b>
------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

w/e	#	\$
2/5/17	26242	177.44
2/12/17	26285	207.83
2/19/17	26375	149.72
2/26/17	26406	221.80
3/6/17	26451	258.63
		<u>1015.42</u>





**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

Invoice Amount
<b>\$221.80</b>

Payment Terms	Invoice Date
Due On Receipt	02/27/2017
Invoice No.	Customer No.
26406	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 02/26/2017</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	10.00	\$22.18	\$221.80
<b>Total This Week ending:</b>				<b>\$221.80</b>

<b>Reg: 10 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$221.80</b>
----------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

ENCINO NC MARCH 2017 MER ITEM A9



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

Invoice Amount
<b>\$149.72</b>

Payment Terms	Invoice Date
Due On Receipt	02/21/2017
Invoice No.	Customer No.
26375	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 02/19/2017</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	6.75	\$22.18	\$149.72
<b>Total This Week ending:</b>				<b>\$149.72</b>

<b>Reg: 6.75 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$149.72</b>
------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

Invoice Amount
<b>\$207.83</b>

Payment Terms	Invoice Date
Due On Receipt	02/13/2017
Invoice No.	Customer No.
26285	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 02/12/2017</b>				
Ackerman, Jason E      Executive Administrative Assistant	Reg	9.08	\$22.18	\$201.39
Ackerman, Jason E      Minute Taker	Reg	0.25	\$25.74	\$6.44
<b>Total This Week ending:</b>				<b>\$207.83</b>

<b>Reg: 9.33 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$207.83</b>
------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

Invoice Amount

**\$177.44**

Payment Terms	Invoice Date
Due On Receipt	02/06/2017
Invoice No.	Customer No.
26242	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 02/05/2017 Ackerman, Jason E Executive Administrative Assistant	Reg	8.00	\$22.18	\$177.44
<b>Total This Week ending:</b>				<b>\$177.44</b>

<b>Reg: 8 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$177.44</b>
---------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

**Department of Neighborhood Empowerment  
Funding Request Form**

**EMPOWER**

NC NAME: Encino

Budget Fiscal Year: 2016-2017

Request Date: 22-Feb-17

Meeting Date: 2/22/2017

Agenda Item: S.B.1.

Requestor: Patricia Bates

Vendor: Southern California Preparedness Foundation

Address: 19300 Rinaldi St #7333

City: Northridge State: CA

Zip Code: 91322-8818 Phone: 818.955.5384

Amount: \$ 850.00

- Operations  Outreach  NC Sponsored Event  Neighborhood Purpose Grant  
 Contract / Lease  Board Member Reimbursement  Community Improvement Project  
 Out of State  1099 Expense  One Time Expense  Monthly  Multiple # of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit  
Description

to support the 10th annual Valley disaster Preparedness Fair to be held on Saturday October 7, 2017  
 The Emergency & Disaster Preparedness Fair, by drawing over 3,000 participants, benefits the Neighborhood Council and local residents by providing increasing awareness of potential disaster situations, and education and training in dealing with emergency preparedness.

**Vote Count** (Continued on page 2 if more than 30 board members)

\*Recused Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN <sup>E</sup>	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP	X					
DOUG KRIEGL <sup>Alex Gary</sup>	AT LARGE REP <sup>A17</sup>	X					
ELIOT COHEN	PLU	X					
GERALD SILVER	HOMEOWNERS OF ENCINO					X	
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLOWSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE	X					
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP	X					
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11 ✓	Grand Total (including page 2):	16				5	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>[Signature]</u>	Signer's Signature: <u>[Signature]</u>
Print/Type name: <u>Patricia Bates</u>	Print/Type name: <u>Debra George</u>
Date (mm/dd/yy): <u>2/22/17</u>	Date (mm/dd/yy): <u>2/22/17</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Staff Initials <u>jh</u> <input type="checkbox"/> >\$2,500 <input checked="" type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	1st Line <u>3.3.17</u> Authorization Code 2nd Line <u>3.3.17</u> <b>ENC-16330</b>

February 28, 2017

**Auto Pay Notice**

Account: **8448 20 001 3772834**  
Phone Number: (818) 971-6996  
Security Code: **6486**  
Service At: 4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

**SPECTRUM NEWS**

**Contact Us**

Visit us at [twc.com/support](http://twc.com/support)

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

**Summary**

*Service from 03/06/17 through 04/05/17  
details on following pages*

Previous Balance	59.99
Payments Received -Thank You!	-59.99
<b>Remaining Balance</b>	<b>0.00</b>
Internet Services	59.99
Current Charges	59.99
<b>YOUR AUTO PAY WILL BE PROCESSED 03/17/17</b>	
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>



**Thank you for choosing Spectrum.**

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

**Auto Pay** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.

## ENCINO NC MARCH 2017 MER ITEM 11



9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760  
8448 2000 NO RP 28 03012017 NNNNNNNN 01 998807

JOHN ARNSTEIN  
ENCINO NEIGHBORHOOD COUNCI  
4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

February 28, 2017

**John Arnstein**

Account: 8448 20 001 3772834  
Phone Number: (818) 971-6996  
Service At: 4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

**Total Due by Auto Pay \$59.99**

TIME WARNER CABLE  
PO BOX 80074  
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998

**Smart&Final. &**  
Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Encino Store \*\*  
Store #477

\*\*\*\*\*  
See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Andre

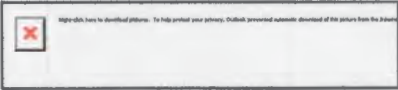
DATE 03/21/17

TIME 16:44:16

50ct Orig Flavor V	12.69	F
First Street Water	.89	F
+CRV	.10	
First Street Water	.89	F
+CRV	.10	
First Street Water	.89	F
+CRV	.10	
First Street Water	.89	F
+CRV	.10	
Thirst Puncher Lem	1.89	F
+CRV	.10	
SUBTOTAL	18.64	
Sales Tax	.00	
TOTAL	18.64	
MasterCard	TENDER	18.64
Cas Ref# 81		
Cash	CHANGE	.00

**Pat Bates**

**From:** Office Depot Store Receipt <storereceipt@OfficeDepot.com>  
**Sent:** Tuesday, March 21, 2017 2:07 PM  
**To:** PBATES2@SOCAL.RR.COM  
**Subject:** Office Depot Store Receipt



Questions? Call  
**800.GO.DEPOT**  
[800-463-3768](tel:800-463-3768)

**OFFICE DEPOT #949**  
16571 Ventura Blvd.  
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2742

Date 03/21/2017 2:03 PM  
Version 16.9.2  
Store 949  
Register 3  
Transaction # 8789  
Employee 582758

**SALE**

Product ID	Description	Total
167060	BW SS Letter	
	225 @ 0.14	31.50
	Bulk @0.12	-4.50
	Coupon - 79686616	-6.75
	Retail After Discounts	20.25
	Business Solutions Prc	4.95
	<b>You Pay</b>	<b>4.95SSSS</b>
861775	STAPLING MACHINE	
	33 @ 0.03	0.99
	Coupon - 79686616	-0.33
	Retail After Discounts	0.66
	Business Solutions Prc	0.33
	<b>You Pay</b>	<b>0.33SSSS</b>
167060	BW SS Letter	
	20 @ 0.14	2.80
	Coupon - 79686616	-0.60
	Retail After Discounts	2.20
	Business Solutions Prc	0.44
	<b>You Pay</b>	<b>0.44SSSS</b>
861775	STAPLING MACHINE	
	16 @ 0.03	0.48
	Coupon - 79686616	-0.16
	Retail After Discounts	0.32
	Business Solutions Prc	0.16
	<b>You Pay</b>	<b>0.16SSSS</b>
167060	BW SS Letter	
	20 @ 0.14	2.80
	Coupon - 79686616	-0.60



	Retail After Discounts	2.20
	Business Solutions Prc	0.44
	<b>You Pay</b>	<b>0.44SSSS</b>
861775	STAPLING MACHINE	
	16 @ 0.03	0.48
	Coupon - 79686616	
	Retail After Discounts	0.48
	Business Solutions Prc	0.16
	<b>You Pay</b>	<b>0.16SSSS</b>
167060	BW SS Letter	
	20 @ 0.14	2.80
	Coupon - 79686616	-0.80
	Retail After Discounts	2.00
	Business Solutions Prc	0.44
	<b>You Pay</b>	<b>0.44SSSS</b>
167060	BW SS Letter	
	20 @ 0.14	2.80
	Coupon - 79686616	-0.80
	Retail After Discounts	2.00
	Business Solutions Prc	0.44
	<b>You Pay</b>	<b>0.44SSSS</b>
	Subtotal:	7.36
	Sales Tax:	0.64
	Total:	8.00
	MasterCard 4209:	8.00

AUTH  
CODE 078813

TDS Chip Read

AID A0000000042203 Debit

TVR 8000088000

CVS No Signature Required

**ENCINO NC MARCH 2017 MER ITEM A13**

Total Savings:  
**\$37.29**

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for

**\$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more.**

(Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback)

and enter the survey code below:

**14VA YRYA 3P5J**

\*E22VT3XUP6Y5X8C4WW\*

[100 % Satisfaction Guarantee Click Here](#)

WHICH WICH  
Store #372  
16550 Ventura Blvd  
Encino, CA 91436  
818.849.5236

**72**

Host: Aloha	03/21/2017
72	2:26 PM
	10072
Traditional Tray Regular	75.00
Favorites Tray	80.00
Custom Tray	70.00
Subtotal	225.00
Tax	0.00
Dine-In Total	225.00
M/C #XXXXXXXXXXXX4209	225.00
Auth:062499	

Receive a FREE cookie on your next visit!  
Visit [www.whichwich.com/survey](http://www.whichwich.com/survey) &  
take a brief survey about your experience.  
Write the redemption code \_\_\_\_\_  
& bring it in on your next visit.

--- Check Closed ---

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
3/1/2017	14577	3/1/2017

**Bill To**  
 Encino Neighborhood Council  
 P.O. Box 260439  
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
		<b>Total</b>	<b>\$99.00</b>
		<b>Payments/Credits</b>	<b>\$0.00</b>
		<b>Balance Due</b>	<b>\$99.00</b>

OFFICE DEPOT #949  
 16571 Ventura Blvd.  
 Encino, CA 91436  
 Phone: (818) 907-1741 Fax: (818) 907-2742  
 03/22/2017 16.9.2 12:52 PM  
 STR 949 REG 4 TRN 2487 EMP 582758

Product ID	Description	Total
<b>SALE</b>		
166955	BW DS Letter	
375 @ 0.14		52.50
Bulk @0.12		-7.50
Coupon - 79686616		-11.25
Retail After Discounts		33.75
Business Solutions Prc		7.50
<b>You Pay</b>		<b>7.50SS</b>
166955	BW DS Letter	
375 @ 0.14		52.50
Bulk @0.12		-7.50
Coupon - 79686616		-11.25
Retail After Discounts		33.75
Business Solutions Prc		7.50
<b>You Pay</b>		<b>7.50SS</b>
861775	STAPLING MACHI	
13 @ 0.03		0.39
Coupon - 79686616		-0.13
Retail After Discounts		0.26
Business Solutions Prc		0.13
<b>You Pay</b>		<b>0.13SS</b>
861775	STAPLING MACHI	
6 @ 0.03		0.18
Coupon - 79686616		-0.06
Retail After Discounts		0.12
Business Solutions Prc		0.06
<b>You Pay</b>		<b>0.06SS</b>
861775	STAPLING MACHI	
6 @ 0.03		0.18
Coupon - 79686616		-0.06
Retail After Discounts		0.12
Business Solutions Prc		0.06
<b>You Pay</b>		<b>0.06SS</b>
<b>Subtotal:</b>		<b>15.25</b>
<b>Sales Tax:</b>		<b>1.33</b>
<b>Total:</b>		<b>16.58</b>
<b>MasterCard 4209:</b>		<b>16.58</b>

AUTH CODE 048833  
 TDS Chip Read  
 AID A0000000042203 Debit  
 TVR 8000088000  
 CVS S:

**Office DEPOT  
 OfficeMax**

OFFICE DEPOT #949  
 16571 Ventura Blvd.  
 Encino, CA 91436  
 Phone: (818) 907-1741 Fax: (818) 907-2742  
 03/22/2017 16.9.2 5:05 PM  
 STR 949 REG 4 TRN 2508 EMP 640372

**SALE**

Product ID	Description	Total
167060	BW SS Letter	
152 @ 0.14		21.28
Bulk @0.022		-3.04
Retail After Discounts		18.24
Business Solutions Prc		3.34
<b>You Pay</b>		<b>3.34SS</b>
861775	STAPLING MACHI	
19 @ 0.03		0.57
Business Solutions Prc		0.19
<b>You Pay</b>		<b>0.19SS</b>
<b>Subtotal:</b>		<b>3.53</b>
<b>Sales Tax:</b>		<b>0.31</b>
<b>Total:</b>		<b>3.84</b>
<b>MasterCard 4209:</b>		<b>3.84</b>

AUTH CODE 020444  
 TDS Chip Read  
 AID A0000000042203 Debit  
 TVR 8000088000

*Agendas*

*Bylaw Copies*