

Department of Neighborhood Empowerment Funding Request Form



NC NAME: Encino
 Budget Fiscal Year: 2016-2017
 Request Date: 24-May-17
 Meeting Date: 5/24/2017

Requestor: Patricia Bates
 Vendor: Lanai Road School
 Address: 4241 Lanai Road

Agenda Item: 5.A.3.

City: Encino State: CA

- Operations Outreach NC Sponsored Event Neighborhood Purpose Grant
 Contract / Lease Board Member Reimbursement Community Improvement Project
 Out of State 1099 Expense One Time Expense Monthly Multiple

Zip Code: 91436 Phone: 818 788 1590

Amount: \$ 1,000.00

of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description To assist school children in problem solving, cooperative work, writing, oral, and design skills in a Common Core-aligned program. Grant will be used for purchase of materials..

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	X					
CAROL LEVIN	ENCINO PROPERTY OWNERS						
DEBRA GEORGE	PARK ADVOCATE						
DIANE ROSEN	AREA 5 REP						
ALEX GARAY	AT LARGE REP ALT						
ELIOT COHEN	PLU						
GERALD SILVER	HOMEOWNERS OF ENCINO						
GLENN BAILEY	PUBLIC SAFETY						
HENRY ESHELMAN	AT-LARGE REP						
JESS WHITEHILL	AREA 4 REP						
JIM ESTERLE	AREA 7 REP						
KENNETH SELK M. DAVIS	AREA 3 REP ALT	✓					
LAURA SHOENLOWSKY Vacant	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.						
PATRICIA BATES	VOLUNTEER SERVICE	✓					
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
SAMUEL ADIKYAN	BUSINESS REP	✓					
VICTORIA MILLER	BUSINESS REP	✓					
NC Quorum: 11	Grand Total (including page 2):	19				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: [Signature] Signer's Signature: [Signature]
 Print/Type name: Patricia Bates Print/Type name: Debra George
 Date (mm/dd/yy): 5/24/17 Date (mm/dd/yy): 5/24/17

Department Use Only

Contract CIP Advanced Payment Approved Staff Initials 1st Level Authorization Code
 >\$2,500 NPG Sponsored Event Denied 2nd Level



LOS ANGELES UNIFIED SCHOOL DISTRICT
LOCAL DISTRICT NORTHWEST
LANAI ROAD SCHOOL
4241 Lanai Road
Encino, CA 91436
PHONE (818) 788-1590
FAX (818) 788-4263

MICHELLE KING
SUPERINTENDENT OF SCHOOLS
VIVIAN K. EKCHIAN
INSTRUCTIONAL AREA SUPERINTENDENT
LISA ELAN
PRINCIPAL
PHILIPPA WELLES
ASSISTANT PRINCIPAL



May 22, 2017

Pat Bates
Encino Neighborhood Council
4924 Paso Robles Ave.
Encino, CA 91316

Dear Ms. Bates,

Lanai Road Elementary School is a small community, public school nestled among mature trees and soft rolling hills in Encino. Our student population includes 570 students in grades Transitional-Kindergarten through Fifth grade. Lanai has a High Functioning Autism (HFA) class with full inclusion students in grades K-2 and a Resource program that supports over 50 students with Individualized Education Plans (IEP). We have diversity at our school, with families speaking many languages including: Farsi, Russian, Arminian, German, Korean, Hindu, Spanish, Hebrew, French, and Chinese. Lanai has a very strong parent volunteer component which adds greatly to our instructional and arts program.

Currently, Lanai is focusing student growth in the area of S.T.E.A.M. Teachers have participated in Professional Development dedicated to Science, Technology, Engineering, Arts, and Math and need materials to implement the lessons in the classroom. Our primary grades have been given the problem of building a structure as tall as possible without anchoring it permanently using spaghetti, marshmallows, string and tape. Before they construct the building they must work in cooperative groups to review each other's drawings, plans and ideas and construct a design together. After building their structures, they continue researching other structures and share their learning. They then build it again with new knowledge gained from their initial experience. Finally, they write and reflect on their plans, implementation and learning.

Our Fourth and Fifth graders are also engaged in Multi-Disciplinary Units based on community needs. Our fourth graders, in cooperative groups research, plan, design and build a park for an underserved city. The students study soil samples to provide landscaping and potential agriculture; design a play structure for the children; and must make sure lighting is provided to insure security. Our fifth graders work on a similar project, but instead must build a colony on Mars complete with sources of oxygen, food and methods of sustainability.

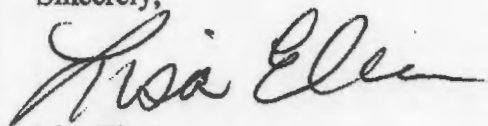
These activities are exactly what society is demanding of our students—to be creative problem solvers integrating all the technologies, arts, sciences, and math necessary to design solutions to today's and future needs. Lanai is asking for a grant of \$1,000 to help purchase the materials

3
A
5

necessary to build structures—project boards, electrical components and art materials for the design layout and execution, and research materials.

Thank you in advance for your consideration and belief in creativity, process, and development of ideas in our students as they engage in STEAM learning.

Sincerely,



Lisa Elan

May 21, 2017

Pat Heise
Laini Neighborhood Council
4014 Pine Ridge Ave
Easton, CA 91316

Dear Mr. Baker,

Laini Road Elementary School is a small community, but the school itself is a very diverse place and our students are very creative. Our student population includes 770 students in grades Transitional-Kindergarten through Fifth grade. Laini has a High Functioning Autism (HFA) class with full inclusion students in grades K-5 and a Resource program that supports over 20 students with Individualized Education Plans (IEP). We have diversity in our school, with families speaking many languages including: Persian, Russian, Armenian, German, Korean, Hindi, Spanish, Hebrew, French, and Chinese. Laini has a very strong parent volunteer component which adds greatly to our instructional and arts programs.

Currently, Laini is focusing student growth in the area of STEAM. Teachers have participated in Professional Development dedicated to Science, Technology, Engineering, Art, and Math and need materials to implement the lessons in the classroom. Our primary grades have been given the problem of building a structure as tall as possible without exceeding a predetermined height requirement, using only tape. Before they construct the building they must work in cooperative groups to review each other's drawings, plans and ideas and construct a design together. After building their structure, they continue measuring their structures and share their learning. They then build a again with new knowledge gained from their initial experience. Finally, they write and reflect on their plans, implementation and learning.

Our Fourth and Fifth graders are also engaged in Multi-Disciplinary Units based on community needs. Our fourth graders, in cooperative groups research, plan, design and build a park for an underserved city. The students study soil samples to provide landscaping and potential agriculture, design a play structure for the children, and must make sure lighting is provided to insure security. Our fifth graders work on a similar project, but instead must build a colony on Mars complete with sources of oxygen, food and methods of sustainability.

These activities are exactly what society is demanding of our students—to be creative problem solvers integrating all the technologies, art, science, and math necessary to design solutions to today's real world needs. Laini is seeking for a grant of \$1,000 to help purchase the materials

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) Lanal Road Elementary 95-6001908 _____
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 4241 Lanal Road Encino CA 91436
Organization Mailing Address **City** **State** **Zip Code**

1c) _____
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Lisa Elan (818) 788-1590 lje9260@laued.net
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** **501(c)(3) Non-Profit** (other than religious institutions)
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(if applicable)

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 Lanal Road Elementary is seeking a \$1000.00 grant for the purpose of purchasing materials and resources to support our implementation of STEAM learning for our students in grades TK-5. The student will engage in Project-based Learning and Hands-on building experiences to solve present-day problems such as our fourth graders will re-develop a park in an under-served community. The students will research the history of the area, test the soil for appropriate plantings and possible agriculture development; design a play structure for the children and provide safe lighting so the park can be enjoyed in the evening. They will present their new park using a display model complete with lights in addition to a written submission. This project is Common Core aligned and implements all aspects of the STEAM model.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 The students are participating in project-based multi-disciplinary units of study that utilize problems that today's engineers, scientists, and designers are engaged in. The work that our students are working on are Common Core aligned. It will help them become better problem solvers, cooperative group members, and develop skills in writing and orally while articulating their products/ presentations/solutions to an audience.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personal-Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personal-Related Expenses	Requested of NC	Total Projected Cost
see letter \$1,000 / \$1000		

- 7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: _____
- 8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: _____

10a) Start date: 5/14/17 10b) Date Funds Required: 6/15/17

10c) Expected completion date: 10/31/17 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED**
 Lisa Elan Principal Lisa Elan 5/22/17
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED**
 Phillpa Welles Assistant Principal Phillpa Welles 5/22/17
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form