

Monthly Expenditure Report



Reporting Month: November 2017 Budget Fiscal Year: 2017-2018

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32647.88	\$1679.14	\$30968.74	\$2062.16	\$15174.62	\$13731.96

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29000.00	\$1281.05	\$17419.54	\$2062.16	\$15357.38
Outreach		\$398.09		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$13000.00	\$0.00	\$13000.00	\$0.00	\$13000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$15174.62		Previous Expenditures: \$9901.32	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	11/01/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$99.00
2	TWC TIME WARNER CABLE	11/16/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$59.99
3	CTC CONSTANTCONTACT.C	11/22/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$45.00
4	SMARTNFINAL47710104776	11/29/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$48.61
5	RALPHS #0006	11/29/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$83.97
6	OFFICE DEPOT #949	11/29/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$17.39
7	OFFICE DEPOT #949	11/29/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$13.78
8	FACEBK YJ6U3D6492	11/30/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$30.35

9	Partners in Diversity, Inc.	11/06/2017	Four weeks of temporary staffing (10/8/17, 10/15/1...	General Operations Expenditure	Office	\$1281.05
Subtotal:						\$1679.14

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Partners in Diversity, Inc.	12/11/2017	Temporary staffing from 10/30/17 to 12/4/17 for of...	General Operations Expenditure	Office	\$1391.24
2	Partners in Diversity, Inc.	01/02/2018	Board Motion / Community Benefit Statement&#x...	General Operations Expenditure	Office	\$670.92
Subtotal: Outstanding						\$2062.16

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
11/1/2017	15661	11/1/2017

PAID
 11/01/2017

Bill To
 Encino Neighborhood Council
 P.O. Box 260439
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total \$99.00

Payments/Credits -\$99.00

Balance Due \$0.00

October 28, 2017
Account Number: **8448 20 001 3772834**
Security Code: **6486**
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Auto Pay Notice

Have questions about your bill?
Visit us at twc.com/billing
Or, call us at 855-70-SPECTRUM (1-855-707-7328)

Summary Service from 11/06/17 through 12/05/17 details on following pages

Previous Balance	59.99
Payments Received -Thank You!	-59.99
Remaining Balance	\$0.00
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 11/14/17</i>	
Total Due by Auto Pay	\$59.99

SPECTRUM NEWS

Enrolled in Auto Pay Your Auto Pay payment will be deducted on your due date.

ACCOUNT REVIEW Thank you for being a valued customer. After performing a review of your account, you are eligible to add advanced TV service at a special price. Add Spectrum TV including **FREE** HD with over 200 HD channels available. Get instant access to thousands of On Demand movies and shows, including **FREE** Primetime favorites. Spectrum TV and Internet from \$39.99/mo. each for 12 mos. when bundled (excludes equipment). Plus stream live TV and On Demand at home on your devices with the Spectrum TV App. No contracts. **Call 1-855-535-7211 today.**

MAKE YOUR LIFE EASIER WITH AUTO PAY. You have enough things to do every day, let alone every month. Remembering to pay your Spectrum bill doesn't have to be one of them. Just sign up once and Auto Pay will handle the rest. That's one less thing on your to-do list! **Sign up at Spectrum.net/autopay.**

PLANNING A MOVE? LET US MAKE IT EASIER. Packing and moving can be a lot of work, but when you call Spectrum, a representative will transfer all your services to your new address with no hassles. **Call 1-855-686-7369 or visit Spectrum.com/easy2move to get started today.**

Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760
8448 2000 NO RP 28 10292017 NNNNNNNN 01 997418

JOHN ARNSTEIN
ENCINO NEIGHBORHOOD COUNCI
4924 PASO ROBLES AVE
ENCINO CA 91316-3458

October 28, 2017

John Arnstein

Account Number: 8448 20 001 3772834
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Total Due by Auto Pay **\$59.99**

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998





Account Number: 8448 20 001 3772834
Security Code: 6486

John Arnstein

Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 10292017 NNNNNNNN 01 997418

Charge Details

Previous Balance		59.99
Credit Card Payment	10/16	-59.99
Remaining Balance		\$0.00

Payments received after 10/28/17 will appear on your next bill.

Service from 11/06/17 through 12/05/17

Internet Services

Internet Modem Lease	10.00
Basic Internet	49.99
	\$59.99
Internet Services Total	\$59.99
Current Charges	\$59.99
Total Due by Auto Pay	\$59.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Surcharges - Spectrum imposes surcharges to recover costs of complying with its governmental obligations.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Alternate Statement Formats - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

Time Warner Cable Entity - The Time Warner Cable entity providing the services is a subsidiary of Charter Communications Operating, LLC and uses the brand name "Spectrum".

Authorization to Convert your Check to an Electronic Funds Transfer Debit - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

Complaint Procedures - If you disagree with your charges, you have 60 days from the billing date to register a complaint. During the dispute period, we will not terminate service provided you pay the undisputed portion of your bill.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit twc.com/locations for store locations. For questions or concerns, visit twc.com/support or call 1-855-707-7328.



For questions or concerns, please call 1-855-707-7328.



Account:
Security Code:

John Arnstein
8448 20 001 3772834
6486

Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 10292017 NNNNNNNN 01 997418

ACCOUNT REVIEW

Thank you for being a valued customer.

After performing a review of your account, you are eligible to add advanced TV service at a special price.



Call us to review your account options:

1-855-231-5437

or visit Spectrum.com

Your account is eligible for the following upgrade:

WHAT YOU HAVE
Fast Internet speeds
Unlimited bandwidth with NO data caps

YOUR NEW SERVICES
The fastest Internet STARTING speeds available for the price at 100 Mbps and a FREE modem
More FREE HD than ever before
Instant access to thousands of On Demand movies and shows, including FREE Primetime favorites
Stream live TV and On Demand at home on your devices with the Spectrum TV™ App

TV + INTERNET

from **\$39.99**
/mo each for 12 mos when bundled*

NO CONTRACTS

Call to review your account options:
1-855-231-5437
or visit Spectrum.com

NO CONTRACTS, EVER

If you're stuck in a contract with another provider, we'll pay up to \$500 to help get you out.** Call us to learn how.

Offer good through 11/30/17; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter. *Bundle price for TV Select and Internet is \$79.98/mo. year 1; standard rates apply after year 1. Install, other equipment, taxes, fees and surcharges extra; additional services are extra. **Restrictions apply. For contract buyout qualifications, go to Spectrum.com/buyout. General Terms: TV: TV equipment required, charges may apply. Spectrum TV App requires Spectrum TV. Account credentials may be required to stream some TV content online. INTERNET: Available Internet speeds may vary by address. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. ©2017 Charter Communications.

Account:
Security Code:

John Arnstein
8448 20 001 3772834
6486

Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 10292017 NNNNNNNN 01 997418

Own a business? We have the best deal for you.

The best just got better. **NOW, with faster speeds and lower prices.** Plus add Voice and save more.

No Contract. No Taxes. No Hidden Fees.

NEW! FASTER INTERNET AT A LOWER PRICE

100MBPS—15X FASTER THAN 6MBPS DSL[†]

FREE features now including a modem, WiFi[†] for your customers, desktop security and data backup—features the competition charges extra for

Even more **FREE** features including custom email addresses, email domain, web hosting and more



ADVANCED BUSINESS VOICE

UNLIMITED CALLING IN THE U.S., CANADA AND MORE

Call Waiting, Call Transfer, Call Forwarding, Voicemail and more

Keep your same phone number and equipment

OVER 99.9% NETWORK RELIABILITY^{††}

SWITCH NOW RISK-FREE, WITH OUR 30-DAY MONEY-BACK GUARANTEE[‡]
STUCK IN A CONTRACT? WE'LL BUY IT OUT, UP TO \$500.[§]

Time Warner Cable Business Class is now

Spectrum
BUSINESS

1-866-841-1468

OR VISIT BUSINESS.SPECTRUM.COM

Limited-time offer; subject to change. Qualified business customers only. Must not have subscribed to applicable services within the previous 30 days and have no outstanding obligation to Charter. *\$44.99 Internet offer is for 12 months when bundled with TV or Voice and includes Spectrum Business Internet Plus with 100Mbps download speeds, web hosting, email addresses, security suite, and cloud backup. Internet speed may not be available in all areas. Actual speeds may vary. Charter Internet modem is required and included in price; Internet taxes are included in price except where required by law (TX, WI, NM, OH and WV); Installation and other equipment taxes and fees may apply. **\$29.99 Voice offer is for 12 months when bundled with Internet or TV and includes one business phone line with calling features and unlimited local and long distance within the U.S., Puerto Rico, and Canada. Phone price includes taxes, fees, and surcharges. Other Phone services may have applicable taxes and fees; Installation and other equipment taxes and fees may apply. †15x Speed comparison based on Spectrum Business Internet Pro with 100Mbps download speed, and comparably priced 6Mbps DSL Internet (downloads only) from other providers in Spectrum markets, as indicated on providers' websites as of 03/1/17. ††99.9% reliability is based on weekly reliability, Jan - Dec 2016. †View Business.Spectrum.com/guarantee for details about the 30-Day Customer Satisfaction Guarantee. †FREE WiFi includes Spectrum WiFi service (public WiFi) and is only available for businesses with public seating or lobby area. Free WiFi not available in all areas. §Contract Buyout offer is valid up to \$500. Visit Business.Spectrum.com/contractbuyout for details. Standard pricing applies after promotional period. Services are subject to all applicable service terms and conditions, which are subject to change. Services and promotional offers not available in all areas. Restrictions apply. Call for details. Time Warner Cable and the Time Warner Cable logo are trademarks of Time Warner Inc. used under license. ©2017 Charter Communications, Inc. BMA-1706-TS07-RAP-GM SAGH013



[Print](#)**Billing Activity - Invoices****Encino Neighborhood Council**

Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P: 818-971-6996

Today's Date: 12/08/2017**User Name:** *president@encinonc.org***Invoices from 10/01/2017 to 12/08/2017**

Date	Description	Charge Amount	Credit Amount
11/27/2017	Invoice #181247250	\$45.00	
10/27/2017	Invoice #179361105	\$45.00	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Jocelyn

DATE 11/29/17

TIME 10:57:30

FS 9 oz Cold Cups	7.79	T
SV Dinner Napkins	3.59	T
Was \$3.99 / YOU SAVED -> \$.40		
FS HD White Knives	3.99	T
SV 6 In Paper Plat	4.99	T
Tradewinds Unswt T	2.99	F
+CRV	.10	
Arizona Lemon Tea	2.49	F
+CRV	.10	
Az Arnold Palmr Te	2.49	F
+CRV	.10	

3 @ .99		
ARROWHEAD SPRING	2.97	F
3 @ .10		
+CRV	.30	

FS Hd 10 In Plates	13.49	T
SUBTOTAL	45.39	
Sales Tax	3.22	

TOTAL	48.61	
MasterCard	48.61	
Cash	TENDER	48.61
	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 11

***** Electronic Payment Activity *****
11/29/2017 10:58:29
Total: USD\$ 48.61
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX5197
PURCHASE - APPROVED
AUTH CODE:060539

Mode: Issuer
AID: A3000000041010
TVR: 0000048000
IAD: 0110507003220000063C000000000000
000FF E800
TSI: 00
ARC: 9B258DDA28A8FAE4
TC: 001 SEQ: 027549
MID: 288106 TID:

PIN VERIFIED
***** Electronic Payment Activity *****

10:58:35 OP# 23021125 11/29/17
Term:2 Trans # 88 Store # 477

THANK YOU FOR SHOPPING
YOUR SMART AND FINAL
STORE MANAGER: Luis Aguilar
1 (818) 789-0242

Supplies for meetings and drinks
for 11/29/17 special symposium
meeting on homelessness



Cakes in honor of 15th anniversary of Neighborhood councils for special meeting with symposium on homelessness

Office DEPOT
OfficeMax®

ENCINO - (818) 907-1741
11/29/2017 10:35 AM



22TTGXPPAY54RCWCW

SALE 949-4-7106-582758-17.8.2

167060 BW SS Letter
722 @ 0.15 108.30
Bulk @0.022 -28.88
Retail After Discounts 79.42
Business Solutions Prc 15.88

You Pay 15.88SS
Subtotal: 15.88
Sales Tax: 1.51
Total: 17.39
MasterCard 5197: 17.39

AUTH CODE 007365

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:
\$92.42

copying for 11/29/17 general meeting

Office DEPOT OfficeMax®

ENCINO - (818) 907-1741
11/29/2017 4:55 PM



22TTPXPP4Y5Y8CW6W

SALE 949-2-1379-887843-17.8.2

167060 BW SS Letter
100 @ 0.022 2.200
Business Solutions Prc 2.20
You Pay 2.20SS

167060 BW SS Letter
200 @ 0.022 4.400
Business Solutions Prc 4.40
You Pay 4.40SS

167060 BW SS Letter
240 @ 0.022 5.280
Business Solutions Prc 5.28
You Pay 5.28SS

861775 STAPLING MACHI
70 @ 0.010 0.700
Business Solutions Prc 0.70
You Pay 0.70SS

Subtotal: 12.58

Sales Tax: 1.20

Total: 13.78

MasterCard 5197: 13.78

AUTH CODE 092887

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Shop online at www.officedepot.com

additional copying for 11/29/17 general meeting
minutes for several months

Receipt for Debra George

Account ID: 249205780



Payment Date
Nov 30, 2017 7:46am

Payment Method
MasterCard*5197
Reference Number: YJ6U3D6492

Transaction ID
1336779656433831-2976626

Product Type
Facebook

Paid

\$30.35 USD

Remaining ad costs at the end of the month.

Campaigns

Post: "You can help end homelessness"		\$8.00
From Nov 2, 2017 6:30am to Nov 28, 2017 11:00pm		

Post: "You can help end homelessness"	492 Impressions	\$8.00
Post: "First meeting is Nov 30th. Second meeting is Dec 2. "		\$6.24
From Nov 2, 2017 6:30am to Nov 28, 2017 11:00pm		

Post: "First meeting is Nov 30th. Second meeting is Dec 2. "	458 Impressions	\$6.24
Post: "Save the Date!"		\$6.92
From Nov 2, 2017 6:30am to Nov 28, 2017 11:00pm		

Post: "Save the Date!"	340 Impressions	\$6.92
Post: "Survey!"		\$8.00
From Nov 2, 2017 6:30am to Nov 28, 2017 11:00pm		

Post: "Survey!"	437 Impressions	\$8.00
Post: "We invite you to join the Encino Neighborhood..."		\$1.19
From Nov 2, 2017 6:30am to Nov 28, 2017 11:00pm		

Post: "We invite you to join the Encino Neighborhood..."	76 Impressions	\$1.19



Remit to: Partners In Diversity, Inc.
 ASGE Marquette Commercial Finance
 NW 6333 P.O. Box 1450
 Minneapolis, MN 55485-6333

Neighborhood Council/Encino
 4924 Paso Robles Ave
 Encino, CA 91316

INVOICE

Invoice Amount
\$461.82

Payment Terms	Invoice Date
Due On Receipt	10/30/2017
Invoice No.	Customer No.
28579	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/29/2017				
Ackerman, Jason E Executive Administrative Assistant	Reg	6.75	\$22.18	\$149.72
Ackerman, Jason E Minute Taker	Reg	11.75	\$25.74	\$302.45
Ackerman, Jason E Minute Taker	OT	0.25	\$38.61	\$9.65
Total This Week ending:				\$461.82

Reg: 18.5 OT: 0.25 DT: 0	Total - This Invoice:	\$461.82
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Week ended	#	Amount
10/29/17	28579	461.82
10/22/17	28528	323.26
10/15/17	28382	221.8
10/8/17	28350	274.17
Total		1,281.05

Temporary staffing for office



Remit to: Partners In Diversity, Inc.
 ASGE Marquette Commercial Finance
 NW 6333 P.O. Box 1450
 Minneapolis, MN 55485-6333

Neighborhood Council/Encino
 4924 Paso Robles Ave
 Encino, CA 91316

INVOICE

Invoice Amount
\$323.26

Payment Terms	Invoice Date
Due On Receipt	10/23/2017
Invoice No.	Customer No.
28528	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/22/2017				
Ackerman, Jason E Executive Administrative Assistant	Reg	11.00	\$22.18	\$243.98
Ackerman, Jason E Minute Taker	Reg	3.08	\$25.74	\$79.28
Total This Week ending:				\$323.26

Reg: 14.08 OT: 0 DT: 0	Total - This Invoice:	\$323.26
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



Remit to: Partners In Diversity, Inc.
 ASGE Marquette Commercial Finance
 NW 6333 P.O. Box 1450
 Minneapolis, MN 55485-6333

Neighborhood Council/Encino
 4924 Paso Robles Ave
 Encino, CA 91316

INVOICE

Invoice Amount
\$221.80

Payment Terms	Invoice Date
Due On Receipt	10/16/2017
Invoice No.	Customer No.
28382	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/15/2017				
Ackerman, Jason E Executive Administrative Assistant	Reg	10.00	\$22.18	\$221.80
Total This Week ending:				\$221.80

Reg: 10 OT: 0 DT: 0	Total - This Invoice:	\$221.80
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Remit to: Partners In Diversity, Inc.
 ASGE Marquette Commercial Finance
 NW 6333 P.O. Box 1450
 Minneapolis, MN 55485-6333

Neighborhood Council/Encino
 4924 Paso Robles Ave
 Encino, CA 91316

INVOICE

Invoice Amount
\$274.17

Payment Terms	Invoice Date
Due On Receipt	10/09/2017
Invoice No.	Customer No.
28350	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/08/2017				
Ackerman, Jason E Executive Administrative Assistant	Reg	10.33	\$22.18	\$229.12
Ackerman, Jason E Minute Taker	Reg	1.75	\$25.74	\$45.05
Total This Week ending:				\$274.17

Reg: 12.08 OT: 0 DT: 0	Total - This Invoice:	\$274.17
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

**Department of Neighborhood Empowerment
Funding Request Form**



NC NAME: Encino

Budget Fiscal Year: 2017-2018

Request Date: 28-Jun-17

Meeting Date: 6/28/2017

Agenda Item: 5.A.1.A.-G.

- Operations
 Outreach
 NC Sponsored Event
 Neighborhood Purpose Grant
 Contract / Lease
 Board Member Reimbursement
 Community Improvement Project
 Out of State
 1099 Expense
 One Time Expense
 Monthly
 Multiple

Requestor: Patricia Bates

Vendor: Various-see att'd

Address: _____

City: _____ State: _____

Zip Code: _____ Phone: _____

Amount:\$ \$2080 - see attached

of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

**Public Benefit
Description**

Expected monthly operating and outreach expenses. Amounts are estimated at highest expected amount; average will be less. For example, generally office expenditures would be \$10-\$40. If we have to buy a toner cartridge, the cost of that is about \$200.

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE						
DIANE ROSEN	AREA 5 REP						
ALEX GARAY	AT LARGE REP ALT						
ELIOT COHEN	PLU						
GERALD SILVER	HOMEOWNERS OF ENCINO						
GLENN BAILEY	PUBLIC SAFETY						
HENRY ESHELMAN	AT-LARGE REP						
JESS WHITEHILL	AREA 4 REP						
JIM ESTERLE	AREA 7 REP						
KENNETH SILK	AREA 3 REP					X	
LARON BROWN <i>Vacant</i>	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.						
PATRICIA BATES	VOLUNTEER SERVICE						
SCOTT LINDEN	AREA 2 REP						
SHERMAN GAMSON	APARTMENT/CONDO REP						
MARCELO PEREZ <i>S Apikayan</i>	BUSINESS REP					X	
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11	Grand Total (including page 2):	17				4	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Signer's Signature:
Print/Type name: Patricia Bates	Print/Type name: Debra George
Date (mm/dd/yy): <u>6/28/17</u>	Date (mm/dd/yy): <u>6/28/17</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: _____ 1st Level: _____ 2nd Level: _____ Authorization Code: _____

NC NAME: Encino
Meeting Date: 42914
Agenda Item: 5.A.1.A.-G.

Vote Count

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Adriohn Richardson	Education	X					
NC Quorum:	11	Totals (this page only):					

Encino Neighborhood Council
Recurring monthly expenditures
FYE 2017-2018

	Up to amount
Temporary Staffing Partners in Diversity or similar	1,250
Internet, Spectrum Cable	70
General Board Meeting Refreshments, Encino Vendors	300
Constant Contact e-mail service	60
The Web Corner	125
Facebook Advertising	75
Office Depot or similar, office supplies, copies, etc	200
	<u>2,080</u>