

# Monthly Expenditure Report



Reporting Month: January 2018

Budget Fiscal Year: 2017-2018

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29362.94	\$1420.35	\$27942.59	\$1187.50	\$9724.62	\$17030.47

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29000.00	\$906.05	\$14393.39	\$1187.50	\$13205.89
Outreach		\$514.30		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$13000.00	\$0.00	\$13000.00	\$0.00	\$13000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$9724.62		Previous Expenditures: \$13186.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DRI KASPERSKY LAB	01/12/2018	(Credit card transaction)	General Operations Expenditure	Office	\$104.94
2	MY CABLE MART LLC	01/17/2018	(Credit card transaction)	General Operations Expenditure	Office	\$36.33
3	BESTBUYCOM805527268560	01/17/2018	(Credit card transaction)	General Operations Expenditure	Office	\$30.62
4	BESTBUYCOM805527268560	01/19/2018	(Credit card transaction)	General Operations Expenditure	Office	\$38.31
5	OFFICE DEPOT #949	01/24/2018	(Credit card transaction)	General Operations Expenditure	Office	\$24.93
6	THE WEB CORNER	01/01/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$99.00
7	VISTAPR VistaPrint.com	01/11/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$50.31
8	TWC TIME WARNER CABLE	01/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$59.99

9	CTC CONSTANTCONTACT.C	01/22/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$45.00
10	JERSEY MIKE'S 20116	01/23/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$260.00
11	Partners in Diversity, Inc.	01/02/2018	Board Motion / Community Benefit Statement&#x...	General Operations Expenditure	Office	\$670.92
<b>Subtotal:</b>						<b>\$1420.35</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Partners in Diversity, Inc.	02/06/2018	Board Motion / Community Benefit Statement&#x...	General Operations Expenditure	Office	\$1187.50
<b>Subtotal: Outstanding</b>						<b>\$1187.50</b>

**From:** no-reply.kaspersky.us@digitalriver.com  
**Sent:** Thursday, January 11, 2018 4:40 PM  
**To:** ENC@socal.rr.com  
**Subject:** Kaspersky Lab - Order Confirmation (Order #12664191906)



## ORDER CONFIRMATION

**Dear Patricia Bates,**

Thank you for your order from Kaspersky Lab. The following email is a summary of your order and contains all information you need to download and activate your product(s). Please use this as your proof of purchase.

If you paid by credit card, please look for DRI\*Kaspersky Lab on your credit card billing statement.

### Order Details

For more information on your order please [click here](#).

Order Number: 12664191906

**Password:** Zmt5aym8

Order Date: January 11, 2018

### Order Summary



Kaspersky Total Security

**Activation Code:** ERJMG-BZ6J1-9BBP1-BZFNX

**Download**

QTY	PRICE
1	99.99 USD

---

Extended Download Service

---

QTY	PRICE
1	4.95 USD

---

Subtotal: 104.94 USD  
Shipping: 0.00 USD  
Tax: 0.00 USD  
Total: 104.94 USD

**Billing Address:**

Patricia Bates  
200 N Spring St  
Los Angeles CA 90012  
ENC@socal.rr.com



**SLOW COMPUTER? OLD COMPUTER?**

Bring your computer back to life with Kaspersky Lab's  
**PC Tune-Up service**

**CALL (855) 835-7800** - or -

**LEARN MORE**

**Activate & Install Your Product**

Your subscription period begins today. Please download, install, and activate your software as soon as possible.

We strongly recommend that you save a copy of this email. Your Activation Code is required for using the program and gives you free access to our technical support, which is available throughout the validity period of the product license.

How to download and/or activate your software Installing Kaspersky Total Security for the first time? 1. [Download Kaspersky Total Security](#) 2. Install Kaspersky Total Security and its components on all your devices. How to install protection: [Windows](#), [Mac](#) or [Android](#) How to install Password Manager:



Patricia Bates <batesenc@gmail.com>

**FW: My Cable MartOrder #: 1516146968-579 [Order Received]**

1 message

**Encino Neighborhood Council** <enc@socal.rr.com>  
To: Patricia Bates <BatesENC@gmail.com>, Debra George <president@encinonc.org>

Tue, Jan 16, 2018 at 4:03 PM

Audio Upgrade, Part 1  
-Jason Ackerman

ENC Office Manager

**From:** [orders3805@mycablemart.com](mailto:orders3805@mycablemart.com) [mailto:orders3805@mycablemart.com]  
**Sent:** Tuesday, January 16, 2018 3:57 PM  
**To:** Info@EncinoNC.org  
**Subject:** My Cable MartOrder #: 1516146968-579 [Order Received]



This is an automatic email to let you know that your order has been **RECEIVED** and is in **QUEUE** to have its required products picked for shipment. When your order is physically shipped, you will receive an **additional email** notification. If all items were listed as "In Stock", we should be able to fulfill your order without any delays. Orders received before 3:00pm Central Time ship out "same-day" Monday through Friday except holidays. If you need to [contact us](#) regarding this order, please see one of the quick links below.

Please CAREFULLY check your **Ship To Address** below. Immediately [CONTACT US](#) if incorrect.

Invoice #	<b>1516146968-579</b>	Shipping To: <b>Encino Neighborhood Council</b> <b>Encino Neighborhood Council</b> <a href="#">4933 Balboa Blvd</a> <a href="#">Encino CA 91316</a> <a href="#">United States</a>
Shipping Date:	<i>Not Yet Shipped</i>	
Shipping Method:	<b>UPS Ground</b>	
Tracking Number:	<i>Not Yet Shipped</i>	
Payment Info:	<b>Master Card</b>	

Qty	Product	Description	Price
1	FE-4CTPR-75-MM	75ft PREMIUM 3.5mm 4 Conductor TRRS/3 Band + Mic or Video Male/Male Cable	\$10.80
1	BE-203204	25 Ft XLR 3P Female to 1/4INCH TRS Stereo Male Microphone Cable	\$5.81
1	FE-4CTPR-20-MM	20ft PREMIUM 3.5mm 4 Conductor TRRS/3 Band + Mic or Video Male/Male Cable	\$4.47
1	FE-ADT-323	4 Conductor TRRS Y-Split:1 Male to 2 Female 4 Conductor Adapter,Gold Plated	\$3.07

Subtotal:	<b>\$24.15</b>
Tax:	<b>\$0.00</b>

Discount:	<b>-\$0.00</b>
Shipping:	<b>\$12.18</b>
TOTAL:	<b>\$36.33</b>



**Facebook.** Visit us on FACEBOOK for updates to our products, technical questions, and our forum.



**Address Corrections.** We MAY not be able to correct an address for a package that has already left our warehouse. If your package was shipped UPS, there may be a fee for such correction.



**Print your Invoice.** If you need an itemized copy of your invoice, click the link to the left.



**International Orders** - If your order is being shipping international (ie to Canada or other non-USA country), be sure to read this [FAQ](#) for information on brokerage fees, duties, and taxes that may be due upon your package arrival.



**First Class International Orders** - We receive a large number of emails from our international customers curious as to why there is not (or little) tracking information - or wanting to know why their packages are taking so long to deliver. 1st Class International Packages get a scan when they are sent out - and then a scan when delivered. NO OTHER TRACKING INFORMATION IS PROVIDED FOR. Delivery to Canada can typically take 21 days. Delivery to other countries up to 4 weeks.



**Order Changes Requests or Corrections** - If your order has physically left our warehouse, we can not modify it - and ask that you place a NEW order on our website. If your order is still in our warehouse, we *might* be able to pull it from shipping and make a modification.



**Return Authorization Request** - If you need to return your product, an RMA document must first be requested. Click this link to request an RMA (Return Material Authorization)



**Warranty Policy** - Read this document to learn about our warranty policies.



**Contact Us** regarding your order.

We would like to thank you for allowing us to provide you with your cable needs! Our most important customer is a REPEAT customer. If for any reason, you have been dissatisfied with either our products, shipping, order packaging, or customer service - [please let us know!](#) On the other hand, if you have been satisfied completely, please let your friends and co-workers know (or send us a quick note [HERE](#)).

On your NEXT order, use the following coupon code for 10% off: **RETCUST10**. Sorry, we are NOT able to apply coupon codes for orders already processed.



Patricia Bates <batesenc@gmail.com>

**FW: We've received your order #BBY01-805527268560**

1 message

**Encino Neighborhood Council** <enc@socal.rr.com>  
To: Debra George <president@encinonc.org>, Patricia Bates <BatesENC@gmail.com>

Tue, Jan 16, 2018 at 4:24 PM

[Audio Upgrade Part 2](#)

**From:** Best Buy [mailto:[BestBuyInfo@emailinfo.bestbuy.com](mailto:BestBuyInfo@emailinfo.bestbuy.com)]  
**Sent:** Tuesday, January 16, 2018 4:21 PM  
**To:** [enc@socal.rr.com](mailto:enc@socal.rr.com)  
**Subject:** We've received your order #BBY01-805527268560

You'll receive a separate e-mail when your order ships.

View: [Web](#)

**FREE SHIPPING**  
on orders \$35 and up\*

**BEST BUY** EXPERT SERVICE. UNBEATABLE PRICE. WEEKLY DEALS > CLEARANCE >

- TVs
- Computers & Tablets
- Cell Phones
- Appliances
- Cameras
- Video Games
- Wearables

**Patricia, thanks for your order on 01/16/18.**

**ORDER # BBY01-805527268560**

[View Order Status](#)

Below is a summary of your purchase. Please be sure to review the **What You Need to Know** section for important details about your order.

Thank you for shopping at Best Buy®. We appreciate your business and look forward to seeing you soon.

Sincerely,  
Your Customer Care Team

**Store Pickup Items**

Belkin Lightning To Headphone Jack Charging Adapter White

QTY PRICE

**ESTIMATED PICKUP DATE:**



**Model:** F8J212BTWHT      **1**      **\$34.99**  
**SKU:** 6091909

*Confirming store inventory*

**SAT 01/20**

SHERMAN OAKS CA  
4500 Van Nuys Blvd  
Sherman Oaks, CA 91403

 **Ship to Home Items**



**PYLE Microphone**  
**Model:** PDMIC58  
**SKU:** 3856074

**QTY**    **PRICE**  
  
**2**      **\$27.96**

*Order in process of being fulfilled*

**GET IT BY:**

**FRI 01/26**

Encino Neighborhood  
Council  
4933 BALBOA BLVD  
ENCINO, CA 91316

 **What You Need To Know**

**STORE PICKUP**

**WHEN YOUR ORDER IS READY**

- We'll send a separate e-mail when items are ready for pickup
- Items in stock can be ready in as little as 45 minutes
- Ship-to-store items will be ready in 3 to 7 business days

**BRING TO THE STORE**

- Your government-issued photo ID
- The credit card used for the purchase (if a credit card was used)
- Your order number

**SHIPPING**

**WHEN YOUR ORDER SHIPS**

- We'll send a separate e-mail with tracking details



## ORDER SUMMARY

Subtotal:	\$62.95
Shipping:	FREE
Tax:	\$5.98
Discounts:	-\$0.00
<b>ORDER TOTAL:</b>	<b>\$68.93</b>

[View Order Status](#)

## FEATURED HELP TOPICS

- [Change your store pickup option](#)
- [How store pickup works](#)
- [See how long shipping usually takes](#)
- [Returning or exchanging an item](#)
- [Canceling an item or a full order](#)
- [Price Match Guarantee](#)
- [Recycling made easy](#)

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## CUSTOMERS WHO BOUGHT THIS ITEM ALSO BOUGHT



Apple - Lightning-to-3.5mm Headphone Adapter - Whi...

★★★★★ (5191)

[Read reviews >](#)



Belkin - Lightning Audio with Charge Adapter - Whi...

★★★★★ (793)

[Read reviews >](#)



ZAGG - InvisibleShield HD Glass+ Screen Protector...

★★★★★ (7952)

[Read reviews >](#)



ZAGG - InvisibleShield HD Glass+ Screen Protector...

★★★★★ (7023)

[Read reviews >](#)



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**FREE SHIPPING ON ORDERS \$35 AND UP:**

\*See BestBuy.com/Shipping for full details.

**EXPERT SERVICE. UNBEATABLE PRICE.:**

\*See details at BestBuy.com/PriceMatchGuarantee.

Best Buy [7601 Penn Avenue South, Richfield, MN 55423-3645](#)

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To: Debra George <president@encinonc.org>, Patricia Bates <BatesENC@gmail.com>

Tue, Jan 16, 2018 at 4:24 PM

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Discounts: -\$0.00

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★★★★★ (7952)

[Read reviews >](#)



ZAGG - InvisibleShield HD Glass+ Screen Protector...

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[Read reviews >](#)



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\*See details at BestBuy.com/PriceMatchGuarantee.

Best Buy [7601 Penn Avenue South, Richfield, MN 55423-3645](#)

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# Office DEPOT OfficeMax

ENCINO - (818) 907-1741

01/24/2018 3:39 PM



22VTGXPPYY54XCRRF

SALE 949-4-3152-640372-17.9.2

861775 STAPLING MACHI

85 @ 0.03 2.55

Business Solutions Prc 0.85

**You Pay 0.85SS**

166955 BW DS Letter

548 @ 0.15 82.20

Bulk @0.020 -21.92

Retail After Discounts 60.28

Business Solutions Prc 10.96

**You Pay 10.96SS**

166955 BW DS Letter

548 @ 0.15 82.20

Bulk @0.020 -21.92

Retail After Discounts 60.28

Business Solutions Prc 10.96

**You Pay 10.96SS**

Subtotal: 22.77

Sales Tax: 2.16

Total: 24.93

MasterCard 5197: 24.93

AUTH CODE 042644

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

**\$144.18**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer

survey and receive a coupon for

**\$10 off your next qualifying**

**purchase of \$50 or more on**

**office supplies, furniture and more.**

(Excludes Technology. Limit 1 coupon per

household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback)

and enter the survey code below:

**S53X PEVV QYG6**

\*\*\*\*\*

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
1/1/2018	15933	1/1/2018

**PAID**  
**01/01/2018**

**Bill To**  
 Encino Neighborhood Council  
 P.O. Box 260439  
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$99.00
	<b>Payments/Credits</b>	-\$99.00
	<b>Balance Due</b>	\$0.00



# Encino Neighborhood Council

**From:** Vistaprint <vistaprint@tm.vistaprint.com>  
**Sent:** Wednesday, January 10, 2018 4:03 PM  
**To:** enc@socal.rr.com  
**Subject:** Your Vistaprint Order Is Confirmed

## Your Vistaprint Order Confirmation



[Add Vistaprint to your address book](#)

My Account: 1746-6585-0485

**THANK YOU FOR YOUR ORDER**

Your Order Number: **H7KD9-M4A03-6C7** • [Track It](#)

Hi enc,

### Here are your order details:

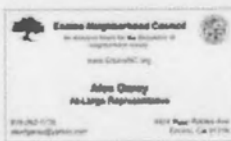
Order Date: 1/10/2018  
Delivery Option (\*): Standard

You can expect to receive items in your order by:

- Standard Business Card January 18
- Standard Business Card January 18
- Standard Business Card January 18
- Standard Business Card January 18

Payment Type : Mastercard

### Order Summary

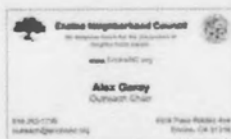


[Edit Your Design](#)

#### Standard Business Cards

Qty: 500

Base Price	<del>\$20.00</del> \$9.99
Blank Back Side	INCLUDED
Matte	INCLUDED
<b>Item Total</b>	<b>\$9.99</b>

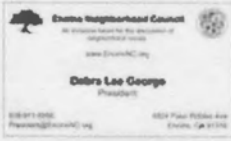


[Edit Your Design](#)

#### Standard Business Cards

Qty: 500

Base Price	<del>\$20.00</del> \$9.99
Blank Back Side	INCLUDED
Matte	INCLUDED
<b>Item Total</b>	<b>\$9.99</b>



[Edit Your Design](#)

### Standard Business Cards

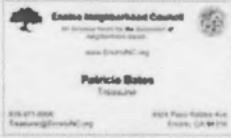
Qty: 250

Base Price ~~\$18.00~~ **\$8.99**

Blank Back Side INCLUDED

Matte INCLUDED

Item Total **\$8.99**



[Edit Your Design](#)

### Standard Business Cards

Qty: 250

Base Price ~~\$18.00~~ **\$8.99**

Blank Back Side INCLUDED

Matte INCLUDED

Item Total **\$8.99**

Merchandise: \$37.96  
Shipping Charges: \$7.99  
Sales Tax: \$4.36  
**Total: \$50.31**

#### Sold By

Vistaprint Netherlands BV  
Hudsonweg 8  
Venlo, The Netherlands 5928LW

#### Shipping To:

Debra George  
6006 Babbitt Ave  
Encino CA 91316  
US

#### Edit Shipping Address

(Address cannot be updated after your order has printed.)

#### Billed To:

Patricia Bates  
200 N Spring St  
Los Angeles CA 90012  
US

Need Help?

[Click here to contact our Customer Care Team](#)



December 28, 2017

Account Number: **8448 20 001 3772834**  
Security Code: **6486**  
Service At: **4924 PASO ROBLES AVE  
ENCINO CA 91316-3458**

**Auto Pay Notice**

### Have questions about your bill?

Visit us at [twc.com/billing](http://twc.com/billing)

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

### Summary

*Service from 01/06/18 through 02/05/18  
details on following pages*

Previous Balance	59.99
Payments Received -Thank You!	-59.99
<b>Remaining Balance</b>	<b>\$0.00</b>
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 01/14/18</i>	
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>

### SPECTRUM NEWS

**ACCOUNT REVIEW** After performing a review of your account, you are eligible to add advanced TV service at a special price. Add Spectrum TV including **FREE** HD with **FREE** Primetime On Demand. Spectrum TV and Internet from \$39.99/mo. each for 12 mos. when bundled (excludes equipment). Plus stream live TV and On Demand at home on your devices with the Spectrum TV App. No contracts. **Call 1-844-852-8596 today!**

#### GOT NEW DEVICES? LET'S GET CONNECTED.

From programming your remote to connecting wireless devices, we can help you set up virtually any device. **New TV?** Our step-by-step, illustrated guides will help you identify your remote and get you set up in minutes. **New wireless devices?** With our wireless connection tutorials, you can connect over 60 different devices to your Spectrum in-home wireless network, including game systems, streaming devices and more! **Visit [Spectrum.net/gadgets](http://Spectrum.net/gadgets) to get started.**

#### PLANNING A MOVE? LET US MAKE IT EASIER.

Packing and moving can be a lot of work, but when you call Spectrum, a representative will transfer all your services to your new address with no hassles. **Call 1-855-244-1820 or visit [Spectrum.com/easy2move](http://Spectrum.com/easy2move) to get started today.**

### Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

**Auto Pay** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760  
8448 2000 NO RP 28 12292017 NNNNNNNN 01 997291

JOHN ARNSTEIN  
ENCINO NEIGHBORHOOD COUNCI  
4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

December 28, 2017

**John Arnstein**

Account Number: 8448 20 001 3772834  
Service At: 4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

**Total Due by Auto Pay**

**\$59.99**

TIME WARNER CABLE  
PO BOX 60074  
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998

Account Number: 8448 20 001 3772834  
Security Code: 6486

John Arnstein

**Have questions about your bill?**

Visit us at [twc.com/billing](http://twc.com/billing)

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 12292017 NNNNNNNN 01 997291

**Charge Details**

Previous Balance		59.99
Credit Card Payment	12/16	-59.99
<b>Remaining Balance</b>		<b>\$0.00</b>

Payments received after 12/28/17 will appear on your next bill.

Service from 01/06/18 through 02/05/18

**Internet Services**

Internet Modem Lease	10.00
Basic Internet	49.99
	<b>\$59.99</b>
<b>Internet Services Total</b>	<b>\$59.99</b>
<b>Current Charges</b>	<b>\$59.99</b>
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>

**Billing Information**

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

**Surcharges** - Spectrum imposes surcharges to recover costs of complying with its governmental obligations.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Alternate Statement Formats** - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

**Time Warner Cable Entity** - The Time Warner Cable entity providing the services is a subsidiary of Charter Communications Operating, LLC and uses the brand name "Spectrum".

**Authorization to Convert your Check to an Electronic Funds Transfer Debit** - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Franchise Administrator** - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

**Complaint Procedures** - If you disagree with your charges, you have 60 days from the billing date to register a complaint. During the dispute period, we will not terminate service provided you pay the undisputed portion of your bill.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit [twc.com/locations](http://twc.com/locations) for store locations. For questions or concerns, visit [twc.com/support](http://twc.com/support) or call 1-855-707-7328.



For questions or concerns, please call 1-855-707-7328.



Have questions about your bill?

Visit us at [twc.com/billing](http://twc.com/billing)

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 12292017 NNNNNNNN 01 997291



# OUR PROMISE TO YOU

EXPERIENCE A NEW LEVEL OF EXCELLENCE.



### SEE THE SPECTRUM DIFFERENCE

- ✓ 30-Day Money-Back Guarantee
- ✓ 24/7 customer support
- ✓ No contracts
- ✓ If you're stuck in a contract with another provider, we can help get you out

At Spectrum we strive to earn your business every day. And as a preferred customer, we are excited to offer you a special price on TV and Internet services.

Enjoy all this:

**SPECTRUM TV™** with **FREE** HD.

- Instant access to thousands of **FREE** On Demand movies and shows, including Primetime favorites.
- Watch live TV anywhere in your home with the Spectrum TV App.

**SPECTRUM INTERNET™** with a **FREE** modem.

- The fastest Internet **STARTING** speeds available for the price at 100 Mbps with no data caps.

TV + INTERNET

from

**\$39<sup>99</sup>**

/mo each for 12 mos when bundled\*

**NO CONTRACTS**

**Call 1-855-245-4708** or visit [Spectrum.com](http://Spectrum.com)

Offer good through 1/31/18; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter. \*Bundle price for TV Select and Internet is \$79.98/mo. for yr. 1; standard rates apply after yr. 1. Installation, equipment, taxes, fees and surcharges extra; additional services are extra. For contract buyout qualifications, go to [Spectrum.com/buyout](http://Spectrum.com/buyout). For 30-Day Money-Back Guarantee, visit [Spectrum.com/guarantee](http://Spectrum.com/guarantee). General Terms: TV: TV equipment required, charges may apply. Account credentials may be required to stream some TV content online. INTERNET: Available Internet speeds may vary by address. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. ©2017 Charter Communications. SAAHFOYM



Account:  
Security Code:

John Arnstein  
8448 20 001 3772834  
6486

Have questions about your bill?

Visit us at [twc.com/billing](http://twc.com/billing)

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 12292017 NNNNNNNN 01 997291

OWN A BUSINESS?

# OPEN

UP YOUR POSSIBILITIES WITH SPECTRUM BUSINESS INTERNET AND VOICE SERVICES.



**CHOOSE THE SERVICES YOUR BUSINESS NEEDS AND SAVE**

- Free WiFi<sup>†</sup> for your customers, modem, desktop security, data backup and more
- Over 99.9% network reliability<sup>\*\*</sup>
- Free unlimited long distance and 30+ calling features included
- \$500 contract buyout<sup>‡</sup>
- 30-Day Money-Back Guarantee<sup>††</sup>

**100Mbps Internet only**

**\$59<sup>99</sup>** /mo. for 1 year<sup>\*\*</sup>

**OVER 6X FASTER THAN 15MBPS DSL.<sup>†</sup>**

**100Mbps Internet + Voice**

**\$74<sup>98</sup>** /mo. for 1 year<sup>\*\*</sup>

**SAVE \$180 IN YOUR FIRST YEAR<sup>‡‡</sup>**

**BUNDLE AND SAVE.** Plus, keep your existing number and equipment.

**BEST VALUE** **200Mbps Internet + Voice**

**\$109<sup>98</sup>** /mo. for 2 years<sup>\*\*\*</sup>

**SAVE OVER \$900 OVER 2 YEARS<sup>‡‡‡</sup>**

The fastest Internet and reliable Voice at the best price.

**2-YEAR PRICE LOCK + FREE INSTALL<sup>†</sup>**

**NO CONTRACTS • NO ADDED TAXES • NO HIDDEN FEES**

**CALL 866-841-1468**

or visit [Business.Spectrum.com](http://Business.Spectrum.com) today

Limited-time offer; subject to change. Qualified new business customers only. Must not have subscribed to applicable services within the previous 30 days and have no outstanding obligation to Charter. <sup>†</sup>\$59.99/mo.: Spectrum Business 100Mbps Internet only for 12 months. <sup>\*\*</sup>\$74.98/mo.: Spectrum Business 100Mbps Internet & Voice w/ one phone line for 12 months, includes \$15 monthly Internet savings w/ bundle. <sup>\*\*\*</sup>\$109.98/mo.: Spectrum Business 200Mbps Internet and Voice with one phone line for 24 months, includes \$20 Internet discount with bundle for year 1, \$40 Internet discount with bundle for year 2, \$10 Voice discount with bundle for year 2, and free standard installation (\$99 value). Spectrum Business Internet includes web hosting, email addresses, desktop security, and cloud backup. Internet speed may not be available in all areas. Actual speeds may vary. Charter Internet modem is required and included in price; Internet taxes are included in price except where required by law (TX, WI, NM, OH and WV); installation and other equipment taxes and fees may apply. Spectrum Business Voice includes one business phone line with calling features and unlimited local and long distance within the U.S., Puerto Rico, and Canada. Phone offer includes taxes, fees, and surcharges. Other Phone services may have applicable taxes and fees. Installation and other equipment taxes and fees may apply. <sup>‡</sup>2 Year Price Guarantee and Free Installation: Requires 200Mbps Internet and one Voice line. Standard pricing applies after promotional period. <sup>\*\*</sup>99.9% reliability is based on weekly reliability, Jan - Dec 2016. <sup>††</sup>View Business.Spectrum.com/guarantee for details about the 30-Day Customer Satisfaction Guarantee. <sup>†††</sup>FREE WiFi includes WiFi Hotspot service (public WiFi) and is only available for businesses with public seating or lobby area. Free WiFi not available in all areas. <sup>‡‡</sup>Contract Buyout offer is valid up to \$500. Visit Business.Spectrum.com/contractbuyout for details. <sup>‡‡‡</sup>\$180 Savings based on Spectrum Business promo rates for 100Mbps Internet & Voice w/ one phone line vs. Spectrum Business Standard rates over 12 months. <sup>‡‡‡‡</sup>\$900 Savings based on Spectrum Business promo rates for 200Mbps Internet & Voice w/ one phone line w/ a free Standard installation over a 2-yr. period vs. Spectrum Business Standard rates & the cost of Standard installation (valued at \$99). <sup>†</sup>6X Speed comparison based on Spectrum Business Internet Plus w/ 100Mbps download speed, & comparably priced 15Mbps DSL Internet (downloads only) from other providers in Spectrum markets, as indicated on providers' websites as of 8/4/17. Standard pricing applies after promotional period. Services are subject to all applicable service terms and conditions, which are subject to change. Services and promotional offers not available in all areas. Restrictions apply. Call for details. © 2017 Charter Communications, Inc. SAAHF09K



[Print](#)

## Billing Activity - Invoices

### **Encino Neighborhood Council**

Attn: Patricia Bates  
 200 N. Spring St FL 20  
 Los Angeles CA 90012-4801  
 US  
 P: 818-971-6996

**Today's Date:** 02/05/2018

**User Name:** [president@encinonc.org](mailto:president@encinonc.org)

### **Invoices from 11/07/2017 to 02/05/2018**

Date	Description	Charge Amount	Credit Amount
01/27/2018	Invoice #185288761	\$45.00	
12/27/2017	Invoice #183279180	\$45.00	
11/27/2017	Invoice #181247250	\$45.00	

### **Billing questions? [Contact Support](#)**

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Take Out

Jersey Mike's Subs 20116  
16350 Ventura Blvd.  
Encino, California 91436  
Phone: 818.387.6737  
Fax: 818.387.6714

Ticket: 01-000779-01-212509

=====  
Server: Duncan      01/23/18 5:41 PM  
=====

SubsByBox	65.00
SubsByBox	65.00
SubsByBox	65.00
SubsByBox	65.00

=====  
Sub Total      \$260.00  
Taxable        \$0.00  
9.50% Tax      \$0.00  
Total           \$260.00

Paid MASTERCARD 5197      \$260.00

Items sold: 4





**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**

ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

**Invoice Amount**

\$192.09

**Payment Terms**

**Invoice Date**

Due On Receipt

12/26/2017

**Invoice No.**

**Customer No.**

29086

1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 12/24/2017</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	7.50	\$22.18	\$166.35
Ackerman, Jason E Minute Taker	Reg	1.00	\$25.74	\$25.74
<b>Total This Week ending:</b>				<b>\$192.09</b>

<b>Reg: 8.5 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$192.09</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

12/24/17 29086 \$ 192.09  
 12/17/17 29067 168.14  
 12/10/17 28982 310.69  
 total \$ 670.92



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**

ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

**Invoice Amount**

**\$168.14**

**Payment Terms**

**Invoice Date**

Due On Receipt

12/26/2017

**Invoice No.**

**Customer No.**

29067

1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 12/17/2017</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	6.42	\$22.18	\$142.40
Ackerman, Jason E Minute Taker	Reg	1.00	\$25.74	\$25.74
<b>Total This Week ending:</b>				<b>\$168.14</b>

<b>Reg: 7.42 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$168.14</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

**Remit to: Partners In Diversity, Inc.**

ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

**Invoice Amount**

\$310.69

**Payment Terms**

**Invoice Date**

Due On Receipt

12/11/2017

**Invoice No.**

**Customer No.**

28982

1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 12/10/2017</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	8.82	\$22.18	\$195.63
Ackerman, Jason E Minute Taker	Reg	4.47	\$25.74	\$115.06
<b>Total This Week ending:</b>				<b>\$310.69</b>

<b>Reg: 13.29 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$310.69</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Encino

Budget Fiscal Year: 2017-2018

Request Date: 28-Jun-17

Meeting Date: 6/28/2017

Agenda Item: 5.A.1.A.-G.

- Operations   
  Outreach   
  NC Sponsored Event   
  Neighborhood Purpose Grant  
 Contract / Lease   
  Board Member Reimbursement   
  Community Improvement Project  
 Out of State   
  1099 Expense   
  One Time Expense   
 Monthly   
 Multiple

Requestor: Patricia Bates

Vendor: Various-see att'd

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Amount: \$ \$2080 - see attached

# of payments: \_\_\_\_\_

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

**Public Benefit Description** Expected monthly operating and outreach expenses. Amounts are estimated at highest expected amount; average will be less. For example, generally office expenditures would be \$10-\$40. If we have to buy a toner cartridge, the cost of that is about \$200.

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE						
DIANE ROSEN	AREA 5 REP						
ALEX GARAY	AT LARGE REP ALT						
ELIOT COHEN	PLU						
GERALD SILVER	HOMEOWNERS OF ENCINO						
GLENN BAILEY	PUBLIC SAFETY						
HENRY ESHELMAN	AT-LARGE REP						
JESS WHITEHILL	AREA 4 REP						
JIM ESTERLE	AREA 7 REP						
KENNETH SILK	AREA 3 REP					X	
<del>LAURIE KELSON</del> <i>Vacant</i>	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.						
PATRICIA BATES	VOLUNTEER SERVICE						
SCOTT LINDEN	AREA 2 REP						
SHERMAN GAMSON	APARTMENT/CONDO REP						
<del>MARIE MANNERS</del> <i>S Apikayan</i>	BUSINESS REP					X	
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11	<b>Grand Total (including page 2):</b>	17				4	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Signer's Signature:
Print/Type name: Patricia Bates	Print/Type name: Debra George
Date (mm/dd/yy): 6/28/17	Date (mm/dd/yy): 6/28/17
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: _____ 1st Level: _____ 2nd Level: _____ Authorization Code: _____

NC NAME: Encino  
 Meeting Date: 42914  
 Agenda Item: 5.A.1.A.-G.

**Vote Count**

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Adriohn Richardson	Education	X					
NC Quorum:	11	Totals (this page only):					

Encino Neighborhood Council  
Recurring monthly expenditures  
FYE 2017-2018

	Up to amount
Temporary Staffing Partners in Diversity or similar	1,250
Internet, Spectrum Cable	70
General Board Meeting Refreshments, Encino Vendors	300
Constant Contact e-mail service	60
The Web Corner	125
Facebook Advertising	75
Office Depot or similar, office supplies, copies, etc	200
	<u>2,080</u>