

# Monthly Expenditure Report



Reporting Month: April 2018

Budget Fiscal Year: 2017-2018

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23495.42	\$3056.51	\$20438.91	\$3539.04	\$7290.62	\$9609.25

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29000.00	\$126.80	\$7739.71	\$1710.04	\$6029.67
Outreach		\$2079.71		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$13000.00	\$850.00	\$12150.00	\$1829.00	\$10321.00
Funding Requests Under Review: \$2000.00		Encumbrances: \$5290.62		Previous Expenditures: \$19053.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	MY CABLE MART LLC	04/21/2018	(Credit card transaction)	General Operations Expenditure	Office	\$27.79
2	OFFICE DEPOT #949	04/26/2018	(Credit card transaction)	General Operations Expenditure	Office	\$14.02
3	AMAZON MKTPLACE PMTS W	04/27/2018	(Credit card transaction)	General Operations Expenditure	Office	\$84.99
4	THE WEB CORNER	04/01/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$99.00
5	TWC TIME WARNER CABLE	04/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$59.99
6	B&H PHOTO 800-606-696	04/17/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$585.00
7	CTC CONSTANTCONTACT.C	04/22/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$45.00
8	SQU SQ BIG MAMA'S & P	04/25/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$258.72

9	THE WEB CORNER	04/28/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$12.00
10	PINMART, INC	04/30/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$270.00
11	ONEgeneration Senior Enrichment Center	03/20/2018	MOTION: One Generation Senior Symposium - The...	General Operations Expenditure	Outreach	\$750.00
12	Southern California Preparedness Foundation	03/30/2018	September is National Preparedness Month. This Eme...	Neighborhood Purpose Grants		\$850.00
<b>Subtotal:</b>						<b>\$3056.51</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Lanai Road School	04/30/2018	MOTION: Approval of Neighborhood Purposes Gra...	Neighborhood Purpose Grants		\$1829.00
2	Partners in Diversity, Inc.	05/07/2018	Board Motion / Community Benefit Statement&#x...	General Operations Expenditure	Office	\$1710.04
<b>Subtotal: Outstanding</b>						<b>\$3539.04</b>

# MyCableMart.com

MY ACCOUNT > ORDER #: 1524262880-215

## ORDER #: 1524262880-215

[Main Menu](#) | [Logout](#)

**Order Date:** 04/20/2018

**Status:** Approved



[Printable Version](#)

### Bill To Address

Encino Neighborhood Council  
Patricia Bates  
200 N Spring St  
Los Angeles CA 90012

### Ship To Address

Encino Neighborhood Council  
Encino Neighborhood Council  
4933 Balboa Blvd  
Encino CA 91316

### Payment Info

**Method:** Credit Card  
**Credit Card Type:** Master Card  
**Credit Card Number:** XXXXXXXXXXXXX5197  
**Cardholder Name:** Patricia Bates  
**Credit Card Exp. Date:** 07/20

[Info@EncinoNC.org](mailto:Info@EncinoNC.org)  
8189716996

**Ship Via:** UPS Ground

8185164077 (Alternative Phone)

Qty	Part #	Item Name	Price	Subtotal
2	BE-203297	25Ft XLR 3P Male to 3.5mm TRS Male Stereo Audio Capture Cable	\$8.87	\$17.74

adapter cables to hook up voice-tracker  
microphones 2/28/18 7.A.2. out of \$65  
unexpended authorization

<b>Subtotal:</b>	\$17.74
<b>Tax:</b>	\$0.00
<b>Discount:</b>	-\$0.00
<b>S/H:</b>	\$10.05
<b>Grand Total:</b>	\$27.79

**Office DEPOT**  
**OfficeMax®**

ENCINO - (818) 907-1741  
04/25/2018 12:14 PM



22VTUXQP5Y548CB6F

Copying for general board meeting

SALE 949-4-1549-106041-18.4.2  
167060 BW SS Letter  
550 @ 0.15 82.50  
Bulk @0.022 -22.00  
Retail After Discounts 60.50  
Business Solutions Prc 12.10  
**You Pay 12.10SS**  
861775 STAPLING MACHI  
70 @ 0.03 2.10  
Business Solutions Prc 0.70  
**You Pay 0.70SS**  
Subtotal: 12.80  
Sales Tax: 1.22  
Total: 14.02  
MasterCard 5197: 14.02

TDS Chip Read  
AID A0000000041010 MASTERCARD  
TVR 0000048000  
CVS PIN Verified

Total Savings:  
**\$71.80**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for **\$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more.** (Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below:  
**154R 5YZF SCDK**

\*\*\*\*\*

**Details for Order #112-0632961-4723435**

[Print this page for your records.](#)

**Order Placed:** April 26, 2018  
**Amazon.com order number:** 112-0632961-4723435  
**Order Total: \$84.99**

<b>Not Yet Shipped</b>	
<b>Items Ordered</b>	<b>Price</b>
1 of: <i>EU 4" LED Countdown&amp;CountUP stopwatch and Clock Red Color Hours Minutes IR Remote Control Aluminum Casese</i>	\$84.99
Sold by: EU displays ( <a href="#">seller profile</a> )   Product question? <a href="#">Ask Seller</a>	
Condition: New	
<b>Shipping Address:</b> Patricia Bates 16811 WEDDINGTON ST ENCINO, CA 91436-1033 United States	
<b>Shipping Speed:</b> Two-Day Shipping	

<b>Payment information</b>	
<b>Payment Method:</b> MasterCard   Last digits: 5197 Reference number: ENC	Item(s) Subtotal: \$84.99 Shipping & Handling: \$0.00 -----
<b>Billing address</b> Patricia Bates 16811 WEDDINGTON ST ENCINO, CA 91436-1033 United States	Total before tax: \$84.99 Estimated tax to be collected: \$0.00 ----- <b>Grand Total: \$84.99</b>

To view the status of your order, return to [Order Summary](#).

countdown clock for meetings, approved at  
4/25/18 meeting

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
4/1/2018	16394	4/1/2018

**PAID**  
**04/01/2018**

**Bill To**  
 Encino Neighborhood Council  
 P.O. Box 260439  
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$99.00
	<b>Payments/Credits</b>	-\$99.00
	<b>Balance Due</b>	\$0.00



**FOR SELECT CUSTOMERS:**  
**You pick the TV channels you want for an unbeatable price.**  
 Now you're in control with Spectrum TV™ Choice.

**This is the streaming plan you've been waiting for,  
 exclusively for Spectrum Internet™ customers.**

**HERE'S HOW IT WORKS:**

- 1. Pick your channels**  
 Choose 10 channels to create your custom channel lineup. Your local broadcast channels are included at no additional cost.
  - 2. Sign up today**  
 Call 1-855-278-8964 or visit [Spectrum.com/tvchoice](http://Spectrum.com/tvchoice).
  - 3. Stream live TV from the Spectrum TV App**  
 on your mobile devices, laptops and smart TV at home and on-the-go with channel apps from the channels you picked.
- PLUS!** Access up to 6,000 **FREE** On Demand titles.



SPECTRUM TV CHOICE

**\$21.99**  
 /mo for 2 yrs\*  
 TRY FREE FOR 7 DAYS\*\*

- No contracts
- No cable box required
- No installation fees
- No appointment needed

**Call 1-855-278-8964** or visit [Spectrum.com/tvchoice](http://Spectrum.com/tvchoice)

Offer good through 04/30/18; subject to change; restrictions apply; valid only for named recipient; availability of offer based on service address and valid to qualified residential customers who have no outstanding obligation to Charter. \*Price is \$21.99/mo. for yrs. 1-2; standard rates after yr. 2. \*\*Credit will appear on your monthly bill statement. Taxes, fees and surcharges extra. Channel availability based on level of service. †Spectrum News available in select markets only. Additional equipment may be required to access PEG channels. Spectrum TV App requires Spectrum TV Choice. Account credentials may be required to stream some TV content online. Apps are free with corresponding level of service. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. All trademarks are the property of their respective owners. ©2018 Charter Communications. SA11F33G



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652  
 8448 2000 NO RP 28 03292018 NNNNNNNN 01 993743

JOHN ARNSTEIN  
 ENCINO NEIGHBORHOOD COUNCI  
 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

844820001377283400059998

Account:  
Security Code:

John Arnstein  
8448 20 001 3772834  
6486

**Have questions about your bill?**  
Visit us at [twc.com/billing](http://twc.com/billing)  
Or, call us at 855-70-SPECTRUM (1-855-707-7328)  
8448 2000 NO RP 28 03292018 NNNNNNNN 01 993743

## ATTENTION BUSINESS OWNERS

As a preferred Spectrum customer, your business qualifies for Faster Internet and fully featured Voice to keep your employees productive, sales growing and your business ahead of the competition.

### **X** DON'T SETTLE FOR BAD BUSINESS...

- Slow Internet speeds
- Overpriced phone service
- Unreliable service and slowdowns
- Contracts and hidden fees
- Poor customer service

*Speeds up to 200Mbps available.*

### SPECTRUM BUSINESS IS GOOD BUSINESS

- The fastest Internet starting speeds for the price—up to 100Mbps; that's 4X faster than 25Mbps DSL<sup>†</sup>
- FREE WiFi for your customers,<sup>^</sup> modem, email addresses, desktop security, data backup and more
- Free local and long distance and 30+ calling features included
- Over 99.9% network reliability<sup>§</sup>
- \$500 buyout of your current contract<sup>¶</sup>
- 30-day money-back guarantee<sup>±</sup>
- 24/7 U.S.-based customer service

#### 100Mbps BUSINESS INTERNET

**\$44<sup>99</sup>**  
/mo when bundled for one year\*

**4X FASTER THAN 25MBPS DSL<sup>†</sup>**

#### ADVANCED BUSINESS VOICE

**\$29<sup>99</sup>**  
/line per mo for one year\*\*

**UNLIMITED LONG DISTANCE CALLING**

NO CONTRACTS • NO ADDED TAXES • NO HIDDEN FEES



**For business services, call 877-509-9192**  
or visit [Business.Spectrum.com](http://Business.Spectrum.com) today

Limited-time offer; subject to change. Qualified new business customers only. Must not have subscribed to applicable services w/ in the last 30 days & have no outstanding obligation to Charter. \*\$44.99 Internet offer is for 12 mos. when bundled w/ TV or Voice & incl. Spectrum Business Internet Plus. Internet speed may not be avail. in all areas. Actual speeds may vary. Spectrum Internet modem is req'd & included in price; Internet taxes are included in price except where req'd by law (TX, WI, NM, OH & WV). \*\*\$29.99 Voice offer is for 12 mos. & incl. one business phone line w/ unlimited local & long distance w/ in the U.S., Puerto Rico, & Canada. Taxes, fees, & surcharges included. Other Phone services may have applicable taxes & fees. †4X Speed comparison based on Spectrum Business Internet Plus w/ 100Mbps download speed, & comparably priced 25Mbps DSL Internet (downloads only) from other providers in Spectrum markets, as indicated on providers' websites as of 12/13/17. †Free WiFi incl. Spectrum WiFi service (public WiFi) & is only avail. for businesses w/ public seating or lobby area. Free WiFi not avail. in all areas. §99.9% reliability based on weekly reliability, Dec 2017 – Jan 2018. ±View [Business.Spectrum.com/guarantee](http://Business.Spectrum.com/guarantee) for details about the 30-Day Customer Satisfaction Guarantee. ¶Contract Buyout offer is valid up to \$500. Visit [Business.Spectrum.com/contractbuyout](http://Business.Spectrum.com/contractbuyout) for details. Standard pricing applies after promo. period. Services subject to all applicable service terms & conditions, which are subject to change. Services & promo. offers not avail. in all areas. Installation & other equipment taxes & fees may apply. Restrictions apply. Call for details. © 2018 Charter Communications, Inc.





March 28, 2018  
Account Number: **8448 20 001 3772834**  
Security Code: **6486**  
Service At: **4924 PASO ROBLES AVE  
ENCINO CA 91316-3458**

**Auto Pay Notice**

### Have questions about your bill?

Visit us at [twc.com/billing](http://twc.com/billing)  
Or, call us at 855-70-SPECTRUM (1-855-707-7328)

### Summary Service from 04/06/18 through 05/05/18 details on following pages

Previous Balance	59.99
Payments Received -Thank You!	-59.99
<b>Remaining Balance</b>	<b>\$0.00</b>
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 04/14/18</i>	
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>

### SPECTRUM NEWS

**Enrolled in Auto Pay** Your Auto Pay payment will be deducted on your due date.

**Are you ready to take control of your TV?** You pick the TV channels you want, not the ones you don't. Introducing Spectrum TV™ Choice for \$21.99/mo. for 2 yrs. This is the streaming plan you've been waiting for. Here's how it works: Pick 10 channels to customize your own channel lineup, includes your local broadcast channels, sign up by calling **1-855-452-5708** or visit [Spectrum.com/tvchoice](http://Spectrum.com/tvchoice). Then stream live TV from the Spectrum TV App. **Try free for 7 days!**

**PLANNING A MOVE? LET US MAKE IT EASIER.** Packing and moving can be a lot of work, but when you call Spectrum, a representative will transfer all your services to your new address with no hassles. **Call 1-855-518-3671 or visit [Spectrum.com/easy2move](http://Spectrum.com/easy2move) to get started today.**

**TWC WiFi is now Spectrum WiFi.** Spectrum Internet™ gives you unlimited access to over 500,000 WiFi hotspots nationwide. Now you can search, stream and share on-the-go, and you'll never have to worry about data overages again. Connect to Spectrum WiFi hotspots in just a few easy steps. Simply choose SpectrumWiFi or CableWiFi from your device's network list and sign in with your username and password. **Visit [Spectrum.com/SpectrumWiFi](http://Spectrum.com/SpectrumWiFi) to learn more.**

### Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

**Auto Pay** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652  
8448 2000 NO RP 28 03292018 NNNNNNNN 01 993743

JOHN ARNSTEIN  
ENCINO NEIGHBORHOOD COUNCI  
4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

March 28, 2018

**John Arnstein**

Account Number: 8448 20 001 3772834  
Service At: 4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

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**Total Due by Auto Pay** **\$59.99**

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TIME WARNER CABLE  
PO BOX 60074  
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998



Account Number: 8448 20 001 3772834  
Security Code: 6486

John Arnstein

**Have questions about your bill?**

Visit us at [twc.com/billing](http://twc.com/billing)

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 03292018 NNNNNNNN 01 993743

**Charge Details**

Previous Balance		59.99
Credit Card Payment	03/18	-59.99
<b>Remaining Balance</b>		<b>\$0.00</b>

Payments received after 03/28/18 will appear on your next bill.

Service from 04/06/18 through 05/05/18

**Internet Services**

Internet Modem Lease	10.00
Basic Internet	49.99
	<b>\$59.99</b>
<b>Internet Services Total</b>	<b>\$59.99</b>
<b>Current Charges</b>	<b>\$59.99</b>
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>

**Billing Information**

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

**Surcharges** - Spectrum imposes surcharges to recover costs of complying with its governmental obligations.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Alternate Statement Formats** - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

**Time Warner Cable Entity** - The Time Warner Cable entity providing the services is a subsidiary of Charter Communications Operating, LLC and uses the brand name "Spectrum".

**Authorization to Convert your Check to an Electronic Funds Transfer Debit** - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Franchise Administrator** - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

**Complaint Procedures** - If you disagree with your charges, you have 60 days from the billing date to register a complaint. During the dispute period, we will not terminate service provided you pay the undisputed portion of your bill.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit [twc.com/locations](http://twc.com/locations) for store locations. For questions or concerns, visit [twc.com/support](http://twc.com/support) or call 1-855-707-7328.



For questions or concerns, please call 1-855-707-7328.





420 Ninth Avenue, New York, NY 10001 • Fax: 212.239.7770

<b>PHOTO</b> 1-212 444-6600 1-800 947-9950	<b>DIGITAL PHOTO</b> 1-212 444-6700 1-800 947-9978	<b>VIDEO</b> 1-212 444-5000 1-800 947-9910	<b>PRO AUDIO</b> 1-212 444-5070 1-800 947-1183
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To Inquire About Your Order Tel: 212.239.7765 - 800.221.5743 • Fax: 212.239.7549 - 800.947.2215

The Professional's Source

www.bhphotovideo.com



Order No.: 734157530  
Reference No.: 1050689984

Bill To: ENCINO NEIGHBORHOOD COUNCIL  
PATRICIA BATES  
200 N SPRING ST  
LOS ANGELES, CA 90012  
USA

Ship To: PATRICIA BATES  
16811 WEDDINGTON ST  
ENCINO, CA 91436

Bill Phone: (818)425-0962

Ship Phone: (818)425-0962

Invoice Date	Customer Code	Terms	Order Date	Purchase Order Number	Salesperson	Ship Via
04/17/18	87031189		04/17/18		WB	EXPEDITED DELIVERY

Qty Ord	Qty Ship	Qty Bko	Item Description	SKU#/MFR#	Item Price	Amount
1	1		ACOUSTIC 201 -VOICE TRACKER II ARRAY MICROP Salesperson Code: WB	ACVTIIM (201)	342.00	342.00
1	1		ACOUSTIC 101 - VOICE TRACKER I ARRAY MICROP Salesperson Code: WB	ACVTIAM (101)	243.00	243.00
3/28/18 agenda item 7.A.2. Microphones for meetings						

Payment Type	Card/Check Number	Amount	Sub-Total:	\$585.00
MASTER CARD	*****5197	585.00		
			<b>Total Order:</b>	<b>\$585.00</b>
			<b>Total Payment:</b>	<b>\$585.00</b>
			<b>Balance:</b>	<b>\$ .00</b>

BNH\_invoice-REPRINT

## My Account

this is for email program for contacting stakeholders, authorised up to \$60 per month

### BILLING ACTIVITY

Select  03-25-2018  04-26-2018

[All activity](#)
[Payments](#)
[Invoices](#)

Date	Description	Charge Amount	Credit Amount
03/27/2018	<a href="#">Invoice #189464802</a> <b>Constant Contact Toolkit - Email</b> <b>Contacts</b> 501 - 2,500 Contacts Maximum Number of Contacts This Billing Period: 1267 Period from 03/27/2018 to 04/26/2018	\$45.00	

[Have Feedback?](#)

Receipt from BIG MAMA'S & PAPA'S PIZZERIA

1 message

BIG MAMA'S & PAPA'S PIZZERIA via Square <receipts@messaging.squareup.com>

Wed, Apr 25, 2018 at 4:07 PM

Reply-To: BIG MAMA'S & PAPA'S PIZZERIA via Square

<r\_oi4eou2klfeewus2ga2famcb.rYUZ.xCdLa3yeFhYSGxt7.ed6b11ee3111dcdab86fb946ac4cdd590500963b@reply.squareup.com>

To: batesenc@gmail.com

Now when you shop at sellers who use Square, your receipts will be delivered automatically.

[Not your receipt?](#)



BIG MAMA'S & PAPA'S PIZZERIA

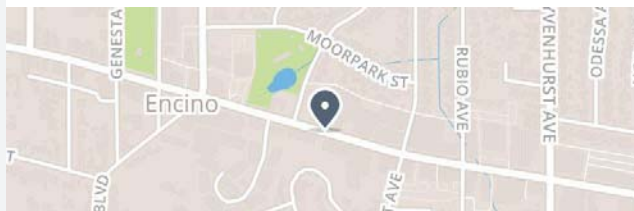
How was your experience?



\$258.72

Custom Amount \$258.72

Total \$258.72



BIG MAMA'S & PAPA'S PIZZERIA

16733 Ventura Blvd, 12

Encino, CA 91436

818-687-8747

Refreshments for  
4/25/18 general  
board meeting

MasterCard 5197  
(Swipe)



PATRICIA BATES

Apr 25 2018 at 4:06 PM

#SR20

Auth code: 067847

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[Learn more and update preferences.](#)

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San Francisco, CA 94103

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[Manage preferences](#) for digital receipts



**The Web Corner, Inc.**

19509 Ventura Blvd  
 Tarzana, CA 91356

# Invoice

**PAID**  
**04/27/2018**

Date	Invoice #	Terms
4/15/2018	16192	

Bill To
Encino Neighborhood Council P.O. Box 260439 Encino, CA 91426

Ship To


QTY	Item Code	Description	Price Each	Amount
1	Domain Name	Domain Name Renewal encinonc.com	12.00	12.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$12.00
	<b>Payments/Credits</b>	-\$12.00
	<b>Balance Due</b>	<b>\$0.00</b>

Order #11096264

4/28/2018

**ORDER CONFIRMATION**

<b>Ship To:</b> Alex Garay c/o Encino Chamber of Commerce for Encino NC 4933 Balboa Blvd Encino, CA 91316 United States				<b>Shipping Method:</b> Ground 1-5 days <b>\$0.00</b>	
Item/Description	Qty	Price	Total		
 <p><b>Custom Pins</b>  <i>Item No:</i> CLAPELPIN            1 - Cloisonne</p>	100	\$2.70	\$270.00		

<b>Order Total</b>	
Merchandise Subtotal	\$270.00
Shipping	\$0.00
Tax	\$0.00
<b>Total</b>	<b>\$270.00</b>

<b>Billing Address</b>		<b>Payment Information</b>	
<b>Bill To:</b>	Patricia Bates Encino Neighborhood Council 200 N. Spring Street Los Angeles, CA 90012 United States	<b>Credit Card</b>	
<b>Email:</b>	alexfgaray@yahoo.com	<b>Card Type:</b>	Mastercard/Eurocard
		<b>Cardholder:</b>	Patricia Bates
		<b>Card Number:</b>	*****5197
		<b>Expiration:</b>	(not saved)
		<b>Security Code:</b>	(not saved)





## INVOICE

March 20, 2018

Encino Neighborhood Council

**REMIT PAYMENT TO:**

ONEgeneration Senior Enrichment Center  
18255 Victory Blvd.  
Reseda, CA 91335  
818-705-2345

**2018 Senior Symposium**

Item	Amount
Senior Symposium Participation – Inclusion of logo on flyers and other promotional materials, Banners, programs and other outreach materials for the May 19, 2018 Senior Symposium.	\$750.00
<b>Balance Due</b>	<b>\$750.00</b>

Office of the City Clerk Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Encino Meeting Date: 2/28/18

Budget Fiscal Year: 2017-2018 Agenda Item No: 7B1 - 2 - 4-5

Board Motion and/or Public Benefit Statement (CIP and NPG): MOTION: One Generation Senior Symposium - The Outreach Committee is requesting \$750 for a booth at the One Generation Senior Symposium on May 19th 2018 for Encino

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
<del>ADRIAN RICHARDSON</del>	<del>Education Rep</del>						
ALEX GARAY	At Large Rep Alt	X					
ANNIE KEUSSEYAN	Religious Rep				X		
CAROL LEVIN	Encino Property Owners	X					
DEBRA GEORGE	Park Advocate	X					
<del>DANIE ROSEN</del>	<del>Area 5 Rep</del>						
ELIOT COHEN	PLU			X			
GERALD SILVER	Homeowners of Encino	X					
GLENN BAILEY	Public Safety	X					
HENRY ESHELMAN	At-Large Rep						
JESS WHITEHILL	Area 4 Rep	↓					
JIM ESTERLE	Area 7 Rep						X
LAURIE KELSON	Area 6 Rep	X					
LEE BLUMENFELD	Area 1 Rep	↓					
MARK LEVINSON	Encino Cha of Comm	↓					
<del>MIRIAM DAVIS</del>	<del>Area 3 Rep</del>						
PATRICIA BATES	Volunteer Service	X					
SAMUEL APIKYAN	Business	↓					
<del>SGOTT LINDEN</del>	<del>Area 2 Rep</del>						
SHERMAN GAMSON	Apartment Condo	X					
VICTORIA MILLER	Business	X					
<del>Ellie Bilk, Shelly</del>	Alt	X					
Huckins, Chris	↓	X					
Helsper, Zachary	↓	X					
Turner	Student					X	
Almora, Walter	Alt	X					
Totals		18		1	1	1	1

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature	Second Signer's Signature
Print/Type Name: PATRICIA BATES	Print/Type Name: DEBRA GEORGE
Date: 2/28/18	Date: 2/28/18

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

**SECTION I - APPLICANT INFORMATION**

1a) Southern California Preparedness Foundation     47-2811120     CA     01/21/2015  
*Organization Name*     *Federal I.D. # (EIN#)*     *State of Incorporation*     *Date of 501(c)(3) Status (if applicable)*  
 Search for us in the Funding Portal

1b) 19300 Rinaldi St. Unit 7333     Northridge     CA     91327-8818  
*Organization Mailing Address*     *City*     *State*     *Zip Code*

1c) \_\_\_\_\_  
*Business Address (if different)*     *City*     *State*     *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
William (Bill) Hopkins, Jr.     818-835-5384     Bill.Hopkins@SoCalPrep.us  
*Name*     *Phone*     *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*     or      501(c)(3) Non-Profit *(other than religious institutions)*  
 Attach Signed letter on School Letterhead     Attach IRS Determination Letter

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*     *City*     *State*     *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

- 4) **Please describe the purpose and intent of the grant.**
- Participation in the 11th Annual Valley Disaster Preparedness Fair on Saturday, September 29, 2018, sponsored by the Southern California Preparedness Foundation. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils to assist with NC Outreach efforts. Venue is ADA compliant.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
- September is National Preparedness Month. This Emergency and Disaster Preparedness Fair, which had attendance exceeding 7,000 last year, benefits the Neighborhood Council stakeholders and surrounding communities by increasing family and neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness Starter Kits, informative presentations, displays and basic trainings, in a family-friendly and accessible environment.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 850.00	\$ 49,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 850.00

10a) Start date: 01 / 24 / 18 10b) Date Funds Required: 05 / 15 / 18 10c) Expected Completion Date: 09 / 29 / 18  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

William J. Hopkins, Jr.      President & Director            2/16/18  
 PRINT Name      Title      Signature      Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Linda M. Pruett      Corporate Secretary & Director            2/16/18  
 PRINT Name      Title      Signature      Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

# Save The New Date

11<sup>th</sup> Annual

## VALLEY DISASTER PREPAREDNESS FAIR



[WWW.VALLEYDISASTERFAIR.COM](http://WWW.VALLEYDISASTERFAIR.COM)

**Saturday, September 29, 2018 9:00 am – 1:30 pm**

QUESTIONS? [INFO@VALLEYDISASTERFAIR.COM](mailto:INFO@VALLEYDISASTERFAIR.COM)

ONLINE REGISTRATION OPENS JULY 1 • REGISTRATION ALSO AVAILABLE AT THE FAIR

**Northridge Fashion Center—Pacific Theaters Parking Lot**

**(9400 Shirley Ave., south of Plummer St.)**

SPECIAL APPRECIATION TO NORTHRIDGE FASHION CENTER AND GENERAL GROWTH PROPERTIES, INC.



**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**

### Some Fair Highlights:

- Family friendly & ADA accessible
- Free admission, lunch\* & parking
- Free Family EP Starter Kits\*
- Free child ID
- Exhibits & displays
- CERT demos and info
- Special events
- Learn Sidewalk CPR
- Demonstrations
- Pet safety & preparedness
- American Red Cross
- Children's Safety Puppet Show
- Disaster Response Agencies
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Map Your Neighborhood (MYN)
- Drawings for EP and specialty items
- Ham radio station **K6D**. Talk-in: 145.570 mHz
- "Jaws of Life" vehicle extrication demo
- Send a Radiogram to your out-of-state contact<sup>‡</sup>
- And so much more!

**Valley  
Disaster  
Preparedness  
Fair  
2018**

### Online Fair Registration

Present your emailed Voucher (starting July 1) to any **Pre-Registered Check-in Station** for a quick scan.

### Speaker Series at the Fair

An exciting lineup of five 30-minute talks on diverse preparedness topics.

### Cedars-Sinai Bloodmobile

Give the gift of life. Donors may enter the Fair for donor screening and Fair Check-in starting at 8:15 am.

**Ham Radio Exams<sup>‡</sup>** for new and license upgrades at 11:00 am, sponsored by [ARES NW](#).

**Solar Powered** by LA Department of Water & Power's mobile Solar Power System.

**Social Media**  

**Southern California Preparedness Foundation** is on [Facebook](#). On [Twitter](#), we're @SoCalPrepUS. "Follow" and "like" us to stay informed of our efforts with the Fair, MYN, and CERT.

We need your help with: Kit Prep, Registration, Set-up, Take-down, Promotion, Volunteering, & more! [Info@ValleyDisasterFair.com](mailto:Info@ValleyDisasterFair.com)

For photos, videos, and more, please visit [www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)

This annual event is managed and produced by [www.SoCalPrep.us](http://www.SoCalPrep.us)  
[Info@SoCalPrep.us](mailto:Info@SoCalPrep.us)  
Ph: 818-835-5384



**Southern  
California  
Preparedness  
Foundation**

A 501(c)(3) nonprofit



Supported by Los Angeles [Neighborhood Councils](#), Councilmember [Mitchell Englander](#), County Supervisor [Kathryn Barger](#), with Federal, State, County, and City agency participation.

\*While supplies last. EP kits to registered families. Events, exhibitors, and features subject to availability and may change. <sup>‡</sup>ARRL exam Fee: \$15

<sup>‡</sup>Be sure to have your out-of-state contact's full name, complete address, and phone number with area code.



January 31, 2018

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 11<sup>th</sup> Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Logistics and Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member
Theodore C. Snyder	Treasurer and Director	Not a board member of any Los Angeles Neighborhood council

Please direct any questions to William Hopkins at [Bill.Hopkins@SoCalPrep.us](mailto:Bill.Hopkins@SoCalPrep.us).

Sincerely,

A handwritten signature in black ink, appearing to read "William J. Hopkins, Jr.", written in a cursive style.

William J. Hopkins, Jr.  
President and Director

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS  
FOUNDATION  
19300 RINALDI ST UNIT 7333  
NORTHRIDGE, CA 91327-8818

Employer Identification Number:  
47-2811120  
DLN:  
26053420004015  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
December 29, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in black ink that reads "Tamera Ripperda". The signature is written in a cursive, flowing style.

Director, Exempt Organizations



Office of the City Clerk Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Encino Meeting Date: 2/28/18

Budget Fiscal Year: 2017-2018 Agenda Item No: 9A3

Board Motion and/or Public Benefit Statement (CIP and NPG): MOTION: Approval of a Neighborhood Purposes Grant in the amount of \$850 to the Southern California Preparedness Foundation for the 2018 Valley Disaster Preparedness Fair to be held on Saturday, September 29, 2018 at the Northridge Fashion Center. Last year there were approximately 7,000 attendees

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
<del>ADRIAN RICHARDSON</del> Zak Helsper		X					
ALEX GARAY	At Large Rep Alt	X					
<del>ANNE KUSSEYAN</del> Steve Turner	Religious			X			
CAROL LEVIN	Encino Property Owners	X					
DEBRA GEORGE	Park Advocate				X		
<del>ETANE ROBIN</del> Shelley Bilik		X					
ELIOT COHEN	PLU						
GERALD SILVER	Homeowners of Encino						
GLENN BAILEY	Public Safety						
HENRY ESHELMAN	At-Large Rep						
JESS WHITEHILL	Area 4 Rep						
JIM ESTERLE	Area 7 Rep		✓				
LAURIE KELSON	Area 6 Rep				X		
LEE BLUMENFELD	Area 1 Rep	X					
MARK LEVINSON	Encino Cha of Comm						
<del>MIRIAM DAVIS</del> Chris Huckins							
PATRICIA BATES	Volunteer Service						
SAMUEL APIKYAN	Business						
<del>SCOTT LINDEN</del> Walter Amora							
SHERMAN GAMSON	Apartment Condo						
VICTORIA MILLER	Business		✓				
Ellis							
Huckins							
Helsper							
Turner	Student					X	
<b>Totals</b>		18		1	2	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *[Signature]* Alternate Signer's Signature: *Glenn Bailey*

Print/Type Name: PATRICIA BATES Print/Type Name: ~~DEBRA GEORGE~~ Glenn Bailey

Date: 3/28/18 Date: March 28, 2018

Note: BACF for appointment of Alternate Signer follows

Office of the City Clerk Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Encino Meeting Date: 3/28/18  
 Budget Fiscal Year: 2017-2018 Agenda Item No: 6A3

Board Motion and/or Public Benefit Statement (CIP and NPG): Appt of alternate signer

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
ADRIOHN RICHARDSON	Education Rep	X					
ALEX GARAY	At Large Rep Alt	X					
ANNIE KEUSSEYAN	Religious Rep				X		
CAROL LEVIN	Encino Property Owners	X					
DEBRA GEORGE	Park Advocate				X		
DIANE ROSEN	Area5 Rep	X					
ELIOT COHEN	PLU	X					
GERALD SILVER	Homeowners of Encino	X					
GLENN BAILEY	Public Safety	X					
HENRY ESHELMAN	At-Large Rep	X					
JESS WHITEHILL	Area 4 Rep	X					
Joey Alfano	Alt.	X					
Laurie Kelson	Area 6 Rep				X		
LEE BLUMENFELD	Area 1 Rcp	X					
MARK LEVINSON	Encino Cha of Comm	X					
MIRIAM DAVIS	Area 3 Rep	X					
PATRICIA BATES	Volunteer Service	X					
SAMUEL APIKYAN	Business	X					
Walter Almora	Alt	X					
SHERMAN GAMSON	Apartment Condo	X					
VICTORIA MILLER	Business	X					
Ellis							
Huckins							
Helsper							
Turner	Student					X	
<b>Totals</b>		<b>18</b>			<b>3</b>		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *[Signature]* Alternate Signer's Signature: *Glenn Bailey*  
 Print/Type Name: PATRICIA BATES Print/Type Name: ~~DEBRA GEORGE~~ Glenn Bailey  
 Date: 3/28/18 Date: March 28, 2018