

Monthly Expenditure Report



Reporting Month: November 2018 Budget Fiscal Year: 2018-2019

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29293.55	\$1002.32	\$28291.23	\$0.00	\$0.00	\$28291.23

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30400.00	\$1002.32	\$19691.23	\$0.00	\$19691.23
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7500.00	\$0.00	\$7500.00	\$0.00	\$7500.00
Neighborhood Purpose Grants	\$4100.00	\$0.00	\$1100.00	\$0.00	\$1100.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$12706.45	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	11/01/2018	(Credit card transaction)	General Operations Expenditure	Office	\$99.00
2	TWC TIME WARNER CABLE	11/15/2018	(Credit card transaction)	General Operations Expenditure	Office	\$59.99
3	EIG CONSTANTCONTACT.C	11/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$45.00
4	OFFICE DEPOT #949	11/27/2018	(Credit card transaction)	General Operations Expenditure	Office	\$28.95
5	POQUITO MAS ENCINO	11/28/2018	(Credit card transaction)	General Operations Expenditure	Office	\$216.48
6	PARTNERS IN DIVERSITY, INC.	11/16/2018	Board Motion / Community Benefit Statement: Approv...	General Operations Expenditure	Office	\$552.90
Subtotal:						\$1002.32

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
11/1/2018	17520	11/1/2018

PAID
11/01/2018

Bill To

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	99.00	99.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$99.00
	Payments/Credits	-\$99.00
	Balance Due	\$0.00



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up to **40%**
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General: Offer good through 11/30/18; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter. Restrictions apply. Services not available in all areas. Spectrum Internet subscription required. Equipment, taxes and fees (including regulatory recovery fees, surcharges and other applicable charges) extra and subject to change. Pricing is subject to change. Auto-pay required. Visit Spectrum.com/policies for full terms and conditions. Actual speeds vary and aren't guaranteed.

Unlimited: After 20 GB per line, you may experience reduced speeds for the rest of the bill cycle. For details, please refer to Spectrum.com Terms of Service/Policies, "Spectrum Residential Mobile Broadband Disclosures". Unlimited plans include up to 5 GB mobile hotspot use per line during a billing cycle, with speeds reduced down to a maximum of 600 Kbps for mobile hotspot use after 5 GB for the rest of the billing cycle for that line. **By the Gig:** With the "By the Gig" data option, you will be charged \$14.00 each month in advance for each line of Service, and get one gigabyte per line of sharable data to use among all By the Gig lines on the same account. If you use more than your initial 1GB per line data allocation among all of your lines, then you'll pay an additional \$14.00 per gigabyte, or partial gigabyte, per account on your next bill.

**Savings based on comparison of single line unlimited data plans amongst major national carriers as of 08/06/18.

Spectrum Mobile customers who disconnect all of their other Spectrum services will be charged an additional \$20.00 per-month per-line charge. Such customers will be able to access Spectrum WiFi hotspots outside the home, but Spectrum WiFi speeds will be limited to a maximum of 5 Mbps. You can change your rate plan, but you won't be able to add additional lines.

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SA91F01A



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
8448 2000 NO RP 28 10292018 NNNNNNNN 01 997243

JOHN ARNSTEIN
ENCINO NEIGHBORHOOD COUNCI
4924 PASO ROBLES AVE
ENCINO CA 91316-3458

844820001377283400059998



Account:
Security Code:

JOHN ARNSTEIN
8448 20 001 3772834
6486

Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 10292018 NNNNNNNN 01 997243

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Catch up to 40 regular season out-of-market games every week in crystal-clear HD.*

Watch your favorite teams and players all season long at home and on-the-go with the NBA App.

ADD NBA LEAGUE PASS
for
\$199
4 installments of \$49.75^



Order now at **Spectrum.com/leaguepass**
or call 1-855-254-6423

Residential customers only. Offer valid to current Spectrum TV in Digital, TV Select or above customers only. Rate is in addition to monthly charges. ^To pay by installments, please call 1-855-254-6423. Blackout and other restrictions may apply. *Services and HD not available in all areas. All games not available in HD. The NBA identifications are the intellectual property of NBA Properties, Inc. © 2018 NBA Properties, Inc. All rights reserved. Trademarks belong to their respective owners. Services not available in all areas. Restrictions apply. ©2018 Charter Communications.



October 28, 2018
Account Number: **8448 20 001 3772834**
Security Code: **6486**
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Auto Pay Notice

Have questions about your bill?

Visit us at twc.com/billing
Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

Summary Service from 11/06/18 through 12/05/18 details on following pages

Previous Balance	59.99
Payments Received -Thank You!	-59.99
Remaining Balance	\$0.00
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 11/14/18</i>	
Total Due by Auto Pay	\$59.99

SPECTRUM NEWS

Enrolled in Auto Pay: Your Auto Pay payment will be deducted on your due date.

Terms and Conditions. Our standard terms and conditions for Spectrum Residential Services will be updated effective December 16, 2018. To obtain a copy, visit Spectrum.com/newterms or call 1-800-892-4357 to request a paper copy be mailed to your home.

YOUR SEASON PASS TO MORE NBA GAMES . See the most action this season with the NBA League Pass. Catch up to 40 regular season out-of-market games every week in crystal-clear HD. Watch your favorite teams and players all season long at home and on-the-go with the NBA App. **Call 1- 855-257-1730 today.**

Attention Business Owners. Other providers say they're the best value. We prove it. We mean business. Spectrum Business offers the fastest starting speeds for the price and Advanced Voice with the most free features to help your business stay connected. Call 1-855-395-7948 to take your business to the next level!

Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
8448 2000 NO RP 28 10292018 NNNNNNNN 01 997243

JOHN ARNSTEIN
ENCINO NEIGHBORHOOD COUNCI
4924 PASO ROBLES AVE
ENCINO CA 91316-3458

October 28, 2018

JOHN ARNSTEIN

Account Number: 8448 20 001 3772834
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Total Due by Auto Pay **\$59.99**

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998



Account Number: JOHN ARNSTEIN
8448 20 001 3772834
Security Code: 6486

Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 10292018 NNNNNNNN 01 997243

Charge Details

Previous Balance		59.99
Credit Card Payment	10/16	-59.99
Remaining Balance		\$0.00

Payments received after 10/28/18 will appear on your next bill.

Service from 11/06/18 through 12/05/18

Internet Services

Internet Modem Lease		10.00
Basic Internet		49.99
		\$59.99

Internet Services Total \$59.99

Current Charges \$59.99

Total Due by Auto Pay \$59.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Alternate Statement Formats - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

Broadcast TV Surcharge - The Broadcast TV Surcharge is a fee reflecting charges assessed to Spectrum by the owners of local broadcast and local "network-affiliated" TV stations.

Authorization to Convert your Check to an Electronic Funds Transfer Debit

- If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

Complaint Procedures - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit twc.com/locations for store locations. For questions or concerns, visit twc.com/support or call 1-855-707-7328.



For questions or concerns, please call 1-855-707-7328.



My Account

BILLING ACTIVITY

Last 60 Days 11-04-2018 to 12-04-2018

Cancel

president@encinonc.org

All activity [Payments](#) [Invoices](#)

Date	Description	Charge Amount
11/27/2018	Invoice #209036901 Constant Contact Toolkit - Email Contacts 501 - 2,500 Contacts Maximum Number of Contacts This Billing Period: 1232 Period from 11/27/2018 to 12/26/2018	\$45.00 Total \$45.00
10/27/2018	Invoice #206281748 Constant Contact Toolkit - Email Contacts 501 - 2,500 Contacts Maximum Number of Contacts This Billing Period: 1244 Period from 10/27/2018 to 11/26/2018	\$45.00 Total \$45.00

[Have Feedback?](#)

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Note: Constant Contact is used to maintain contact with database of stakeholders

Office DEPOT OfficeMax®

ENCINO - (818) 907-1741

11/27/2018 4:47 PM



22TTPXPP6Y54XC84F

SALE 949-4-382-582758-18.11.2

167060 BW SS Letter 76.50
510 @ 0.15
Bulk @0.024 -15.30
Retail After Discounts 61.20
Business Solutions Prc 12.24

You Pay 12.24SS

861775 STAPLING MACHI 1.65
55 @ 0.03
Business Solutions Prc 0.61

You Pay 0.61SS

124837 SWG,LOWFRC,PNC 27.59SS
Business Solutions Prc 13.59

You Pay 13.59SS

Subtotal: 26.44

Sales Tax: 2.51

Total: 28.95

MasterCard 5197: 28.95

AUTH CODE 012865

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$79.30

Copying for 2018 11 28 general meeting, and
purchase 3 hole punch for council office

WED NOVEMBER 28, 2018
CHECK #797735- 1

6 Squares 24 \$197.70
ALL BLAC BEAN CHEESE
ROJA
VERDE
FRESH MILD
ASADA
5..50NPICK UP
ALL CICKEN
ALL BEEF
SUB-TOTAL : \$197.70
TAX : \$18.78
TOTAL \$216.48

We don't serve fast food
We serve Fresh Food
as fast as we can. (R)
Time: 11:56 1 CUSTOMER

Welcome
818 789 9400

YOU HAVE BEEN SERVED
BY : Mayra R

ORDER 2012

Master Card : \$216.48
*****5197

TRANSACTION RECORD

CARD TYPE: Master Card
*****5197 EXPI.: ****
MONEY: SWIPED
AUTHORIZATION: 097298
TERMINAL #: 1
TERMINAL: 2
REFERENCE: 797735

PURCHASE **\$216.48**

THANK YOU
NOVEMBER 28, 2018 11:56:24
Server's name : Mayra R

CUSTOMER COPY

Refreshments for 2018 11 28 General Meeting



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

INVOICE

Invoice Amount
\$552.90

Payment Terms	Invoice Date
Due On Receipt	11/05/2018
Invoice No.	Customer No.
31811	1510

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/21/2018				
Ackerman, Jason E Executive Administrative Assistant	Reg	5.08	\$22.18	\$112.67
Ackerman, Jason E Minute Taker	Reg	3.67	\$25.74	\$94.47
Total This Week ending:				\$207.14
Week ending: 10/28/2018				
Ackerman, Jason E Executive Administrative Assistant	Reg	6.20	\$22.18	\$137.52
Ackerman, Jason E Minute Taker	Reg	6.71	\$25.74	\$172.72
Ackerman, Jason E Minute Taker	OT	0.92	\$38.61	\$35.52
Total This Week ending:				\$345.76

Reg: 21.66 OT: 0.92 DT: 0	Total - This Invoice:	\$552.90
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 6/27/18
 Budget Fiscal Year: 2017/2018 Agenda Item No: 7.A.2.

Board Motion and/or Public Benefit Statement (CIP and NPG): 2018 – 2019 Fiscal Year Administrative Packet. MOTION: The Encino Neighborhood Council approves the 2018-2019 Fiscal Year Administrative Packet.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2						
Miriam Davis	Area 3						
Jess Whitehill	Area 4						
Diane Rosen	Area 5						
Laurie Kelson	Area 6						
Jim Esterle	Area 7						
Sherman Gamson	Apt/Condo						
Alex Garay	At-Large						
Henry Echelman <i>Alfonso</i>	At-Large						
Victoria Miller	Business	↓					
Samuel Apikyan	Business					X	
Adriohn Richardson	Education	X					
Debra George <i>Bill K</i>	Parks	X					
Eliot Cohen	Planning & Land Use		X				
Glenn Bailey	Public Safety	X					
Anni Keusseyan	Religious Inst						
Patricia Bates	Volunteer Serv						
Mark Levinson	Encino Ch of Comm				X		
Carol Levin	EPOA	↓					
Gerald Silver <i>Maas</i>	Homeowners of Encino					X	
Alexandrea Turner	Non-Voting Youth					X	
Board Quorum:	Total:	17	1		1	3	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]* Authorized Signature: *Glenn Bailey*
 Print/Type Name: *Patricia Bates* Print/Type Name: *Glenn Bailey Alternate Signer*
 Date: *6/27/18* Date: *June 27, 2018*