

Monthly Expenditure Report



Reporting Month: June 2019

Budget Fiscal Year: 2018-2019

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$21473.45	\$11563.64	\$9909.81	\$0.00	\$0.00	\$9909.81

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22485.00	\$1548.37	\$3967.03	\$0.00	\$3967.03
Outreach		\$265.27		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1615.00	\$0.00	\$192.78	\$0.00	\$192.78
Neighborhood Purpose Grants	\$17900.00	\$9750.00	\$5150.00	\$0.00	\$5150.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$21126.55	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	06/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$150.00
2	GOOGLE Google Storage	06/07/2019	(Credit card transaction)	General Operations Expenditure	Office	\$2.99
3	BUCA DI BEPPO	06/18/2019	(Credit card transaction)	General Operations Expenditure	Office	\$450.63
4	CVS/PHARMACY #05022	06/01/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$13.11
5	SMART AND FINAL 477	06/01/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$23.18
6	COFFEE BEAN STORE # 96	06/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$78.98
7	Los Encinos Docents Association	04/16/2019	2019 03 27 8A Fee for outreach table at the Los En...	General Operations Expenditure	Outreach	\$150.00
8	LANGUAGES4YOU TRANSLATION AGENCY	05/24/2019	8-E. Languages 4 You Translation Services – ...	General Operations Expenditure	Office	\$600.00

9	Hope Mill, INC	05/24/2019	NPG – Hope Mill - This \$2,000 grant wil...	Neighborhood Purpose Grants		\$2000.00
10	Southern California Preparedness Foundation	05/24/2019	NPG – Valley Disaster Preparedness Fair &nda...	Neighborhood Purpose Grants		\$850.00
11	Northridge Beautification Foundation	05/28/2019	Northridge Beautification Foundation: This &...	Neighborhood Purpose Grants		\$5000.00
12	Los Angeles Parks Foundation	05/28/2019	Los Angeles Parks Foundation: \$1900 gra...	Neighborhood Purpose Grants		\$1900.00
13	PARTNERS IN DIVERSITY, INC.	05/31/2019	Approval of revised budget for fiscal year 2018-20...	General Operations Expenditure	Office	\$344.75
Subtotal:						\$11563.64

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
6/1/2019	18519	6/1/2019

PAID
06/01/2019

Bill To
Encino Neighborhood Council 4924 Paso Robles Encino, CA 91316

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
7	Accounts for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00



← Detail



Google Play

Jun 7, 2019 • 3:45 PM

Order ID: SOP.3302-9257-1198-80760..3



Completed

Order summary

200 GB (Google One)

Monthly Subscription - Auto Renews on Jul 7, 2019

Subtotal	\$2.99
Tax	\$0.00
Total	\$2.99

[REMOVE PURCHASE](#)

This is monthly charge for additional 200GB storage on Google Drive



Buca Sales & Marketing, LLC
Buca di Beppo Encino
 17500 Ventura Boulevard
 Encino, CA 91316
 National Phone: 877-955-2822
 Local Phone: 818.995.3288
 Fax: 818.475.5322

BEO #: 5298155
 Created: 6/3/2019
 Updated: 6/18/2019
 Status: CLOSED

INVOICE

Account: Encino Neighborhood Council
 Group Name: Encino Neighborhood Council - Delivery
 Address: P.O. Box 260439
 Encino, CA 91426
 Tax Exempt:

Qty.		Price	Total
55	Disposable Silverware Packets, Plates, Napkins, Serving Utensils, Table Cloth	\$0.00	\$0.00
	House Bread, Butter Chips, Crushed Red Pepper, Parmesan Cheese, Extra Sauce(s)	\$0.00	\$0.00
1	Mixed Green - Half Pan	\$50.00	\$50.00
1	Caesar - Half Pan	\$50.00	\$50.00
1	Penne San Remo - Full Pan	\$160.00	\$160.00
1	Baked Ziti - Full Pan	\$140.00	\$140.00

CHARGE EVENT W/CREDIT CARD IN PORTAL BY: JUNE 20TH			Total
Food			\$400.00
Subtotal			\$400.00
State Sales Tax			\$35.63
Delivery Fee	10.0%		\$40.00
Gratuity			\$0.00
Discount Coupon: #5910937646180			-\$25.00

			Total
Grand Total			\$450.63
Deposit Due			-\$0.00
Balance		Paid 6/18/2019	-\$450.63
Estimated Amount Due			\$0.00



7400 RESEDA BLVD, RESEDA, CA
PHARMACY: 776-2600 STORE: 776-2600

REG#02 TRN#0732 CSHR#1768808 STR#5022

Helped by: JOSHUA

ExtraCare Card #: *****0190

1 MW SPRKLT PRM ICE	9 LB	3.99B
1 MW SPRKLT PRM ICE	9 LB	3.99B
1 MW SPRKLT PRM ICE	9 LB	3.99B

3 ITEMS

SUBTOTAL	11.97
CA 9.5% TAX	1.14
TOTAL	13.11
CHARGE	13.11

*****5197 CH
*****5197

MASTERCARD

APPROVED# 029824

REF# 027321

TRAN TYPE: SALE

AID: A000000041010

TC: 16DBF79008BA8D38

TERMINAL# 88153836

FIN VERIFIED ONLINE

CVM: 420300

TVR(95): 0000048000

TSI(9B): E800

CHANGE .00



3505 0229 1520 7320 24

Returns with receipt, subject to
CVS Return Policy, thru 07/31/2019
Refund amount is based on price
after all coupons and discounts.

1, 2019

1:31 PM

Ice for WVNAH Homelessness
Information Fair



** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Robert

DATE 06/01/19 TIME 11:01:24

FS/Arctic Ice	4.99	FD
2 @ 5.99		
GLDFSH CHDR	11.98	F
First Street Water	3.99	F
+CRV	1.75	
SUBTOTAL	22.71	
Sales Tax	.47	

TOTAL	23.18
MasterCard TENDER	23.18
Cash CHANGE	.00

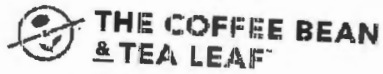
TOTAL NUMBER OF ITEMS THIS VISIT--> 4

***** Electronic Payment Activity *****
06/01/2019 11:01:52
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXXX5197
PURCHASE - APPROVED
AUTH CODE:094688

Mode: Issuer:

Ice, water & snacks for
WVNAH
Homelessness
Information
Fair

*** Ticket re-routed from rcpt2



CARRY OUT
PAT

6/1/2019
Order: 219677

11:47:53 AM
Emp: Jorge

1 Java-To-Go Box	17.95
1 Java-To-Go Box	17.95
1 Java-To-Go Box	17.95
1 Java-To-Go Box	17.95

SubTotal	71.80
Tax	0.00
Gratuity	7.18
Total	78.98

Master Card 78.98

Acct: xxxxxxxxxxx5197
Authorization 083810

=====
For questions or comments regarding
your experience, please visit
guesthelp.coffeebean.com
=====

The Coffee Bean & Tea Leaf #96
Phone: 8183464863
Guest Copy

Coffee for WVNAH
Homelessness
Information
Fair

Los Encinos Docents Association
16756 Moorpark Street
Encino, CA 91436

INVOICE

Bill to:

Encino Neighborhood Council
4924 Paso Robles Avenue
Encino, CA 91316

Invoice # 2019-4
Invoice Date 04/05/2019
Due Date 04/05/2019

Item	Description	Unit Price	Quantity	Amount
	Outreach table - Los Encinos Easter Egg Hunt on April 20, 2019	150.00	1.00	150.00
		Subtotal		150.00
		Total		150.00
		Amount Paid		0.00
		Balance Due		\$150.00



8 A-D

NC Name: Encino Meeting Date: 03 27 2019

Budget Fiscal Year: 2018-2019 Agenda Item No: 8A

Board Motion and/or Public Benefit Statement (CIP and NPG): **OUT-19-03-0019: The ENC's Outreach Committee recommends having a booth at the Easter Egg Hunt on April 20th at Los Encinos and seeks approval for the \$150 fee to attend.**

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfeld	Area 1	X					
Walter Almora	Area 2						
Joe Tatiana Bolotina Alfonso	Area 3						
Jess Whitehill	Area 4						
Diane Rosen	Area 5						
Laurie Kelson	Area 6				X		
Jim Esterle	Area 7	X					
Sherman Gamson	Apt/Condo					X	
Alex Garay	At-Large	X					
Henry Eshelman	At-Large						
Victoria Miller	Business						
Samuel Apikyan	Business						
	Education						
Steven Shelley Billik Furner	Parks						
Eliot Cohen	Planning & Land Use			X			
Glenn Bailey	Public Safety	X					
Katie Anni Kusseyan Ball	Religious Inst						
Patricia Bates	Volunteer Serv						
Kari Purcell	Encino Ch of Comm						
Carol Levin	EPOA						
Gerald Silver	Homeowners of Encino	X					
Alexandrea Turner	Non-Voting Youth					X	
Board Quorum: 11		Total:	17	1	1	2	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:	Authorized Signature:
Print/Type Name: Patricia Bates	Print/Type Name: Alex Garay
Date: 3/27/2019	Date: 3/27/2019

INVOICE

Bill to:	Date of Invoice	Invoice No.
Alex Garay	05/09/2019	10882
Encino NC – President	Contract Number	Terms
Direct: (818) 262-1716		Net 30 Days
Email: president@encinonc.org		
Description	Cost	
Professional Services:		
Services Requested: 1 Interpreter		
Subject: Encino Neighborhood Council's board meeting		
Location: The Encino Woman's Club Room		
Address: 4924 Paso Robles Ave, Encino, Ca 91316		
Language: <u>Korean</u>	\$325	
Meeting Date: Tuesday, April 23, 2019		
Time: arrival time 06:00 for start time of 07:00 pm – 08:55 pm		
Translation Equipment: Yes, one case	\$275	
EmpowerLA NC's funding rep: Paola Posada paola.posada@lacity.org		
<i>Please make payments payable to:</i>		
Languages4You Translation Agency		
PO Box 881404		
Los Angeles, CA 90009		
BTRC: 0000943397-0001-4		
<i>Thank you for your prompt review and payment of this invoice. Please call Languages4you at (818)550-9299 if you have any questions.</i>		
Total	\$ 600	



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



Name: Encino

Meeting Date: 05 22 2019

Budget Fiscal Year: 2018-2019

Agenda Item No: 8E

Board Motion and/or Public Benefit Statement (CIP and NPG):

Languages 4 You Translation Services for April ENC meeting. The ENC is required to pay for the service and the City will reimburse the ENC.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfeld	Area 1	X					
Walter Almora	Area 2				X		
Katrina Tatiana Solotina Bull	Area 3	X					
Jess Whitehill	Area 4	X					
Diane Rosen	Area 5			X			
Laurie Kelson	Area 6			X			
Jim Esterle	Area 7	X					
Sherman Gamson	Apt/Condo					X	
Alex Garay	At-Large	X					
Henry Eshelman	At-Large	1					
Victoria Miller	Business						
Samuel Apikyan	Business				X		
	Education						
Shelley Billik	Parks				X		
Eliot Cohen	Planning & Land Use		X				
Glenn Bailey	Public Safety	X					
Anni Keusseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv	X					
Kari Purcell	Encino Ch of Comm						
Carol Levin	EPOA						
Gerald Silver	Homeowners of Encino						
Alexandrea Turner	Non-Voting Youth				X		
Board Quorum: 11		Total:	12	1	2	5	1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Patricia Bates*

Authorized Signature: *Alex Garay*

Print/Type Name: Patricia Bates

Print/Type Name: Alex Garay

Date: 5/22/2019

Date: 5/22/2019

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Hope Mill, Inc. 80-0188464 CA 03/27/08
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 16133 Ventura Blvd., Suite 650 Encino CA 91436
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Pearl Huber (818) 201-9464 pearl@hopemill.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**

- Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Our organization is all volunteer. We assemble and distribute CarePacks for the homeless. Our CarePacks are sturdy backpacks, filled with food, water, clothing, blanket and many essential personal care items, such as washcloth, shampoo, soap, toilet paper, lip balm, lotion, toothpaste, toothbrush, and much more. Our program is conducted year-round. The purpose of this grant is to give the Encino Neighborhood Council the opportunity to participate in this much needed program by providing funding for 400 backpacks, which we will then fill with the essential survival items for the area's homeless men and women.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Our CarePack program partners with numerous agencies and organizations working to provide homeless individuals the resources needed to help them take the steps needed to get off the streets. Our CarePacks are used to not only provide a "survival kit" filled with essential items to fill immediate needs, but they also help to draw individuals into the homeless resource events where service providers can ascertain what their needs are and work to get them connected with needed services - with a goal of getting people off the streets. One of the agencies we partner with is the Dept. of Mental Health Homeless Services Team, SA2, which includes the Encino area. This team goes out into the field to locate and work with the homeless in the hope of getting them off the streets. This team uses our CarePacks to help establish a relationship of trust and caring.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None (all volunteers)	\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Funding for approx 400 backpacks, which will then be	\$	\$
	filled with food, water, clothing, essential personal care	\$	\$
	items and information regarding resources.	\$ 2,000.00	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: 2017: Encino; 2018: Sherman Oaks

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ 2,000.00**

10a) Start date: 6 / 1 / 2019 10b) Date Funds Required: 6 / 1 / 2019 10c) Expected Completion Date: 8/31/19 (on-going)
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST


11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Pearl Huber Executive Director  4/23/19
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Nick Huber Secretary  4/23/19
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 29 2009

HOPE MILL INC
4551 DE CELIS PL
ENCINO, CA 91436-3245

Employer Identification Number:
80-0188464
DLN:
17053303357028
Contact Person:
TRACY P DORNETTE ID# 31330
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 27, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

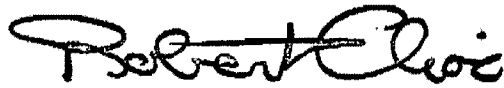
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

HOPE MILL INC

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent "R" and "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

SECTION I - APPLICANT INFORMATION

1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/2015
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins, Jr. 818-835-5384 Bill.Hopkins@SoCalPrep.us
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.
- Participation in the 12th Annual Valley Disaster Preparedness Fair on or about Saturday, October 12, 2019, sponsored by the Southern California Preparedness Foundation. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils to assist with NC Outreach efforts. Venue is ADA compliant.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
- This Emergency and Disaster Preparedness Fair, which had attendance averaging 6,000 over the last two years, benefits the Neighborhood Council stakeholders and surrounding communities by increasing family and neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness Starter Kits, informative presentations, displays and basic trainings, in a family-friendly and accessible environment.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 850.00	\$ 54,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes If Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 850.00

10a) Start date: 01 / 18 / 19 10b) Date Funds Required: 06 / 05 / 19 10c) Expected Completion Date: 10 / 12 / 19
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Dave Brown	Southern California Preparedness Foundation board member

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

William J. Hopkins, Jr. President & Director *William J. Hopkins* 1/23/19
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Linda M. Pruet Corporate Secretary & Director *Linda M. Pruet* 1/23/19
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 21 2015

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in dark ink, reading "Tamesa Rippeida". The signature is written in a cursive style with a large, prominent initial "T".

Director, Exempt Organizations

Free NC Outreach!

New Date for the 12th Annual VALLEY DISASTER PREPAREDNESS FAIR

WWW.VALLEYDISASTERFAIR.COM

Saturday, October 12, 2019 9:00 am – 1:30 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

ONLINE REGISTRATION OPENS JULY 1 • REGISTRATION ALSO AVAILABLE AT THE FAIR

Northridge Fashion Center—Pacific Theaters Parking Lot

(9400 Shirley Ave., south of Plummer St.)

SPECIAL APPRECIATION TO NORTHRIDGE FASHION CENTER AND GENERAL GROWTH PROPERTIES, INC.

A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.

Targeted outreach to
YOUR stakeholders:

Our Request

A short (150-200 words) message from your NC to your stakeholders to be included in an email sent to families within your boundaries when they register online for the Fair. *Details on back.*

What You Get

- ⇒ **Great satisfaction** from helping prepare LA for our next major disaster
- ⇒ **A spreadsheet** of your stakeholder families that register for the Fair
- ⇒ **Demonstrate your commitment** to the Mayor's *resiliency* and *readiness* programs
- ⇒ **Opportunity** to share ideas and see how others support and promote their Neighborhood Council
- ⇒ **Outreach booth space** (10' x 10') at the Fair to showcase your community and NC support
- ⇒ **First-come, first-served** basis for Outreach space. Contact Bill.Hopkins@SoCalPrep.us ASAP

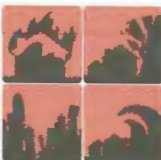
**Valley
Disaster
Preparedness
Fair
2019**

Call for Exhibitors,
Contributors, and Volunteers

If your business, group, organization, company, agency, association, or team has a strong relationship to disaster preparedness (offers training; sells equipment/supplies; conducts/participates in emergency drills; provides education; is a city, county, state, tribal, or federal response agency; a private/public service provider; etc.) and would like to exhibit at the Fair (no selling permitted), or would like to contribute services, products, personnel, or a grant, let us hear from you. We are also seeking organized groups (Scouts, clubs, associations, etc.) and individuals as volunteers to assist with a diversity of tasks. Contact us at Info@ValleyDisasterFair.com.

Volunteer opportunities & community service hours:
Kit Prep, Set-up, Take-down, Promotion, PR, Donations, Logistics, & more! Info@ValleyDisasterFair.com

This annual event is sponsored by www.SoCalPrep.us
Info@SoCalPrep.us
Ph: 818-835-5384
(a 501(c)(3) nonprofit)



**Southern
California
Preparedness
Foundation**



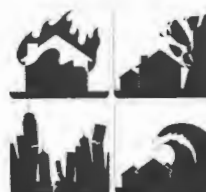
Supported by Los Angeles
**Neighborhood Councils, Council
District 12**, County Supervisor
Kathryn Barger, with Federal,
State, County, and City agency
participation.



EP kits to registered families only and while supplies last. Events, exhibitors, and features subject to availability and may change.



Exhibitor Guide and Location Map



Southern
California
Preparedness
Foundation

Exhibitor	Location	Exhibitor	Location
Amateur radio communications trailer	EmComm	LAFD ladder truck	Ladder Truck
Amateur Radio Emergency Services	6-D	LAFD rescue ambulance	LAFD RA
Amateur radio exams	VE	LAPD Mobile Command Vehicle	LAPD
Amateur Radio volunteer staging	3-D	LifeTank (water storage)	8-D
Assemblymember Matt Dababneh, 45th	12-A	Lost & Found	3-X
AT&T	7-D	Media relations & check-in	4-X
Auxilliary Communication Service (ACS)	4-D	MySafe:LA	6-E
Blood donation	Blood Mobile	National Traffic System (NTS)	NTS
Blue Can Water	3-F	NC: Arleta	13-C
BSA Troop 10 (Demos)	6-F, 7-F	NC: Canoga Park	11-B
Calif. Emergency Mobile Patrol (CEMP)	CEMP	NC: Chatsworth	7-A
Calilifornia Highway Patrol (CHP)	CHP radio car	NC: Encino	14-B
Calvary Chapel (food prep)	Food Prep	NC: Foothill Trails District	6-B
Calvary Chapel (food prep. area)	9-X, 10-X	NC: Granada Hills North	8-A
Cedars-Sinai bloodmobile	Blood Mobile	NC: Granada Hills South	9-A
CERT appreciation	10-D	NC: Lake Balboa	6-C
Check-in & registration	Registration	NC: Los Feliz	10-C
Child ID (Masonic Lodge Burbank #406)	5-X	NC: Mission Hills	10-B
Commuity Emergency Response Team	11-D, 12-D	NC: NoHo	14-C
Congressman Tony Cardenas	10-A	NC: North Hills East	8-C
CouncilMember Nury Martinez, CD06	11-A	NC: North Hills West	9-C
Cribbing demo (CERT)	12-D	NC: Northridge East	7-B
Devonshire police cadets	1-E	NC: Northridge South	8-B
Dutch oven cooking	10-E, 11-E	NC: Northridge West	9-B
Earthquake simulator	Shakey-Quakey	NC: Panorama City	7-C
Elite generators (Generac)	8-F	NC: Porter Ranch	12-C
EmpowerLA (DONE)	12-B	NC: Sherman Oaks	13-B
Fair entrance	1-X	NC: Sylmar	6-B
First Aid station	6-X	NC: Tarzana	11-C
First Aid volunteer staging	3-D	NC: Van Nuys	6-A
Food court	Food Court	Nextdoor	11-G
Food distribution table	8-X	Pet preparedness	9-D
Food fixin' table	7-X	Prepare-Zone	12-E
Get On The Air (GOTA) station	GOTA	Prize tent	3-X
Information	2-X	Quartermaster	13-E, 14-E
Kids' Safety Puppet Show	Puppet Show	Red Cross outreach	1-F
Kit distribution, family EP starter	Kit Distribution	Red Cross Kids' Safety Puppet Show	Puppet Show
KPARN amateur radio group	10-F	Registration & check-in	Registration
LA Bureau of Sanitation	9-E	Sears Holding	3-G
LA County Animal Control	LA Animal Control	ShakeOut--Drop, Cover, Hold On	4-F
LA County Office of Emergency Mgt	1-A	ShelterBox	Shelter Box
LA County Public Health	4-G	Solar oven demo	6-G
LA County Sheriff (DCS)	Sheriff DCS	SOS Products, Inc.	4-E
LA Department of Aging	9-F	Southern Calif. Gas Company	10-G
LA Dept. of Building and Safety (LADBS)	8-E	Speaker Series	Speaker's Stage
LA Emerg. Management Dept.	2-G	US Civil Air Patrol Pacoima, Sqd 137	2-E
LA Vector Control	1-G	US Coast Guard Auxiliary	3-E
LADWP chilled water truck	LADWP Water	Victory for Victims (C.A.T.S.)	2-F
LADWP electric safety demonstration	9-G	Volunteer check-in	11-X
LADWP outreach	DWP Outreach	Yogi Bear Shakey-Quakey Schoolhouse	Shakey-Quakey
LADWP solar power unit	DWP Solar		



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2019



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 12, 2019 9:00 am – 1:30 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

FASTER FAIR CHECK-IN WITH ONLINE REGISTRATION • OPENS JULY 1
REGISTRATION ALSO AVAILABLE AT THE FAIR

Northridge Fashion Center—Pacific Theaters Parking Lot
[\(9400 Shirley Ave., south of Plummer St.\)](#)

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR
LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**



**Exhibits • Demonstrations • Displays • Speakers • Special Events • Bloodmobile
Pet Preparedness • Free Parking • Free Admission • Free Lunch* • It's All Free!**

Complimentary **Family Emergency Preparedness (EP) Starter Kit*** for registered families
attending the Fair. One kit per registered family. (While supplies last.)

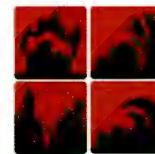


*While supplies last. EP Kits to attending registered families only.
Events, exhibitors, and features subject to availability and may change.



New Location!

10th Annual



Southern California Preparedness Foundation
www.SocalPrep.us

VALLEY DISASTER PREPAREDNESS FAIR



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 7, 2017 10:00 am – 2:00 pm

**Northridge Fashion Center—Pacific Theaters Parking Lot
(9400 Shirley Ave., south of Plummer St.)**



QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

REGISTER AT VALLEYDISASTERFAIR.COM • REGISTRATION ALSO AVAILABLE AT THE FAIR
SPECIAL APPRECIATION TO NORTHRIDGE FASHION CENTER AND GENERAL GROWTH PROPERTIES, INC.

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE,
YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**

Valley Disaster Preparedness Fair 2017

- 1,400 Emergency Preparedness Starter Kits (1 per registered family, first-come, first served) free at the Fair
- Periodic raffle drawings for EP items and prizes
- **Blood drive sponsored by Cedars-Sinai (9:00a-2:30p)**
- Yogi Bear's Shakey-Quakey School House
- Free Child ID by California Masons
- Ham radio station K6D with ARES, ACS, DCS, NTS
- LADWP Electric Diorama and Safety Demonstration
- City, County, State, Federal disaster response agencies
- Coast Guard Auxiliary, MySafe:LA, LA Animal Control
- Red Cross information & Kids' Safety Puppet Show
- Pet preparedness, Map Your Neighborhood, CHP
- Southern California Gas Company, Shelter Box
- CERT information, California Emergency Mobile Patrol
- Neighborhood Council representatives, LAFD, LAPD
- Dutch oven cooking, solar oven cooking, grill cooking
- Special events, demonstrations, and lots more!



**Free Hot Dogs, Burgers,
Veggie Burgers***
11:30 am to 1:30 pm



Prepared by *Calvary Chapel Disaster Relief Ministry*

Schedule of the Day's Events

On-going Events

- 8:00 am — **K6D** ham radio on the air at Fair
- 9:00 am — Blood donors admitted to Fair
- 9:00 am-2:30 pm—**Cedars-Sinai bloodmobile**
- 10:00 am — Fair opens; check-in & registration
- 10:15 am — Welcome and Opening Remarks
- 10:30 am — Speaker: **Frank Borden**
- 10:30 am — First prize drawing
- 11:00 am — Ham radio license examinations[®]
- 11:15 am — Speaker: **Dr. Jill Barnes, Ph.D.**
- 11:30 am - 1:30 pm — Lunch served
- 11:30 am — Vehicle extrication ("Jaws") demo
- 12:00 pm — Speaker: **Tanya Yarbrough**
- 12:45 pm — Speaker: **Dan Tomlinson**
- 1:30 pm — Speaker: **Eric Boldt**
- 1:30 pm — Last prize drawing
- 1:45 pm — Mega drawing for unclaimed prizes
- 2:00 pm — Fair ends. Drive carefully!

- Bloodmobile walk-in and prior appointments
Appointments: <http://tinyurl.com/2017VDPFdonateblood>
- Get On The Air* station—Talk on the ham radio!
- CERT utility control—manage your utilities
- K6D talk-in frequency is 145.570 MHz simplex
- LADWP electricity safety demonstration
- Prize drawings (must be present to claim prizes)
- Red Cross Children's Safety Puppet Show
10:15 am, 11:00 am, 12:30 pm, 1:15 pm
- Sidewalk CPR (compression only) instruction
- Yogi Bear's Shakey-Quakey Schoolhouse
- Free Child ID • Duck-Cover-Hold on for kids
- Send a **Radiogram** to your out-of-state contact!
- Twitter: Day's events & drawings [#EPFair2017Live](https://twitter.com/EPFair2017Live)

Managed and Produced by [Southern California Preparedness Foundation](http://SouthernCaliforniaPreparednessFoundation.com). Co-sponsored by the *Patriot Oil Community Benefit Trust Fund* (administered by the [North Valley Coalition](http://NorthValleyCoalition.com)), [Southern California Gas Company](http://SouthernCaliforniaGasCompany.com), and Supervisor 5th District [Kathryn Barger](http://KathrynBarger.com).

Supported by Los Angeles [Neighborhood Councils](http://NeighborhoodCouncils.com), businesses, organizations, and Councilmember [Mitchell Englander](http://MitchellEnglander.com), with Federal, State, County, and City agency participation.

Listed events, speakers, attendees, exhibitors, and supporters subject to availability and may change. *While supplies last. [®]\$15 ARRL fee (cash).

Issue 1729



Grayce Liu, General Manager, Department of Neighborhood Empowerment, Los Angeles

Many thanks to all the many Neighborhood Councils who have once again stepped up for their communities by supporting the 10th Annual Valley Disaster Preparedness Fair! Whether the disaster occurs as an earthquake, flood, fire, terrorist act, cyber threat, pandemic disease, or other form, there are definitely actions you can take now with your family, friends, and neighbors to prepare. I really appreciate your attending the Fair to learn these invaluable skills so that you can collaborate with your Neighborhood Councils to create a safer and more prepared Los Angeles.

We gratefully acknowledge these Los Angeles Neighborhood Councils for their contribution and participation.

<i>Neighborhood Council</i>	<i>Usual Meeting Time</i>	<i>Meeting Location</i>
CANOGA PARK www.canogaparknc.org	7:00 pm on 4 th Wednesday of month	Canoga Park Community Center 7248 Owensmouth Ave., Canoga Park
CHATSWORTH www.chatsworthcouncil.org	6:30 pm on 1 st Wednesday of month	Lawrence Middle School 10100 Variel Ave., Chatsworth
ENCINO www.encinonc.org	6:30 pm on 4 th Wednesday of month	Encino Community Center 4935 Balboa Blvd., Encino
FOOTHILL TRAILS DISTRICT www.ftdnc.org	7:00 pm on 3 rd Thursday of month	Lake View Terrace Recreation Center 11075 Foothill Blvd., Lake View Terrace
GRANADA HILLS NORTH www.ghnnc.org	6:30 pm on 1 st Tuesday of month	St. Euphrasia School Hall 11766 Shoshone Ave., Granada Hills
GRANADA HILLS SOUTH www.ghsnc.org	6:30 pm on 1 st Thursday of month	Granada Hills Charter High School 10535 Zelzah Ave., Granada Hills
LAKE BALBOA www.lakebalboanc.org	6:30 pm on 1 st Wednesday of month	Gault Street Elementary School Auditorium 17000 Gault St., Lake Balboa
LOS FELIZ www.losfeliznc.org	7:00 pm on 3 rd Tuesday of month	Founders Metropolitan Community Church 4607 Prospect Ave., Los Angeles
MISSION HILLS www.mhnconline.org	7:00 pm on 1 st Monday of month	LAPD Community Room 11121 Sepulveda Blvd., Mission Hills
NOHO www.mtnhnc.org	6:30 pm on 2 nd Wednesday of month	East Valley High School 5525 Vineland Ave., North Hollywood
NORTH HILLS EAST https://empowerla.org/nhenc	6:30 pm on 1 st Monday of month	Penny Lane Rainbow Room 15314 Rayen St., North Hills
NORTH HILLS WEST www.nhwnc.net	7:00 pm on 3 rd Thursday of month	New Horizons Sam's Cafe 15725 Parthenia St., North Hills
NORTHRIDGE EAST www.nenc-la.org	7:00 pm on 3 rd Wednesday of month	Northridge Woman's Club 18401 Lassen St., Northridge
NORTHRIDGE SOUTH www.northridgesouth.org	7:00 pm on 4 th Thursday of month	Northridge Middle School 17960 Chase St., Northridge
NORTHRIDGE WEST www.northridgewest.org	6:15 pm on 2 nd Tuesday of month	Calahan Elementary School Auditorium 18722 Knapp St., Northridge
PANORAMA CITY www.panoramacitync.org	7:00 pm on 4 th Thursday of month	Mission Community Hospital 2 nd Floor, Room 208 14860 Roscoe Blvd., Panorama City
PORTER RANCH www.prnc.org	6:15 pm on 2 nd Wednesday of month	Porter Ranch Community School Multipurpose Room 12450 Mason Ave., Porter Ranch
SHERMAN OAKS www.shermanoaksnnc.org	6:30 pm on 2 nd Monday of month	Sherman Oaks Elementary School Auditorium 14780 Dickens St., Sherman Oaks
SYLMAR www.sylmarneighborhoodcouncil.org	6:30 pm on 4 th Thursday of month	Sylmar High School--Spartan Hall 13050 Borden Ave., Sylmar
TARZANA www.tarzananc.org	7:00 pm on 4 th Tuesday of month	Tarzana Elementary School Auditorium 5726 Topeka Dr., Tarzana
VAN NUYS www.vnnc.org	7:00 pm on 2 nd Wednesday of month	Marvin Braude Constituent Services Center 6262 Van Nuys Blvd., Van Nuys

Check your local Neighborhood Council website for updated meeting times, locations, and important notifications. Neighborhood Councils are elected by the stakeholders in each area to promote participation in government and make government more responsive to local needs. They provide an open forum for public discussion of issues concerning the local area and the larger region and facilitate communication between the City of Los Angeles and community members. Don't know your Neighborhood Council? Visit empowerLA.org.

Sponsored and managed by
www.SoCalPrep.us
Info@SoCalPrep.us
 Ph: 818-835-5384
 (a 501(c)(3) nonprofit)



Southern California Preparedness Foundation



Co-sponsored by the
Patriot Oil Community Benefit Trust Fund
 (administered by the North Valley Coalition)




Co-sponsored by Southern California Gas Company



The Honorable Eric Garcetti, Mayor of Los Angeles

Everyone should be prepared for a major earthquake, because Angelenos know that the Big One is not a question of *if*—it's a matter of *when*. The Valley Disaster Preparedness Fair helps all of us understand how to better protect lives and property, and be more aware of what the City of Los Angeles is doing to protect all of our communities.



Aram Sahakian, General Manager, Los Angeles Emergency Management Department

The recent catastrophic events in Houston and Florida demonstrate the importance of disaster planning and preparedness. It is always a local emergency first, and to survive it until help arrives, neighborhoods and communities need to plan, prepare and be ready. Managing response and recovery from such crises requires everyone's participation in the community and through all levels of government. There is no substitute for neighborhood and community preparedness and I applaud the Valley Disaster Preparedness Fair for taking the initiative to engage, educate and prepare the community.



Los Angeles Fire Department Chief Ralph Terrazas

Disaster preparedness is everyone's responsibility. We never know when an earthquake, brush fire or other natural calamity may occur. But we know that preparedness is key to surviving the initial days when emergency services may be overwhelmed and self-reliance, plenty of supplies and a willingness to help your neighbor comes into play.



Bill Hopkins, President, Southern California Preparedness Foundation, and Chair, Valley Disaster Preparedness Team

Thank you for preparing! How do I know? When we were preparing lists for our Family Emergency Preparedness Kit, we experienced a little difficulty procuring all that we wanted to include. Why? Stores and their suppliers were low, and in some cases, out of stock. This was a combination of emergency supplies being sent to disaster areas in our country, AND people figuring that maybe, just maybe, a similar disaster (say, earthquake) could happen here and stocking up, just in case. Our EP kits also contain much valuable printed information on planning, prevention, and preparation. Visit us at our new, expanded location in the Pacific Theaters parking lot at the Northridge Fashion Center.

Featured Speaker Series



10:30 am - 11:00 am **Frank Borden**
Retired LAFD
Assistant Chief

"Father" of Community Emergency Response Team training, will tell you how CERT, first in nation, got started in Los Angeles and spread to the rest of our country, and the world.



11:15 am - 11:45 am **Dr. Jill Barnes, Ph.D.**
Executive Emergency
Strategist, Office of
Emergency Operations,
Division of District
Operations

Learn how LAUSD schools prepare for and respond to emergencies and disasters, how to prepare your children, and what you need to know should a disaster strike while school is in session.



12:00 pm - 12:30 pm **Tanya Yarbrough**
Well-respected
professional dog
trainer

Tanya will guide you through a session on pet preparedness and how to get your pet(s) trained and ready for a quick evacuation.



12:45 pm - 1:15 pm **Dan Tomlinson**
LAFD ACS Battalion
10 Communications
Unit Leader and avid
Ham radio operator

Will demonstrate and explain how to use any two-way radio to communicate effectively, efficiently, and succinctly in a disaster or emergency situation.



1:30 pm - 2:00 pm **Eric Boldt**
Warning Coordination
Meteorologist at
National Weather
Service

Currently working at the Los Angeles/Oxnard facility, Eric will cover severe weather and how you can prepare for and deal with adverse weather conditions.



In recognition of the commitment and tremendous value CERT members contribute to their communities, we will present the first 100 CERT volunteers with a special EP item for your kit. Show us your course completion certificate, callout team ID, or your CERT vest at the CERT Appreciation table. Thank you!

Bring your out-of-state emergency contact information (full name, complete address, and phone number with area code), visit the ham radio National Traffic System (NTS) station, and they will get a radiogram message to your out-of-state contact from the Fair. Kate Hutton, retired CalTech seismologist, will be working the station.

Thank you to our exhibitors, participants, supporters, and material providers



This annual event sponsored and managed by www.SoCalPrep.us Info@SoCalPrep.us Ph: 818-835-5384



The Southern California Preparedness Foundation is a 501(c)(3) nonprofit corporation founded to promote and support disaster awareness, education, and preparedness via community events, public forums, focused programs, and targeted outreach.

Headquartered in the San Fernando Valley of California, in the heart of earthquake country, the Foundation primarily supports the Annual Valley Disaster Preparedness Fair,

the Map Your Neighborhood (MYN) program, and Community Emergency Response Team (CERT) training.

The Foundation is governed by an all-volunteer Board of Directors, consisting of Mr. William (Bill) J. Hopkins, Jr. (President/Director), Ms. Linda M. Pruett (Corporate Secretary/Director), Mr. Theodore (Ted) C. Snyder (Treasurer/Director), and Mr. Dave Brown (Logistics/Director). There are no employees. Cumulatively, the Directors have decades of experience in disaster preparedness and response, and are active amateur radio (ham) operators.



The Foundation is listed with [GuideStar](http://www.GuideStar.org), the world's largest source of information on nonprofit organizations.

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form



Name: Encino Meeting Date: 05 22 2019
Budget Fiscal Year: 2018-2019 Agenda Item No: 8C
Board Motion and/or Public Benefit Statement (CIP and NPG): NPG: Southern California Preparedness Foundation: This \$850 grant is a sponsorship for the Valley Disaster Preparedness Fair on October 12, 2019, giving the Encino Neighborhood council an outreach opportunity
Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfeld	Area 1			X			
Walter Almora	Area 2				X		
Kate Patricia Dorotina Bull	Area 3	X					
Jess Whitehill	Area 4						
Diane Rosen	Area 5						
Laurie Kelson	Area 6						
Jim Esterle	Area 7						
Sherman Gamson	Apt/Condo					X	
Alex Garay	At-Large	X					
Henry Eshelman	At-Large						
Victoria Miller	Business	↓					
Samuel Apikyan	Business				X		
	Education						
Shelley Billik	Parks				X		
Eliot Cohen	Planning & Land Use	X					
Glenn Bailey	Public Safety						
Anni Keusseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv	X					
Kari Purcell	Encino Ch of Comm						
Carol Levin	EPOA						
Gerald Silver	Homeowners of Encino						
Alexandrea Turner	Non-Voting Youth				X		
Board Quorum: 11		Total: 14		1	5	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:	Authorized Signature:
Print/Type Name: Patricia Bates	Print/Type Name: Alex Garay
Date: 5/22/2019	Date: 5/22/2019

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Northridge Beautification Foundation 81-5463842 California 3/17/17
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 8901 Rathburn Avenue Northridge CA 91325
Organization Mailing Address *City* *State* *Zip Code*
- 1c) same as above _____
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
Don Larson 818-401-5522 don8819@gmail.com
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**
- 3) Northridge Beautification Foundation (Clean Streets, Clean Starts 8901 Rathburn Aven CA 91325
Name / Address of Affiliated Organization *City* *State* *Zip Code*
(If applicable)

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

A grant in the amount of \$5000.00 for building and landscape materials, for the purpose of cleaning and improving in areas to be determined modeled after the Northridge Great Street project.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant money will be used for a 6 week program designed for 10 to 15 people. Items include Food (Breakfast, water) during a morning pre-homeless navigation meeting on each morning before work begins. Other items include Tools , Garden Materials and Paint.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food, tools, garden materials, and paint		\$5000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000.00

10a) Start date: 6/1/19 10b) Date Funds Required: 6/1/19 /

10c) Expected completion date: 8/15/19 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Don Larson President Don Larson 5/2/19
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Peter Larson Secretary [Signature] 5/2/19
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

CT0249305

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 17 2017

NORTHRIDGE BEAUTIFICATION
FOUNDATION
C/O HEATHER GLICK-ATALLA
15303 VENTURA BLVD STE 1650
SHERMAN OAKS, CA 91403

Employer Identification Number:
81-5463842
DLN:
17053066339007
Contact Person:
SHEILA M ROBINSON ID# 31220
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 8, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

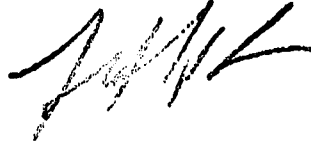
If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

NORTHRIDGE BEAUTIFICATION

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Cooper', written in a cursive style.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

SECTION I - APPLICANT INFORMATION

1a) Los Angeles Parks Foundation 26-2358338 Ca. Aug.12,2008
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 2650 N. Commonwealth Los Angeles Ca. 90027
Organization Mailing Address City State Zip Code

1c) _____
Business Address (If different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:
~~Judith Kieffer~~ CARDLYN RAMSAY (310) 472-1990 Info@laparksfoundation.org
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) LOS ANGELES PARKS FOUNDATION LOS ANGELES CA 90027
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The Encino Community Center are in great need of microphones for our Theater Program and other community events to enhance audibility in productions, meetings, trainings, and events. We will need 3 microphones and 3 100ft cables that will be be plugged and used with our PA System, and Sound Board. Quote for the Equipment is attached.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The requested items, Will enhance the quality of our community programs, events, and meetings. We have wonderful programs offered here at the facility for the Encino Community but are lacking sound as our current audio is dated and does not work properly. It has been a negative experience for patrons, students and community members participating in facility programs and community events.

Our facility hosts various City meetings for the Department of Recreation & Parks, Neighborhood Council, Council Office, and other City entities and the sound is always an issue for clear communication.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Microphones and accessories	\$ 1900.00	\$ 1,900.00
	Plus Administrative Fee for LAPP	\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,900.00 *

10a) Start date: 6/30/19 10b) Date Funds Required: 6/30/19 10c) Expected Completion Date: 6/30/19
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC? * note: microphones will be in continuous use at community center
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
All the Board Members	

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
CAROLYN RAMSAY EXEC. DIR/SEC [Signature] 5/17/19
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Chance Kavar Operations Manager [Signature] 5/17/2019
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 12 2008**

LOS ANGELES PARKS FOUNDATION
C/O ERIC CHO
LATHAM & WATKINS LLP
633 W 5TH ST STE 4000
LOS ANGELES, CA 90071

Employer Identification Number:
26-2358338
DLN:
17053155039018
Contact Person:
WINNIE W LEE ID# 31208
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 26, 2008
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2012
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

-2-

LOS ANGELES PARKS FOUNDATION

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent "R" and "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC
Statute Extension

Letter 1045 (DO/CG)

Quotation

Bornstein Co Inc new-new-new
22616 Victory Blvd
Woodland Hills, CA 91367

Quote Number:
Encino/ Audix M1255B

818-348-0229

Quote Date:
Jan 23, 2019

Page:
1

Quoted to:

LA City Recreation & Parks
Supply Svcs Accounts Payable
555 Ramirez St Space #312
Los Angeles, CA 90012

Customer ID	Good Thru	Payment Terms	Sales Rep
la city rec & parks	2/22/19	Net 30 Days	

Quantity	Item	Description	Unit Price	Extension
		attn Christian Lutz, Encino Community Center 4935 Balboa Blvd Encino, Ca.91316 818-995-1690		
		No Freight Charge		
		=====		
3 00	audix	Audix M1255BS microphones	390.00	1,170 00
3 00	audix	Audix CBLM50	58 00	174 00
		50' Mini-XLRF To XLRM Cable Black		

Note: Cables need
to be 100'. Cost is
increased to cover
additional amount.

Jeff Bornstein

818-348-0229

Subtotal	1,344.00
Sales Tax	127.68
Freight	0
Total	1,471.68



Christian Lutz <christian.lutz@lacity.org>

Audix Warranty- 3 years/M series

1 message

Bornstein Company, Inc. <bborn2@pacbell.net>

Thu, Feb 21, 2019 at 10:54 AM

Reply-To: "Bornstein Company, Inc." <bborn2@pacbell.net>

To: Christian Lutz <christian.lutz@lacity.org>

Cc: Bernard Bornstein <bborn2@pacbell.net>, "powcp@aol.com" <powcp@aol.com>

Christian,

The microphone purchased is an M series microphone.

M series Microphones have a 3 year warranty.

Please see below.

Also please see link as well : https://audixusa.com/docs_12/about/warranty.shtml

USA THREE-YEAR LIMITED WARRANTY:

Audix condenser microphones (SCX Series, CX Series, The Micros™, M Series, ADX Series, VX Series, MICROD & MICROHP) purchased in the USA are guaranteed for three years from the date of purchase to be free of defects in materials and workmanship. In the event of a product failure due to materials or workmanship, Audix will repair or replace said product at no charge. Before returning any products to Audix for service, customers are required to obtain a Return Authorization (RA) number either by email or phone. The warranty excludes any causes other than manufacturing defects, such as normal wear, abuse, environmental damage, shipping damage, or failure to use or maintain the product per the supplied instructions.

For RA approval please email:

service@audixusa.com or call 503-682-6933. Outside the USA, please contact the local dealer or distributor.

Unless otherwise noted in the products listed below, all Audix products purchased in the USA feature a one-year limited warranty.

USA ONE-YEAR LIMITED WARRANTY:

All Audix branded products purchased in the USA are guaranteed for one year from the date of purchase to be free of defects in materials and workmanship. In the event of a product failure due to materials or workmanship, Audix will repair or replace said product at no charge. Before returning any products to Audix for service, customers are required to obtain a Return Authorization (RA) number either by email or phone. The warranty excludes any causes other than manufacturing defects, such as normal wear, abuse, environmental damage, shipping damage, or failure to use or maintain the product per the supplied instructions.

For RA approval please email:

service@audixusa.com or call 503-682-6933. Outside the USA, please contact the local dealer or distributor.

USA THREE-YEAR LIMITED WARRANTY:

Audix condenser microphones (SCX Series, CX Series, The Micros™, M Series, ADX Series, VX Series, MICROD & MICROHP) purchased in the USA are guaranteed for three years from the date of purchase to be free of defects in materials and workmanship. In the event of a product failure due to materials or workmanship, Audix will repair or replace said product at no charge. Before returning any products to Audix for service, customers are required to obtain a Return Authorization (RA) number either by email or phone. The warranty excludes any causes other than manufacturing defects, such as normal wear, abuse, environmental damage, shipping damage, or failure to use or maintain the product per the supplied instructions.

For RA approval please email:

service@audixusa.com or call 503-682-6933. Outside the USA, please contact the local dealer or distributor.

USA FIVE-YEAR LIMITED WARRANTY:

All Audix VLM Dynamic Microphones (OM Series, D Series, i5, FireBall™ & FireBallV) purchased in the USA are guaranteed for five years from the date of purchase to be free of defects in materials and workmanship. In the event of a product failure due to materials or workmanship, Audix will repair or replace said product at no charge. Before returning any products to Audix for service, customers are required to obtain a Return Authorization (RA) number either by email or phone. The warranty excludes any causes other than

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



Name: Encino

Meeting Date: 05 22 2019

Budget Fiscal Year: 2018-2019

Agenda Item No: 8D-1

Board Motion and/or Public Benefit Statement (CIP and NPG):

8-D-1. NPG – LA Parks Foundation – \$1900 grant request for condenser microphones, cables, and foundationoverhead for the Encino Community Center

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2				X		
<i>Kate</i> Tatiana Borotina Bull	Area 3	X					
Jess Whitehill	Area 4						
Diane Rosen	Area 5						
Laurie Kelson	Area 6						
Jim Esterle	Area 7						
Sherman Gamson	Apt/Condo					X	
Alex Garay	At-Large	X					
Henry Eshelman	At-Large						
Victoria Miller	Business						
Samuel Apikyan	Business				X		
	Education						
Shelley Billik	Parks				X		
Eliot Cohen	Planning & Land Use	X					
Glenn Bailey	Public Safety						
Anni Keuseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv	X					
Kari Purcell	Encino Ch of Comm						
Carol Levin	EPOA						
Gerald Silver	Homeowners of Encino						
Alexandrea Turner	Non-Voting Youth				X		
Board Quorum: 11							
	Total:	14			5	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:
 Print/Type Name: Patricia Bates
 Date: 5/22/2019

Authorized Signature:
 Print/Type Name: Alex Garay
 Date: 5/22/2019



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

INVOICE

Invoice Amount
\$278.21

Payment Terms	Invoice Date
Due On Receipt	05/28/2019
Invoice No.	Customer No.
33622	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 05/26/2019				
Berman, Sarah E Executive Administrative Assistant	Reg	5.00	\$22.18	\$110.90
Berman, Sarah E Minute Taker	Reg	6.50	\$25.74	\$167.31
Total This Week ending:				\$278.21

Reg: 11.5 OT: 0 DT: 0	Total - This Invoice: \$278.21
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Invoice 33622 278.21
 Invoice 33560 66.54
 Total 344.75



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

INVOICE

Invoice Amount
\$66.54

Payment Terms	Invoice Date
Due On Receipt	05/20/2019
Invoice No.	Customer No.
33560	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 05/19/2019				
Berman, Sarah E Executive Administrative Assistant	Reg	3.00	\$22.18	\$66.54
Total This Week ending:				\$66.54

Reg: 3 OT: 0 DT: 0	Total - This Invoice:	\$66.54
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



Name: Encino

Meeting Date: 05 22 2019

Budget Fiscal Year: 2018-2019

Agenda Item No: 7.B.2

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of final revised budget for Fiscal Year ending 6/30/19

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfeld	Area 1	X					
Walter Almora	Area 2				X		
Kate Tatiana Borotina Bull	Area 3	X					
Jess Whitehill	Area 4						
Diane Rosen	Area 5						
Laurie Kelson	Area 6						
Jim Esterle	Area 7						
Sherman Gamson	Apt/Condo				X	X	
Alex Garay	At-Large						
Henry Eshelman	At-Large						
Victoria Miller	Business						
Samuel Apikyan	Business				X		
	Education						
Shelley Billik	Parks				X		
Eliot Cohen	Planning & Land Use	X					
Glenn Bailey	Public Safety						
Anni Keusseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv	X					
Kari Purcell	Encino Ch of Comm						
Carol Levin	EPOA						
Gerald Silver	Homeowners of Encino						
Alexandrea Turner	Non-Voting Youth				X		
Board Quorum: 11		Total: 15			5	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

Authorized Signature:

Print/Type Name: Patricia Bates

Print/Type Name: Alex Garay

Date: 5/22/2019

Date: 5/22/2019