

# Monthly Expenditure Report



Reporting Month: February 2020

Budget Fiscal Year: 2019-2020

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30069.26	\$865.87	\$29203.39	\$5680.00	\$0.00	\$23523.39

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24350.00	\$715.87	\$14143.58	\$0.00	\$13393.58
Outreach		\$150.00		\$750.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$13109.81	\$0.00	\$13109.81	\$0.00	\$13109.81
Neighborhood Purpose Grants	\$14450.00	\$0.00	\$1950.00	\$4930.00	\$-2980.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$21840.55	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	02/01/2020	(Credit card transaction)	General Operations Expenditure	Office	\$150.00
2	SoundCloud Inc	02/02/2020	(Credit card transaction)	General Operations Expenditure	Office	\$144.00
3	GOOGLE Google Storage	02/07/2020	(Credit card transaction)	General Operations Expenditure	Office	\$2.99
4	OFFICE DEPOT #3320	02/11/2020	(Credit card transaction)	General Operations Expenditure	Office	\$12.07
5	EIG CONSTANTCONTACT.C	02/22/2020	(Credit card transaction)	General Operations Expenditure	Office	\$45.00
6	SPECTRUM	02/24/2020	(Credit card transaction)	General Operations Expenditure	Office	\$59.99
7	JERSEY MIKES 20116	02/25/2020	(Credit card transaction)	General Operations Expenditure	Office	\$240.74
8	OFFICE DEPOT #3320	02/25/2020	(Credit card transaction)	General Operations Expenditure	Office	\$61.08

9	NHF c/o CATS	02/12/2020	18th Annual Victory for Victims C.A.T.S.: C.A.T.S is the only 24-hour/7-day-per-week program providing forensic medical evidentiary examinations and interviews in the ...	General Operations Expenditure	Outreach	\$150.00
<b>Subtotal:</b>						<b>\$865.87</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ONEgeneration Senior Enrichment Center	03/02/2020	The Encino Neighborhood Council Executive Committee recommends that the ENC approve \$750 for the 2020 Senior symposium on may 16, 2020 at the One Generation Senior Center, 18255 Victory B...	General Operations Expenditure	Outreach	\$750.00
2	Los Encinos Docents Association	03/04/2020	NPG Request: Los Encinos Docent Association (See Supporting Document, NPG – Los Encinos Docent Association). The Los Encinos Docent Association, a 501 (c) 3, the cooperating association of Los Encinos...	Neighborhood Purpose Grants		\$4930.00
<b>Subtotal: Outstanding</b>						<b>\$5680.00</b>





# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
2/1/2020	19736	2/1/2020

**PAID**  
**02/01/2020**

Bill To
Encino NC 4924 Paso Robles Encino, CA 91316

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
7	Accounts for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00




# Payment invoice

1 February 2020

Bill to  
 Encino Neighborhood Council  
 Patricia Bates  
 Encino Neighborhood Council  
 4924 Paso Robles Ave  
 Encino, CA 91316  
 United States

**This is additional storage for meeting recordings**

Transaction ID	50c9f893eaf342509163d2ec56f6d677
Description	Yearly SoundCloud Pro Unlimited plan
Duration	365 days
Payment method	 with last 4 digits 5197 expires 07/2020

Total: \$144.00

## Thank you!

SoundCloud Ltd.  
 Rheinsberger Str. 76/77, 10115 Berlin, Germany  
 USt. - Id: DE258657906

[Help links](#)  
[Update your credit card or payment details](#)  
[Troubleshoot payment failures](#)  
[Get help with payments and billing help](#)  
[Learn about sales tax and VAT](#)  
[Do Not Sell My Personal Information - Privacy](#)  
[Imprint - Creator Resources - Blog - Charts -](#)  
[Searches](#)  
 Language: English (US)

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[U.S. Interagency on Homelessness](#)  
[Exploring Home Together: Objective 2.2 ...](#)

# Transaction details



200 GB (Google One)

**\$2.99**

DATE

Friday, February 7

TIME

2:45 PM

Quantity	Item	Price (USD)
1	200 GB (Google One)	\$2.99
	Subtotal	\$2.99
	Total	\$2.99

STATUS

Completed



[Print](#)

## Billing Activity - Invoices

### **Encino Neighborhood Council**

Attn: Patricia Bates  
 200 N. Spring St FL 20  
 Los Angeles CA 90012-4801  
 US  
 P: 818-971-6996

**Today's Date:** 02/26/2020

**User Name:** president@encinonc.org

### Invoices from 01/26/2020 to 01/31/2020

Date	Description	Charge Amount	Credit Amount
01/27/2020	Invoice #258872212	\$45.00	
	<b>Constant Contact Toolkit - Email            Contacts</b> 501 - 2,500 Contacts Maximum Number of Contacts This Billing Period: \$45.00 1247 Period from 01/27/2020 to 02/26/2020		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US





February 6, 2020  
 Account Number: **8448 20 001 3772834**  
 Security Code: **6486**  
 Service At: 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

**Auto Pay Notice**

**Have questions about your bill?**  
 Visit us at [Spectrum.net/billing](http://Spectrum.net/billing)  
 Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

**SPECTRUM NEWS**

**Enrolled in Auto Pay:** Your Auto Pay payment will be deducted on your due date.

**IMPORTANT BILLING UPDATE**

Thank you for being a Spectrum customer. We hope you continue to take advantage of all that your services have to offer. You have been receiving a discounted rate on your bill. This rate is coming to an end beginning with next month's statement. As a result, the rate for your Spectrum services will increase by \$10.

**CHANGES TO YOUR PAPER BILL:** In an effort to provide you hassle-free billing that saves time and reduces clutter, we will begin sending you paperless bills. Your next statement will be your last paper bill. All subsequent bill statements will be available online. When you receive the email telling you that your bill is ready, go to [Spectrum.net](http://Spectrum.net) to view your statement. If you would like to begin receiving paperless bill statements now, visit [Spectrum.net/paperless](http://Spectrum.net/paperless) to manage your billing delivery preferences.

**Planning a move?** Spectrum makes moving easy. We'll help you transfer your services and have you connected before you're even unpacked. Sign up for Spectrum Mobile and use Mobile Hotspots to stay connected during your move. And don't forget to download My Spectrum app to manage your account during your move. Plus! Call to learn about self-installation options if you'd like to handle the move on your terms. It's your move. **Call 1-877-970-4562 or visit [Spectrum.com/easymove](http://Spectrum.com/easymove)**

**Summary** *Service from 02/06/20 through 03/05/20 details on following pages*

Previous Balance	59.99
Payments Received -Thank You!	-59.99
<b>Remaining Balance</b>	<b>\$0.00</b>
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 02/23/20</i>	
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>

**Thank you for choosing Spectrum.**

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

**Auto Pay** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652  
 8448 2000 NO RP 06 02072020 NNNNNNNN 01 010338 0031

JOHN ARNSTEIN  
 ENCINO NEIGHBORHOOD COUNCI  
 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

February 6, 2020

**JOHN ARNSTEIN**

Account Number: 8448 20 001 3772834  
 Service At: 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

**Total Due by Auto Pay \$59.99**



SPECTRUM  
 PO BOX 60074  
 CITY OF INDUSTRY CA 91716-0074



844820001377283400059998



Account Number: JOHN ARNSTEIN  
 Security Code: 8448 20 001 3772834  
 6486

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 Visit us at [Spectrum.net/billing](http://Spectrum.net/billing)  
 Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 06 02072020 NNNNNNNN 01 010338 0031

### Charge Details

Previous Balance		59.99
Credit Card Payment	01/24	-59.99
<b>Remaining Balance</b>		<b>\$0.00</b>

Payments received after 02/06/20 will appear on your next bill.

Service from 02/06/20 through 03/05/20

### Internet Services

Internet Modem Lease		10.00
Basic Internet		49.99
		<b>\$59.99</b>
<b>Internet Services Total</b>		<b>\$59.99</b>
<b>Current Charges</b>		<b>\$59.99</b>
<b>Total Due by Auto Pay</b>		<b>\$59.99</b>

*Messages continued from page 1*

**WARM UP TO BETTER ENTERTAINMENT WHEN YOU ADD SPECTRUM TV® + INTERNET.** Get the most **FREE** HD channels, stream live TV and On Demand at home and on-the-go with the **FREE** Spectrum TV APP and fast Internet starting speeds for the price. **Call 1-855-712-3045 or visit [Spectrum.com](http://Spectrum.com)**

**Do you own a business?** You're Pre-Qualified for Spectrum Business Services. Spectrum Business offers the best Internet, voice, and TV solutions at the best price. **Call 1-855-260-3586 today for a free, no obligation quote for your business.**

**Download the latest version of the My Spectrum App from your device's app store.** The My Spectrum App makes it easier than ever to manage your Spectrum services. A hassle-free experience with one convenient place for handling all your account needs.

### Billing Information

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Spectrum Terms and Conditions of Service** - In accordance with the Spectrum Terms and Conditions of Service, Spectrum services are billed on a monthly basis. Spectrum does not provide credits for monthly subscription services that are cancelled prior to the end of the current billing month.

**Alternate Statement Formats** - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

**Broadcast TV Surcharge** - The Broadcast TV Surcharge is a fee reflecting charges assessed to Spectrum by the owners of local broadcast and local "network-affiliated" TV stations.

**Authorization to Convert your Check to an Electronic Funds Transfer Debit** - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Franchise Administrator** - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>



Continued on the next page...

Local Spectrum Store: 9260 Topanga Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit [Spectrum.com/stores](http://Spectrum.com/stores) for store locations. For questions or concerns, visit [Spectrum.net/support](http://Spectrum.net/support)

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Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

- Debit Card - Credit Card - Electronic Funds Transfer
- Receive a quick summary of your account at any time
- Access up to 6 months of statements

For questions or concerns, please call **1-855-707-7328**.





Account Number: **JOHN ARNSTEIN**  
8448 20 001 3772834  
Security Code: **6486**

**Have questions about your bill?**  
Visit us at [Spectrum.net/billing](https://spectrum.net/billing)  
Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 06 02072020 NNNNNNNN 01 010338 0031

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**Complaint Procedures** - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Customer-Only Exclusive

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from

**\$44.99**  
/mo each  
for 12 mos  
when bundled\*

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Apple TV 4K takes your entertainment experience to a whole new level.

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**CALL 1-844-828-7263**

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Offer good through 04/30/20; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter. \*Bundle price for TV Select and Internet is \$89.98/mo. for yr. 1; standard rates apply after yr. 1. Taxes, fees and surcharges (bdcst surcharge up to \$13.50/mo.) extra and subject to change during and after the term; installation, equipment and additional services are extra. General Terms: TV: TV equipment required, charges may apply. Account credentials may be required to stream some TV content online. INTERNET: \*\*2018 FCC Broadband Report. SPECTRUM MOBILE: Spectrum Internet subscription required. Auto-pay required. For details, refer to [Spectrum.com/policies/mobile-terms](https://www.spectrum.com/policies/mobile-terms). ^^Savings based on comparison of single line unlimited data plans amongst major national carriers as of 08/27/19. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. All trademarks are the property of their respective owners. ©2020 Charter Communications.

Sales of Apple TV are final upon opening the packaging. Your Apple TV device can be returned for a refund within 14 days from the date of purchase. The device must be returned in its original packaging and without material alterations or damages, and is not returnable/refundable if the shrink wrap has been removed. If associated Spectrum services are disconnected, the remainder of the Apple TV balance will be due in full immediately. Not all channels are compatible with Apple TVs. Spectrum DVR service is not compatible with Apple TV. See [www.spectrum.com/appletvfaq](https://www.spectrum.com/appletvfaq) for complete details. SACJF008

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Internet speeds from 200Mbps up to 940Mbps with Spectrum Business Internet Gig<sup>+</sup>

#### SPECTRUM BUSINESS VOICE



Business Voice that can cut your phone bill in half\*

#### SPECTRUM BUSINESS TV

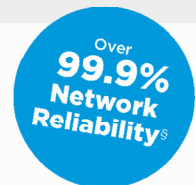


TV that's ideal for waiting rooms, lobbies, break rooms or offices

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about self-installation options if you'd like to handle the move on your terms.

**It's your move**

**Call 1-844-817-0194 or visit [Spectrum.com/easymove](https://Spectrum.com/easymove)**



## Take Out

Jersey Mike's Subs 20116  
16350 Ventura Blvd.  
Encino, California 91436-5316  
Phone: 818-387-6737

Ticket: 01-000779-01-322065

=====  
Server: Daniella 02/25/20 4:42 PM  
=====

SubsByBox 72.95  
SubsByBox 72.95  
SubsByBox 72.95

=====  
Sub Total \$218.85  
Taxable \$0.00  
Tax \$0.00  
Total \$218.85

Added tips: \$21.89  
Paid MASTERCARD 5197 \$240.74

Items sold: 3

JM Club #: \*\*\*\*\*0889  
Registration Code: 0889

Purchase points: 144  
Bonus points: 0  
Current balance: 576 points

Download our Mobile App  
<http://www.jerseymikes.com/app>

Refreshments for 2/26/2020  
general meeting

# Office DEPOT OfficeMax

Tarzana - (818) 668-9067

02/25/2020 4:24 PM



V7VT3AAP335X8YBW6

SALE 3320-3-8739-908135-20.2.2

166955 BW DS Letter  
1,242 @ 0.15 186.30  
Bulk @0.022 -74.52  
Retail After Discounts 111.78  
Business Solutions Prc 27.32  
**You Pay 27.32SS**

166955 BW DS Letter  
1,242 @ 0.15 186.30  
Bulk @0.022 -74.52  
Retail After Discounts 111.78  
Business Solutions Prc 27.32  
**You Pay 27.32SS**

861775 STAPLING MACHI  
104 @ 0.03 3.12  
Business Solutions Prc 1.14  
**You Pay 1.14SS**  
Subtotal: 55.78  
Sales Tax: 5.30  
Total: 61.08  
MasterCard 5197: 61.08

AUTH CODE 064246  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
TVR 0000048000  
CVS PIN Verified

Total Savings:

**\$319.94**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Visit [survey.officedepot.com](http://survey.officedepot.com)

and enter the survey code below:

**15PD 54Q4 9AKC**

\*\*\*\*\*

Copying for 2/26/2020  
general meeting



*18<sup>th</sup> Annual*

# Victory for Victims 5K/10K Walk/Run 1-Mile Friendly Dog Walk

**Saturday, April 25, 2020**

**WOODLEY PARK 6350 Woodley Ave. (site 1), Van Nuys 91436  
5:30- 6:00 AM Set-Up Time**

**PARKING: Enter East Side of Woodley (south of Victory) paved Parking Lot**  
Southbound Lanes on Woodley will be closed at 6AM, Northbound Lanes will be two-way  
**Limited to One Car on Event Day**

## EXPO BOOTH RESERVATION FORM

Company Name: Encino Neighborhood Council

Contact Name: Alex Gray / Pat Bates

Address: 4924 Pasadenas Ave

City: ENCINO State: CA Zip Code: 91316

Telephone Number: 818 971 6996 Email Address: treasurer@encinonc.org

**MUST provide description of product, service/sampling**

Promo material for Encino Neighborhood Council & West Valley Neighborhood Alliance on Homelessness

### EXPO BOOTH Non-Profit FEES

\$150 Table & 2 chairs (you supply your canopy)

\$75 Canopy

**(CANOPY DROP OFF FRIDAY, 4/24, 12PM - 4PM, overnight security provided)**

Total amount enclosed: \$ 150

Please bill my:  Visa  MC  AMEX Card #: \_\_\_\_\_

Signature: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Please print your name: \_\_\_\_\_

**Make checks payable to: NHF c/o CATS**

This form and payment must be received by **March 25<sup>th</sup>** to guarantee space at the event.

**Complete this form and mail or fax to (818) 718-5989  
or email to: [priscilla.lomeli@dignityhealth@dignityhealth.org](mailto:priscilla.lomeli@dignityhealth@dignityhealth.org)**

Northridge Hospital/C.A.T.S  
8210 Etiwanda Ave., Reseda, CA 91335  
Questions: (818) 718-5922

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 12/04/2019

Budget Fiscal Year: 2019-2020 Agenda Item No: 7B1

Board Motion and/or Public Benefit Statement (CIP and NPG): 18th Annual Victory for Victims C.A.T.S.: C A T S is the only 24-hour/7-day-per-week program providing forensic medical evidentiary examinations and interviews in the San Fernando and Santa Clarita Valleys for victims of domestic and sexual violence, child sexual and physical abuse, and victims of human trafficking. One hundred percent of the proceeds from this event, benefit C A T S program. The 18th Annual "Victory for Victims 5K/10K Walk/Run" will be on April 25th, 2020 at Woodley Park. In addition to supporting the program, the ENC can have a booth at the event: MOTION; EXE 19-11-0096: The ENC's Executive Committee recommends allocating \$150 so the ENC can have a booth at the event. Passed: 4-0-0

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1				X		
Walter Almora	Area 2	X					
Alex Garay	Area 3						
Oliver Rodriguez	Area 4						
Samantha Greitzer	Area 5						
Laurie Kelson	Area 6						
Jim Esterle	Area 7				X		
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large						
Shelley Victoria Miller Billik	Business						
Varant Majarian	Business						
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use						
Samuel Apikyan	Public Safety						
Anni Keusseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm						
Carol Levin	EPOA						
Lissa Gerald Silver Morrow	Homeowners of Encino						
Jess Whitehill	Area 4 Alt						
Manjeri Krishna	Area 7 Alt						

Board Quorum: 11 Total: 16 4

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Patricia Bates* Authorized Signature: *Alex Garay*

Print/Type Name: Patricia Bates Print/Type Name: Alex Garay

Date: 12/4/2019 Date: 12/4/2019