

# Monthly Expenditure Report



Reporting Month: September 2020 Budget Fiscal Year: 2020-2021

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$50453.96	\$1267.98	\$49185.98	\$0.00	\$0.00	\$49185.98

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$267.98	\$25981.08	\$0.00	\$25981.08
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$2500.00	\$1000.00	\$1500.00	\$0.00	\$1500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$750.94	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	09/01/2020	Approved 2020-2021 budget - Weg maintenance/hosting	General Operations Expenditure	Office	\$150.00
2	GOOGLE Google Storage	09/08/2020	Approved 2020-2021 Budget - this is for additional data storage	General Operations Expenditure	Office	\$2.99
3	EIG CONSTANTCONTACT.CO	09/22/2020	Approved 2020-2021 Budget - Emailing outreach	General Operations Expenditure	Office	\$45.00
4	SPECTRUM	09/24/2020	Approved 2020-2021 Budget - Office internet	General Operations Expenditure	Office	\$69.99
5	West Valley Family YMCA	08/18/2020	MOTION; EXE-20-06-119: The ENC's Executive Committee recommends that the Encino Neighborhood Council support funding the Neighborhood Purposes grant request from the YMCA of Me...	Neighborhood Purpose Grants		\$1000.00
<b>Subtotal:</b>						<b>\$1267.98</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>



# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
9/1/2020	20785	9/1/2020

**PAID**  
**09/01/2020**

Bill To
Encino NC 4924 Paso Robles Encino, CA 91316

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
8	Accounts for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00



Encino Neighborhood Council &lt;encinoncmmedia@gmail.com&gt;

## Your Google Play Order Receipt from Sep 7, 2020

1 message

**Google Play** <googleplay-noreply@google.com>  
Reply-To: Google Play <googleplay-noreply@google.com>  
To: EncinoNCMedia@gmail.com

Mon, Sep 7, 2020 at 3:45 PM



# Thank you.

Your subscription from Google LLC on Google Play has renewed. [Manage your subscriptions.](#)

**Order number:** SOP.3302-9257-1198-80760..18

**Order date:** Sep 7, 2020 3:45:27 PM PDT

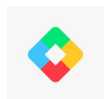
Item	Price
200 GB (Google One)	\$2.99/month
Monthly Subscription - Auto Renews on Oct 7, 2020	
	Tax: \$0.00
	Total: \$2.99/month

**Payment method:** Mastercard-5197

By subscribing you authorize us to charge you the subscription cost (as described above) automatically, charged monthly to the payment method provided until canceled. Keep this for your records.

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[Print](#)

## Billing Activity - Invoices

### **Encino Neighborhood Council**

Attn: Patricia Bates  
 200 N. Spring St FL 20  
 Los Angeles CA 90012-4801  
 US  
 P: 818-971-6996

**Today's Date:** 09/28/2020

**User Name:** president@encinonc.org

### Invoices from 08/27/2020 to 09/06/2020

Date	Description	Charge Amount	Credit Amount
08/27/2020	Invoice #298190420	\$45.00	
	<b>Constant Contact Toolkit - Email</b>		
	<b>Contacts</b>		
	501 - 2,500 Contacts		
	Maximum Number of Contacts This Billing Period:	\$45.00	
	1263		
	Period from 08/27/2020 to 09/26/2020		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



September 6, 2020  
 Account Number: **8448 20 001 3772834**  
 Security Code: **6486**  
 Service At: 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

**Auto Pay Notice**

**Have questions about your bill?**  
 Visit us at [Spectrum.net/billing](http://Spectrum.net/billing)  
 Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

**SPECTRUM NEWS**

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**Summary**

*Service from 09/06/20 through 10/05/20 details on following pages*

Previous Balance	69.99
Payments Received -Thank You!	-69.99
<b>Remaining Balance</b>	<b>\$0.00</b>
Internet Services	69.99
Current Charges	\$69.99
<i>YOUR AUTO PAY WILL BE PROCESSED 09/23/20</i>	
<b>Total Due by Auto Pay</b>	<b>\$69.99</b>

**Thank you for choosing Spectrum.**

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

**Auto Pay** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652  
 8448 2000 NO RP 06 09062020 NNNNNNNN 01 995566

JOHN ARNSTEIN  
 ENCINO NEIGHBORHOOD COUNCI  
 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

September 6, 2020

**JOHN ARNSTEIN**

Account Number: 8448 20 001 3772834  
 Service At: 4924 PASO ROBLES AVE  
 ENCINO CA 91316-3458

**Total Due by Auto Pay \$69.99**

SPECTRUM  
 PO BOX 60074  
 CITY OF INDUSTRY CA 91716-0074

844820001377283400069997



Account Number: **JOHN ARNSTEIN**  
 Security Code: 8448 20 001 3772834  
 6486

**Have questions about your bill?**  
 Visit us at [Spectrum.net/billing](http://Spectrum.net/billing)  
 Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 06 09062020 NNNNNNNN 01 995566

**Charge Details**

Previous Balance		69.99
Credit Card Payment	08/24	-69.99
<b>Remaining Balance</b>		<b>\$0.00</b>

Payments received after 09/06/20 will appear on your next bill.

Service from 09/06/20 through 10/05/20

**Internet Services**

Internet Modem Lease		10.00
Basic Internet		59.99
		<b>\$69.99</b>

Internet Services Total \$69.99

Current Charges \$69.99  
 Total Due by Auto Pay \$69.99

**Billing Information**

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Spectrum Terms and Conditions of Service** - In accordance with the Spectrum Terms and Conditions of Service, Spectrum services are billed on a monthly basis. Spectrum does not provide credits for monthly subscription services that are cancelled prior to the end of the current billing month.

**Alternate Statement Formats** - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

**Broadcast TV Surcharge** - The Broadcast TV Surcharge is a fee reflecting charges assessed to Spectrum by the owners of local broadcast and local "network-affiliated" TV stations.

**Authorization to Convert your Check to an Electronic Funds Transfer Debit** - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Franchise Administrator** - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

**Complaint Procedures** - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit [Spectrum.com/stores](http://Spectrum.com/stores) for store locations. For questions or concerns, visit [Spectrum.net/support](http://Spectrum.net/support)



For questions or concerns, please call 1-855-707-7328.



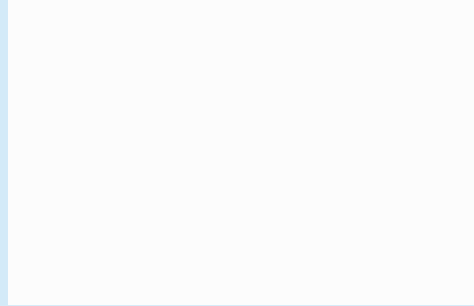


Account:  
Security Code:

JOHN ARNSTEIN  
8448 20 001 3772834  
6486

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Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)  
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Reply by 10/31/20

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Offer good through 10/31/2020; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter. \*Bundle price for TV Select and Internet is \$89.98/mo. for yr. 1; standard rates apply after yr. 1. Taxes, fees and surcharges (bdcst surcharge up to \$16.45/mo.) extra and subject to change during and after the term; installation, equipment and additional services are extra. TV: TV equipment required, charges may apply. Account credentials may be required to stream some TV content online. INTERNET: \*\*Based on the latest FCC Broadband Report. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. ©2020 Charter Communications.

Sales of Apple TV are final upon opening the packaging. Your Apple TV device can be returned for a refund within 14 days from the date of purchase. The device must be returned in its original packaging and without material alterations or damages, and is not returnable/refundable if the shrink wrap has been removed. If associated Spectrum services are disconnected, the remainder of the Apple TV balance will be due in full immediately. Not all channels are compatible with Apple TVs. Spectrum DVR service is not compatible with Apple TV. See [www.spectrum.com/appleTVfaq](https://www.spectrum.com/appleTVfaq) for complete details.

SPECTRUM MOBILE: Spectrum Internet subscription required. Auto-pay required. \*\*Savings based on comparison of single line comparable unlimited plans amongst major national carriers as of 06/09/2020. Data usage limits vary by carrier. To access 5G service, 5G compatible phone, Unlimited rate plan and 5G network connection required. Spectrum Mobile currently offers 5G in parts of select cities. Not all 5G capable phones compatible with all 5G networks. If 5G phone not compatible with 5G network or a 5G network is not available in your area, phone will automatically revert to the 4G network. 5G coverage will continue to expand throughout 2020 and beyond. Speeds may vary. Visit <https://www.spectrum.com/policies/mobile-terms> for full terms and conditions.

SA6KFMSK



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**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

**SECTION I - APPLICANT INFORMATION**

1a)	<u>YMCA of Metropolitan Los Angeles</u>	<u>95-1644052</u>	<u>California</u>	<u>January 1988</u>
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>625 S. New Hampshire Ave.</u>	<u>Los Angeles</u>	<u>CA</u>	<u>90005</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

**1d) PRIMARY CONTACT INFORMATION:**

<u>Brent Finlay</u>	<u>818 668 2600</u>	<u>BrentFinlay@ymcaLA.org</u>
<i>Name</i>	<i>Phone</i>	<i>Email</i>

**2) Type of Organization- Please select one:**

- Public School (not to include private schools) **or**  501(c)(3) Non-Profit (other than religious institutions)
- Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**

West Valley Family YMCA, 18810 Vanowen Street, Reseda, CA 91335

3)	<u>Name / Address of Affiliated Organization (if applicable)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
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**SECTION II - PROJECT DESCRIPTION**

**4) Please describe the purpose and intent of the grant.**

The West Valley Family YMCA requests funds to support the continued COVID-19 pandemic response activities, including food and essentials assistance, emergency childcare, and blood drives:

- Food Drives: bi-weekly food drive to community members to help those who are isolated, who may be experiencing food insecurity, or who have reduced access to food due to the national emergency.
- Senior Wellness Checks: calls to seniors to check in on their mental well-being.
- Emergency Childcare: at 2 sites in the San Fernando Valley, for parents working on the frontlines of crisis response at no cost while schools and other facilities are closed.
- Blood Drives: to replenish the blood supply during a time when high schools and colleges have closed, causing over 300 blood drive cancellations, and 200,000 units of blood supply need unmet across LA County.
- Hygiene Center for People who are Unsheltered: In coordination with the Mayor's office and LA City Sanitation, the Y has leveraged and repurposed its facilities to offer free shower and other amenities to families and individuals who are unsheltered. Through this opportunity, the Y is able to re-employ furloughed staff for program management, coordination, and implementation.

Financial support would enable the Y to continue to staff its facilities for emergency programming and enable the Y to reopen, once able, without any hurdles.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Established as a branch of YMCA of Metropolitan Los Angeles in 1954, West Valley Family YMCA exists to empower all people to lead fuller lives. We offer the resources and support to improve the health and wellness of every member in our community. Our youth development programs enable children to develop healthy habits that will carry them throughout their lives.

On an annual basis, we serve over 13,000 program participants. This is accomplished through membership and effective community-partnerships.

In difficult times, the Y pivots in response to community needs, adapting programming and mobilizing resources to offer community-wide solutions. Through its emergency programs, the Y will ensure that the homebound are fed, the homeless have access to showers, families have the infant care supplies they need, hospitals have life-saving blood, and our community's frontline workers can fight the pandemic knowing their children are being safely cared for.

The West Valley Family YMCA has complied with the Mayor's and Governor's order to temporarily close our programs and classes. Given the Y's trusted status within the community and our broad spectrum of programming, the Y has been called on to be a resource during this national crisis and operate outside our regular programming. We have been honored to fill the needed gaps to serve the broader LA community during this generation-defining moment. Financial support would enable the Y to continue to staff the facility for emergency programming mentioned above and enable the Y to reopen, once able, without any hurdles, in order to serve the community members in the San Fernando Valley.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Pop-up Food Pantry, Child Care and shower program at the West Valley Family YMCA	\$ 1,000.00	\$ 185,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: Northridge West

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

<b>Source of Funding</b>	<b>Amount</b>	<b>Total Projected Cost</b>
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000

10a) Start date: 06/01/2020 10b) Date Funds Required: 07/01/2020 10c) Expected Completion Date: 05/31/2021  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No  Yes If Yes, please describe below:

<b>Name of NC Board Member</b>	<b>Relationship to Applicant</b>

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Brent Finlay Executive Director [Signature] 8/18/2020  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Khathy Hoang Senior Director of Development [Signature] 05/27/2020  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



**IRS** Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248156166  
July 05, 2011 LTR 4168C E0  
95-1644052 000000 00

00015660  
BODC: TE

  
YOUNG MENS CHRISTIAN ASSOCIATION  
OF METROPOLITAN LOS ANGELES  
METROPOLITAN LOS ANGELES  
625 S NEW HAMPSHIRE AVE  
LOS ANGELES CA 90005-1342

012169

Employer Identification Number: 95-1644052  
Person to Contact: MR GALLUPPI  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 23, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1988.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248156166  
July 05, 2011 LTR 4168C E0  
95-1644052 000000 00  
00015661

YOUNG MENS CHRISTIAN ASSOCIATION  
OF METROPOLITAN LOS ANGELES  
METROPOLITAN LOS ANGELES  
625 S NEW HAMPSHIRE AVE  
LOS ANGELES CA 90005-1342

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager  
Accounts Management Operations

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification (BAC) Form

Pat 1  
 Vic 2



NC Name: Encino Meeting Date: 7/22/2020

Budget Fiscal Year: 2019-2020 Agenda Item No: 4A

Board Motion and/or Public Benefit Statement (CIP and NPG):  
 MOTION; EXE-20-06-119: The ENC's Executive Committee recommends that the Encino Neighborhood Council support funding the Neighborhood Purposes grant request from the YMCA of Metropolitan Los Angeles. The grant would provide \$1,000 to be used by the West Valley Family YMCA in support of its pandemic response activities including food and essentials assistance, blood drives, and other services to the community.

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1			X			
Walter Almora	Area 2			X			
Alex Garay	Area 3	X					
Oliver Rodriguez	Area 4						
Samantha Greitzer	Area 5	X					
Laurie Kelson	Area 6				X		
Jim Esterle	Area 7	X					
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Esheleman	At-Large	X					
Victoria Miller	Business	X					
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use	X					
Samuel Apikyan	Public Safety				X		
Anni Keusseyan	Religious Inst	X					
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm	X					
Carol Levin	EPOA					X	
Gerald Silver	Homeowners of Encino						
Shelley Billik	Parks Alt						
Jess Whitehill	Area 4 Alt					X	
Lissa Morrow	HOE Alternate	X					
Board Quorum: 11		Total:	12	2	3	2	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Patricia Bates* Authorized Signature: *Alex Garay*  
 Print/Type Name: Patricia Bates Print/Type Name: Alex Garay  
 Date: 7/22/2020 Date: 7/22/2020