

Monthly Expenditure Report



Reporting Month: March 2021

Budget Fiscal Year: 2020-2021

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42103.90	\$9910.82	\$32193.08	\$2000.00	\$0.00	\$30193.08

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$217.33	\$18193.08	\$1000.00	\$16193.08
Outreach		\$488.59		\$1000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$21704.90	\$9204.90	\$12500.00	\$0.00	\$12500.00
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$1500.00	\$0.00	\$1500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$9101.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	03/01/2021	Approved 2020-2021 Budget - website maintenance	General Operations Expenditure	Office	\$150.00
2	MULBERRY STREET PIZZER	03/05/2021	Funding Lunch for Fire Station 83 and Encino Hospital – Our frontline workers at Encino Hospital and First Responders at Fire Station 83 are overworked and dealing with a high volume of Covid calls. At the onset of the pandemic the ENC provided lunch for the hospital workers. With the surge in new cases and deaths, should the ENC provide lunch for frontline workers at Encino Hospital and first responders at Fire Station 83	General Operations Expenditure	Outreach	\$488.59
3	GOOGLE Google Storage	03/07/2021	Approved 2020-2021 budget: extra data storage	General Operations Expenditure	Office	\$2.99
4	J2 LINE2	03/17/2021	Approved 2020-2021 Budget: Basic Phone # and answering service	General Operations Expenditure	Office	\$19.34
5	EIG CONSTANTCONTACT.CO	03/22/2021	Approved 2020-2021 budget - emailing program for reaching constituents	General Operations Expenditure	Office	\$45.00

6	City of Los Angeles Treasurer	03/10/2021	The ENC supports using the encumbered funds of \$9,204.90 for the purchase of new Anti-Gridlock signs along Ventura Blvd	Community Improvement Project		\$9204.90
Subtotal:						\$9910.82

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	03/30/2021	Redesign the ENC's website, with the new features on the Tarzana NC's site, by our provider the Web Corner. We request the approval of up to \$3000 to redesign our site. This r...	General Operations Expenditure	Office	\$1000.00
2	ONEgeneration	03/30/2021	The ENC's Outreach Committee recommends that the Encino Neighborhood Council support Statement (OP and NPG): having a booth at the ONEgeneration Senior Symposium, to be hel...	General Operations Expenditure	Outreach	\$1000.00
Subtotal: Outstanding						\$2000.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
3/1/2021	21099	3/1/2021

PAID
03/01/2021

Bill To
Encino NC 4924 Paso Robles Encino, CA 91316

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
8	Accounts for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience.

Thank you for your business!

Total \$150.00

Payments/Credits -\$150.00

Balance Due \$0.00

MULBERRY STREET PIZZERIA

17040 VENTURA BLVD
ENCINO, CA 91316
8189068881

Cashier: Encino

Transaction **431883**

Subtotal		\$446.20
Tax	9.5%	\$42.39

Total		\$488.59
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CREDIT CARD AUTH		\$488.59
MASTERCARD 5197		

Tip		-----
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Total		-----
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Retain this copy for statement validation

04-Mar-2021 4:08:36P
\$488.59 | Method: KEYED
MASTERCARD XXXXXXXXXXXXX5197
MANUALLY ENTERED
Reference ID: 106400582527 | Auth ID:
048722
MID: *****2884
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

Online: <https://clover.com/p/SM49JAEHCQDP6>

***** REPRINT *****

Payment SM49JAEHCQDP6

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<https://clover.com/privacy>

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino

Meeting Date: 01/27/2021

Budget Fiscal Year: 2020-2021

Agenda Item No: 6A

Board Motion and/or Public Benefit Statement (CIP and NPG):

Funding Lunch for Fire Station 83 and Encino Hospital – Our frontline workers at Encino Hospital and First Responders at Fire Station 83 are overworked and dealing with a high volume of Covid calls. At the onset of the pandemic the ENC provided lunch for the hospital workers. With the surge in new cases and deaths, should the ENC provide lunch for frontline workers at Encino Hospital and first responders at Fire Station 83? MOTION: EXE-21-01-0002: The ENC's Executive Committee recommends that the ENC support providing lunch to the frontline workers at Encino Hospital and first responders at Fire Station 83 at a cost of \$1,000 (\$500 for the hospital & \$500 for the fire station) from Fresh Bros, Mulberry Pizza or similar.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2	X					
Alex Garay	Area 3	X					
Jess Whitehill	Area 4	X					
Samantha Greitzer	Area 5	X					
Laurie Kelson	Area 6	X					
Jim Esterle	Area 7	X					
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large	X					
Victoria Miller	Business	X					
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use	X					
Samuel Apikyan	Public Safety						
Anni Keusseyan	Religious Inst	X					
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm	X					
Carol Levin	EPOA				X		
Evan Oshan	Homeowners of Encino	X					
Lissa Morrow	HOE Alternate						
Erik Yoo	At-Large Alternate	X					
Board Quorum: 11	Total:	17			2		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

Authorized Signature:

Print/Type Name: Patricia Bates

Print/Type Name: Alex Garay

Date: 01/27/2021

Date: 01/27/2021



Encino Nieghborhood Council <encinoncmmedia@gmail.com>

Your Google Play Order Receipt from Mar 7, 2021

1 message

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Sun, Mar 7, 2021 at 2:45 PM



Thank you.

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions.](#)

Order number: SOP.3302-9257-1198-80760..24

Order date: Mar 7, 2021 5:45:28 PM EST

Item	Price
200 GB (Google One) (by Google LLC)	\$2.99/month
Monthly Subscription - Next payment automatically charged on Apr 7, 2021	
	Tax: \$0.00
	Total: \$2.99/month

Payment method: Mastercard-5197

By subscribing you authorize us to charge you the subscription cost (as described above) automatically, charged monthly to the payment method provided until canceled. Keep this for your records.

You're subscribed with your account EncinoNCMedia@gmail.com

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Invoice



PATRICIA BATES
200 North Spring Street
Los Angeles
CA-90012
US

Contact Number : +18184250962
Bill Date : 3/16/2021
Period : 3/16/2021 - 4/15/2021
Invoice No : C339426-1

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	14.99
Usage Charges(USD)	0.00
Current Bill Total(USD)	14.99
Net Charges	14.99
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	4.35
Current Amount(USD)	19.34
Payment(s) Received(USD)	19.34
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees

CA High Cost Fund A (State)	0.01
CA Teleconnect Fund (State)	0.02
CASF (State)	0.02
FCC Regulatory Fee (Federal)	0.01
FUSF (Federal)	1.41
TRS (State)	0.01
Universal Lifeline Telephone Service Charge (State)	0.11
Utility Users Tax (Local)	0.76
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	4.35

Billing Summary for Company - PATRICIA BATES

Description of Charge

Fixed Charges

Company	14.99
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Other Recurring Charges

Total Charges (USD):	14.99
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[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council

Attn: Patricia Bates

200 N. Spring St FL 20

Los Angeles CA 90012-4801

US

P.: 818-971-6996

Today's Date: 03/31/2021

User Name: president@encinonc.org

Invoices from 02/27/2021 to 03/01/2021

Date	Description	Charge Amount	Credit Amount
02/27/2021	Invoice #342935134	\$45.00	
	Constant Contact Toolkit - Email		
	Contacts		
	501 - 2,500 Contacts		
	Maximum Number of Contacts This Billing Period:	\$45.00	
	1,280		
	Period from 02/27/2021 to 03/26/2021		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



CITY OF LOS ANGELES

INVOICE

Customer Number	Invoice Number	Date Printed	Date Due
VC0000040431	94 OT210000010	02-16-21	03-18-21
Customer Name			Amount Due
Encino Neighborhood Council			\$9,204.90

For any questions about this invoice, please contact: Jonathan Lintag
213-972-5926

Invoice Charges

Line No.	Description	Service Date From	Service Date To	Charges/Credits
1	Install Anti-Gridlock Signs on the eastbound side of Ventura Boulevard between Balboa and Sepulveda			\$9,204.90

Total Invoice Charges \$9,204.90

Credit Payments Applied	-	\$0.00
Total Amount Due		\$9,204.90

If payment has already been made, please disregard this notice.

invoice the Encino Neighborhood Council up to \$9,204.90 for a portion of the cost of changing the existing Anti-Gridlock signs on the eastbound side of Ventura Boulevard between Balboa and Sepulveda Boulevards.

INVOICE WILL BE DELINQUENT 30 DAYS FROM THE INVOICE DATE

Return this portion with your payment.

INVOICE

Customer Number	Invoice Number	Date Printed
VC0000040431	94 OT210000010	02-16-21
Customer Name		Date Due
Encino Neighborhood Council		03-18-21



CITY OF LOS ANGELES

Amount Due	Amount Enclosed
\$9,204.90	\$

Please write Invoice Number on check or money order.
DO NOT MAIL CASH

Bill To:

Please make checks payable to: CITY OF LOS ANGELES, DEPARTMENT OF TRANSPORTATION

Remit To:

Encino Neighborhood Council
4924 Paso Robles Ave.
Encino CA 91316

CITY OF LOS ANGELES TREASURER
PO BOX 845252
LOS ANGELES CA 90084-5252

94 0T210000010 0000000000920490 6

HOLLY L. WOLCOTT
CITY CLERK

PETTY F. SANTOS
EXECUTIVE OFFICER

City of Los Angeles
CALIFORNIA



Eric Garcetti
MAYOR

OFFICE OF THE
CITY CLERK

Council and Public Services Division

200 N. SPRING STREET, ROOM 395
LOS ANGELES, CA 90012
GENERAL INFORMATION - (213) 978-1133
FAX: (213) 978-1040

PATRICE Y. LATTIMORE
DIVISION MANAGER

CLERK.LACITY.ORG

When making inquiries relative to
this matter, please refer to the
Council File No.: [20-1209](#)

OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

September 29, 2020

Council File No.: [20-1209](#)

Council Meeting Date: September 29, 2020

Agenda Item No.: 32

Agenda Description: MOTION (KORETZ - LEE) relative to invoicing the Encino Neighborhood Council for a portion of the cost of changing the existing AntiGridlock signs on the eastbound side of Ventura Boulevard between Balboa and Sepulveda Boulevards.

Council Action: MOTION (KORETZ - LEE) - ADOPTED FORTHWITH

Council Vote:

YES	BLUMENFIELD	YES	KORETZ	YES	PRICE
YES	BONIN	YES	KREKORIAN	YES	RODRIGUEZ
YES	BUSCAINO	YES	LEE	YES	RYU
YES	CEDILLO	YES	MARTINEZ	ABSENT	VACANT
YES	HARRIS-DAWSON	YES	O'FARRELL	YES	WESSON

HOLLY L. WOLCOTT
CITY CLERK

Pursuant to Charter/Los Angeles Administrative Code Section(s): 341

FILE SENT TO MAYOR:

09/29/2020

LAST DAY FOR MAYOR TO ACT:

10/09/2020



APPROVED

*DISAPPROVED

*VETO

Mayor

10/09/2020

DATE SIGNED

TO CITY CLERK FOR PLACEMENT ON NEXT
REGULAR COUNCIL AGENDA TO BE POSTED

#51

MOTION

Eastbound traffic along Ventura Boulevard between Balboa and Sepulveda Boulevards has increased over the past few years, resulting in extensive delays during the morning rush hour. The existing Anti-Gridlock "no stopping" restriction is in effect between the hours of 6:00 a.m. and 9:00 a.m., however, rush-hour traffic continues past this time. In order to reduce congestion along this segment of Ventura Boulevard, the eastbound morning anti-gridlock parking restriction should be extended later into the morning. The cost of materials and labor to change the existing signage is \$13,608, which will be funded by the Encino Neighborhood Council and Council discretionary funds.

The estimated annual meter revenue loss is \$7,514 based on parking usage in 2019. After the new signs are posted, the Department will track any meter revenue changes; any losses will be addressed by meter hour adjustments and/or Council discretionary funds.

I THEREFORE MOVE that the Council authorize LADOT to invoice the Encino Neighborhood Council up to \$9,204.90 for a portion of the cost of changing the existing Anti-Gridlock signs on the eastbound side of Ventura Boulevard between Balboa and Sepulveda Boulevards.

I FURTHER MOVE that \$4,403 in General City Purposes Fund No. 100-56, Account No. 0705 (CD 5 Community Services) be transferred/appropriated to the Transportation Fund No. 100-94, Account No. 001090 (Salaries - Overtime) to partially fund the labor costs associated with the signage change.

PRESENTED BY:



PAUL KORETZ
Councilmember, 5th District

SEP 22 2020

SECONDED BY:

JOHN S. LEE (verbal)
Councilmember, 12th District

PL Bates

From: president@encinonc.org
Sent: Tuesday, June 30, 2020 9:56 AM
To: ENC Treasurer
Cc: Laurie
Subject: FW: Encino Encumbrance Request

Good Morning,

Please see below :)

Alex Garay

Encino Neighborhood Council - President

Direct: (818) 262-1716

"Whether you think you can or think you can't, you're right"

-----Original Message-----

From: "Joanne Perlas" <joanne.perlas@lacity.org>
Sent: Tuesday, June 30, 2020 9:40am
To: president@encinonc.org
Cc: "Cheryl Hass" <cheryl.hass@lacity.org>, "Paola Posada" <paola.posada@lacity.org>
Subject: Encino Encumbrance Request

Hello Alex,

Your encumbrance request has been reviewed and approved for the following:

City of Los Angeles Dept. of Transportation	\$9,204.90	\$9,204.90
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Please note that the earmarked funds are to be spent for the specific earmarked vendors ONLY.

Any funds unspent by June 30, 2021, will be reverted back to the City.

Feel free to contact funding rep Paola Posada if you have any questions.

Thank you.

Best Regards,

--

Joanne Perlas

City of Los Angeles | Office of the City Clerk
200 N Spring St., Los Angeles, CA 90012

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Connect with the Clerk:



Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

Alex 1
 Lori 2



NC Name: Encino Meeting Date: 02/24/2021 3/4/21
 Budget Fiscal Year: 2020-2021 Agenda Item No: 5D

Board Motion and/or Public Benefit Statement (CIP and NPG):
 The ENC supports using the encumbered funds of \$9,204.90 for the purchase of new Anti-Gridlock signs along Ventura Blvd

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1				X		
Walter Almora	Area 2	X					
Alex Garay	Area 3	X					
Jess Whitehill	Area 4	X					
Samantha Greitzer	Area 5		X				
Laurie Kelson	Area 6	X					
Jim Esterle	Area 7	X					
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large	X					
Victoria Miller	Business	X					
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use	X					
Samuel Apikyan	Public Safety						
Anni Kusseyan	Religious Inst	X					
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm	X					
Carol Levin	EPOA				X		
Evan Oshan	Homeowners of Encino				X		
Jed e Francisco	Bus Ed.	X					
Jennifer					X		
Lissa Morrow	HOE Alternate						
Erik Yoo	Public Safety At-Large Alternate	X					
Board Quorum: 11	Total:	15	1		5		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]* Authorized Signature: Alex Garay
 Print/Type Name: Patricia Bates Print/Type Name: Alex Garay
 Date: 02/24/2021 3/4/21 Date: 02/24/2021 3/4/21