

Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32193.08	\$2757.33	\$29435.75	\$2000.00	\$1000.00	\$26435.75

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$1362.12	\$15435.75	\$0.00	\$15435.75
Outreach		\$1395.21		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$21704.90	\$0.00	\$12500.00	\$0.00	\$12500.00
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$1500.00	\$2000.00	\$-500.00
Funding Requests Under Review: \$1000.00		Encumbrances: \$0.00		Previous Expenditures: \$19011.82	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SPECTRUM	04/01/2021	Approved 2020-2021 budget (2 months plus late charge-the auto payment for some reason did not work)	General Operations Expenditure	Office	\$144.73
2	THE WEB CORNER, INC	04/01/2021	Approved 2021-2022 budget - web site maintenance	General Operations Expenditure	Office	\$150.00
3	GOOGLE Google Storage	04/07/2021	Approved 2020-2021 budget - extra data storage	General Operations Expenditure	Office	\$2.99
4	J2 LINE2	04/17/2021	Approved 2020-2021 Budget - message service for ENC phone #	General Operations Expenditure	Office	\$19.40
5	ALL PRINTING SERVICES	04/21/2021	Tri-fold Encino Neighborhood Council brochures approved at 3/4/2021 meeting agenda 5A, for disseminating information on the NC	General Operations Expenditure	Outreach	\$395.21
6	EIG CONSTANTCONTACT.CO	04/22/2021	Approved 2020-2021 Budget, emailing service for constituent outreach	General Operations Expenditure	Office	\$45.00

7	THE WEB CORNER, INC.	03/30/2021	Redesign the ENC's website, with the new features on the Tarzana NC's site, by our provider the Web Corner. We request the approval of up to \$3000 to redesign our site. This r...	General Operations Expenditure	Office	\$1000.00
8	ONEgeneration	03/30/2021	The ENC's Outreach Committee recommends that the Encino Neighborhood Council support Statement (OP and NPG): having a booth at the ONEgeneration Senior Symposium, to be hel...	General Operations Expenditure	Outreach	\$1000.00
Subtotal:						\$2757.33

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Prince of Peace Chrch Fsl Agnts Fr	05/14/2021	Motion 5C: Motion to approve NPG to the West Valley Food pantry via Prince of Peace Church to provide \$1,000 for acquisition of food and supplies for anyone in need	Neighborhood Purpose Grants		\$1000.00
2	Miracle Minded Ministries	05/17/2021	Motion 5 F: Motion to approve NPG to New Friends Homeless Center (under Miracle Minded Ministries exemption) in the amount of \$1000 to provide food for meals provided to...	Neighborhood Purpose Grants		\$1000.00
Subtotal: Outstanding						\$2000.00

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Payment Date:	03/31/21
Account:	8448200013772834
Payment Amount:	\$144.73
Credit Card:	****5197

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March 6, 2021
 Account Number: **8448 20 001 3772834**
 Security Code: **6486**
 Service At: 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

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Summary *Service from 03/06/21 through 04/05/21
 details on following pages*

Previous Balance	69.99
Payments Received	0.00
Past Due Balance - Due Now	\$69.99
Internet Services	69.99
Current Charges Due By 03/23/21	\$69.99
Total Due	\$139.98

Please note your account is past due.
 To avoid a late fee, the BALANCE must be paid by the DUE DATE. If unpaid balance is not paid immediately your service may be interrupted. There may be additional fees to restore service. Thank you for your prompt payment.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
 8448 2000 NO RP 06 03062021 NNNNNYNN 01 007440 0027

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844820001377283400139980

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March 6, 2021

JOHN ARNSTEIN

Account Number: 8448 20 001 3772834
 Service At: 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

Total Due	\$139.98
Amount you are enclosing	\$

Please Remit Payment To:

SPECTRUM
 PO BOX 60074
 CITY OF INDUSTRY CA 91716-0074



Account Number: JOHN ARNSTEIN
8448 20 001 3772834
Security Code: 6486

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8448 2000 NO RP 06 04072021 NNNNNYNN 01 992190

Charge Details

Previous Balance		139.98
Credit Card Payment	03/31	-144.73

Payments received after 04/06/21 will appear on your next bill.

Adjustments

Reconnection Fee	04/03	4.99
Adjustments Total		\$4.99

Remaining Balance **\$0.24**

Service from 04/06/21 through 05/05/21

Internet Services

Internet Modem Lease		10.00
Basic Internet		59.99
		\$69.99

Internet Services Total **\$69.99**

One-Time Charges

Late Fee	03/19	4.75
One-Time Charges Total		\$4.75

Current Charges **\$74.74**

Total Due by 04/23/21 **\$74.98**

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

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Account Number: 8448 20 001 3772834
 Security Code: 6486

JOHN ARNSTEIN

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8448 2000 NO RP 06 03062021 NNNNNYNN 01 007440 0027

Charge Details

Previous Balance	69.99
Past Due Balance - Due Now	\$69.99

Payments received after 03/06/21 will appear on your next bill.

Service from 03/06/21 through 04/05/21

Internet Services

Internet Modem Lease	10.00
Basic Internet	59.99
	\$69.99

Internet Services Total **\$69.99**

Current Charges Due By 03/23/21 **\$69.99**

Total Due **\$139.98**

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February 6, 2021
 Account Number: **8448 20 001 3772834**
 Security Code: **6486**
 Service At: 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

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Summary

Service from 02/06/21 through 03/05/21 details on following pages

Previous Balance	69.99
Payments Received -Thank You!	-69.99
Remaining Balance	\$0.00
Internet Services	69.99
Current Charges	\$69.99
<i>YOUR AUTO PAY WILL BE PROCESSED 02/23/21</i>	
Total Due by Auto Pay	\$69.99

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To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
 8448 2000 NO RP 06 02072021 NNNNNNNN 01 994685

JOHN ARNSTEIN
 ENCINO NEIGHBORHOOD COUNCI
 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

February 6, 2021

JOHN ARNSTEIN

Account Number: 8448 20 001 3772834
 Service At: 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

Total Due by Auto Pay **\$69.99**

SPECTRUM
 PO BOX 60074
 CITY OF INDUSTRY CA 91716-0074

844820001377283400069997



Account Number: JOHN ARNSTEIN
8448 20 001 3772834
Security Code: 6486

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8448 2000 NO RP 06 02072021 NNNNNNNN 01 994685

Charge Details

Previous Balance		69.99
Credit Card Payment	01/24	-69.99
Remaining Balance		\$0.00

Payments received after 02/06/21 will appear on your next bill.

Service from 02/06/21 through 03/05/21

Internet Services

Internet Modem Lease	10.00
Basic Internet	59.99
	\$69.99
Internet Services Total	\$69.99
Current Charges	\$69.99
Total Due by Auto Pay	\$69.99

Messages continued from page 1

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SABKFNEP

Account:
Security Code:

JOHN ARNSTEIN
8448 20 001 3772834
6486

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Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
4/1/2021	21744	4/1/2021

PAID
04/01/2021

Bill To
 Encino NC
 4924 Paso Robles
 Encino, CA 91316

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
8	Accounts for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00



Encino Neighborhood Council <encinoncmmedia@gmail.com>

Your Google Play Order Receipt from Apr 7, 2021

1 message

Google Play <googleplay-noreply@google.com>
 Reply-To: Google Play <googleplay-noreply@google.com>
 To: EncinoNCMedia@gmail.com

Wed, Apr 7, 2021 at 3:45 PM



Thank you.

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions.](#)

Order number: SOP.3302-9257-1198-80760..25

Order date: Apr 7, 2021 6:45:28 PM EDT

Item	Price
200 GB (Google One) (by Google LLC)	\$2.99/month
Monthly Subscription - Next payment automatically charged on May 7, 2021	
	Tax: \$0.00
	Total: \$2.99/month
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Invoice



PATRICIA BATES
200 North Spring Street
Los Angeles
CA-90012
US

Contact Number : +18184250962
Bill Date : 4/16/2021
Period : 3/16/2021 - 4/15/2021
Invoice No : C339426-2

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	14.99
Usage Charges(USD)	0.00

Current Bill Total(USD) 14.99

Net Charges 14.99

Other Charges(USD)	
Other Charges Total(USD)	0.00

Total Taxes, Charges & Fees(USD)	4.41
Current Amount(USD)	19.40
Payment(s) Received(USD)	19.40

Total Amount Due(USD) 0.00

Taxes, Charges, & Fees

CA High Cost Fund A (State)	0.01
CA Teleconnect Fund (State)	0.02
CASF (State)	0.02
FCC Regulatory Fee (Federal)	0.01
FUSF (Federal)	1.47
TRS (State)	0.01
Universal Lifeline Telephone Service Charge (State)	0.11
Utility Users Tax (Local)	0.76
Compliance & Administrative Cost Recovery Fee	2.00

Total Taxes, Charges, & Fees(USD) 4.41

Billing Summary for Company - PATRICIA BATES

Description of Charge

Fixed Charges

Company	14.99
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Other Recurring Charges

Total Charges (USD):	14.99
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Invoice

15616 Ventura Blvd • Encino, CA 91436
 tel: 818.783.0510 • fax: 818.783.2725
 www.printing4me.com

Date	Invoice #
3/23/2021	125960

Bill To
Encino Neighborhood Council 4530 DENSMORE AVE ENCINO, CA 91436 818-907-1903 818-970-0804

Ship To
Encino Neighborhood Council 4530 DENSMORE AVE ENCINO, CA 91436 818-907-1903 818-970-0804

P.O. No.	Terms	Project

Item	Qty	Description	Rate	Amount
TYPESETTING	1	changes & NewPlates	75.00	75.00T
printing	1,000	8.5" by 11" 4/4 score & folded 100 lb dull book	0.28592	285.92T

ALL PRINTING SERVICES
 15616 VENTURA BLVD
 ENCINO, CA 91436
 (818)783-0510

SALE

TID: 001 REF#: 00000003
 DID: 0001
 Batch #: 000545
 04/21/21 14:48:56
 APPR CODE: 070877
 MASTERCARD Chip
 *****5197 **f**

AMOUNT \$395.21

PAID
 Check #
 Cash C. Card
 Date: 4/21/2021
 ALL PRINTING SERVICES INC.

APPROVED

MASTERCARD

I a AID: A0000000041010
 wil TVR: 00 00 04 80 00
 res, TSI: E8 00
 act.
 All

THANK YOU
 PLEASE COME AGAIN

CUSTOMER COPY

Phone #:

818-783-0510

indicated above. I further understand that I
 s been started. Client will be held
 torney fees, and collection costs if legal
 s will be charged 1.5% interest per month.

Subtotal	\$360.92
Sales Tax (9.5%)	\$34.29
Total	\$395.21
Payments/Credits	\$0.00
Balance Due	\$395.21



[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council

Attn: Patricia Bates

200 N. Spring St FL 20

Los Angeles CA 90012-4801

US

P.: 818-971-6996

Today's Date: 04/28/2021

User Name: president@encinonc.org

Invoices from 03/14/2021 to 04/01/2021

Date	Description	Charge Amount	Credit Amount
03/27/2021	Invoice #351554636	\$45.00	
	Constant Contact Toolkit - Email		
	Contacts		
	501 - 2,500 Contacts		
	Maximum Number of Contacts This Billing Period:	\$45.00	
	1,282		
	Period from 03/27/2021 to 04/26/2021		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

The Web Corner, Inc.

19509 Ventura Blvd
 Tarzana, CA 91356
 818-345-7443

Invoice

Date	Invoice #	Terms
3/29/2021	21707	Due on Receipt
Ship To		

Bill To
Encino NC 4924 Paso Robles Encino, CA 91316

QTY	Description	Price Each	Amount
1	Deposit for Neighborhood Council 2.0 SaaS Platform Upgrade www.encinonc.org	1,000.00	1,000.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$1,000.00
	Payments/Credits	\$0.00
	Balance Due	\$1,000.00

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

A 1
 v 2



NC Name: Encino Meeting Date: ~~02/24/2021~~ 3/4/21

Budget Fiscal Year: 2020-2021 Agenda Item No: 5B

Board Motion and/or Public Benefit Statement (CIP and NPG): EXE-21-02-0008: The ENC's Executive Committee recommends that the board support redesigning the ENC's website, with the new features on the Tarzana NC's site, by our provider the Web Corner. We additionally request the approval of up to \$3000 to redesign our site.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1				X		
Walter Almora	Area 2	X					
Alex Garay	Area 3	X					
Jess Whitehill	Area 4	X					
Samantha Greitzer	Area 5			X			
Laurie Kelson	Area 6	X					
Jim Esterle	Area 7	X					
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large	X					
Victoria Miller	Business	X					
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use			X			
Samuel Apikyan	Public Safety						
Anni Kousseyan	Religious Inst	X					
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm	X					
Carol Levin	EPOA				X		
Evan Oshan	Homeowners of Encino				X		
Jodie Francisco	Business	X					
Jean De					X		
Lissa Morrow	HOE Alternate						
Erik Yoo	Public Safety At-Large Alternate	X					
Board Quorum: 11	Total:	14	0	2	5		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]* Authorized Signature: Alex Garay
 Print/Type Name: Patricia Bates Print/Type Name: Alex Garay
 Date: ~~02/24/2021~~ 3/4/21 Date: ~~02/24/2021~~ 3/4/21



INVOICE

February 10, 2021

Encino Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration
17400 Victory Blvd.
Van Nuys, CA 91406
818-708-4756

**2021 Drive-thru Senior Symposium
(Kicking off ONEgeneration's Enriching Lives Week June 19-26, 2021)**

Item	Amount
Senior Symposium Participation – Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the June 19, 2021 Drive-thru Senior Symposium	\$1,000.00
Balance Due	\$1,000.00

NC Name: Encino Meeting Date: 03/24/2021
 Budget Fiscal Year: 2020-2021 Agenda Item No: 5A

Board Motion and/or Public Benefit Statement (CIP and NPG):
 The ENC's Outreach Committee recommends that the Encino Neighborhood Council support having a booth at the ONEgeneration Senior Symposium, to be held on June 19th, 2021 at 17400 Victory Blvd., Van Nuys, 91406 and approve the expense of \$1000 for the booth.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement


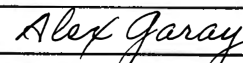
Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2	X					
Alex Garay	Area 3	X					
Jess Whitehill	Area 4	X					
Samantha Greitzer	Area 5	X					
Laurie Kelson	Area 6				X		
Jim Esterle	Area 7						X
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large	X					
Victoria Miller	Business	X					
Jodie Francisco	Business	X					
Jennifer Goldstein	Education				X		
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use	X					
Samuel Apikyan	Public Safety						
Anni Kusseyan	Religious Inst	X					
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm			X			
Kathi Carol Levin Patricia Bates	EPOA	X					
Evan Oshan	Homeowners of Encino	X					
Lissa Morrow	HOE Alternate						
Erik Yoo	At-Large Alternate	X					

Board Quorum: 11 Total: 16 0 1 3 0 1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:  Authorized Signature: 
 Print/Type Name: Patricia Bates Print/Type Name: Alex Garay

Date: 03/24/2021 Date: 03/24/2021