

Monthly Expenditure Report



Reporting Month: June 2022

Budget Fiscal Year: 2021-2022

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29181.78	\$22862.14	\$6319.64	\$0.00	\$0.00	\$6319.64

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$16000.00	\$1349.05	\$6229.64	\$0.00	\$6229.64
Outreach		\$1203.09		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2100.00	\$0.00	\$2100.00	\$0.00	\$2100.00
Neighborhood Purpose Grants	\$23900.00	\$20310.00	\$90.00	\$0.00	\$90.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10718.22	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	06/01/2022	Approved 2021-2022 Budget: Web site hosting and maintenance	General Operations Expenditure	Office	\$199.00
2	GOOGLE Google Storage	06/08/2022	Approved 2021-2022 Budget - extra data storage	General Operations Expenditure	Office	\$2.99
3	AMZN Mktp US 6K3L049O3	06/08/2022	The ENC Board supports purchasing five heavy-duty 30"x*96" plastic tables at a cost of up to \$2,500	General Operations Expenditure	Office	\$1073.37
4	VISTAPRINT	06/08/2022	The ENC Board supports the purchase of two retractable standing banners from Vistaprint, measuring 33 x 81"	General Operations Expenditure	Outreach	\$385.67
5	THE WEB CORNER, INC	06/15/2022	Approved 2021-2022 Budget - web site hosting and maintenance. The vendor was attempting to shift the billing date to mid month to avoid the debit card black-out period at the beginning of July. Our ENC Treasurer objected to this and the charge was reversed.	General Operations Expenditure	Office	\$99.50

6	THE WEB CORNER, INC	06/16/2022	Approved 2021-2022 budget - this reverses charge of the same amount made on the previous day on the attached invoice to technically move all July billing into the month of July	General Operations Expenditure	Office	\$-99.50
7	LINE2	06/17/2022	Approved 221-2022 Budget - phone answering service	General Operations Expenditure	Office	\$20.10
8	THE HOME DEPOT #6661	06/17/2022	Approved 2021-2022 Budget - 20 gal trash bin and bags for storage of equipment in office	General Operations Expenditure	Office	\$53.59
9	SMART AND FINAL 477	06/19/2022	5/25/2022 the board supports spending up to \$350 for hot dogs, condiments, buns, snacks and drinks, from Smart & Final, or similar for the June 26th native garden ribbon cutting and fund raiser at Fire Station 83 in Encino. This charge is for chips, condiments, table coverings, disposable utensils and gloves. The table coverings and some gloves were not used (wind) and will be retained by ENC for future use.	General Operations Expenditure	Outreach	\$186.99
10	SMART AND FINAL 477	06/20/2022	5/25/2022 the board supports spending up to \$350 for hot dogs, condiments, buns, snacks and drinks, from Smart & Final, or similar for the June 26th native garden ribbon cutting and fund raiser at Fire Station 83 in Encino. This charge is for drinks	General Operations Expenditure	Outreach	\$58.49
11	SMART AND FINAL 477	06/20/2022	The board supports spending up to \$350 for hot dogs, condiments, buns, snacks and drinks, from Smart & Final, or similar for the June 26 th native garden ribbon cutting and fund raiser at Fire Station 83 in Encino	General Operations Expenditure	Outreach	\$71.94
12	Friends of the Los Angeles River	05/02/2022	Motion to approve Neighborhood Purposes Grant request from Friends of the LA River in the amount of \$2,000 to fund cleanups in the Sepulveda Basin South Reserve in June 2022.	Neighborhood Purpose Grants		\$2000.00
13	Friends of Lanai Booster	06/01/2022	Approve the Neighborhood Purposes Grant request from Friends of Lanai Booster in the amount of \$5,000 for purchase of picnic table and umbrellas for use by children as long a ENC gets credit for donat...	Neighborhood Purpose Grants		\$5000.00

14	Los Encinos Docents Association	06/01/2022	Approve the Neighborhood Purposes Grant request from Los Encinos Docent Association in the amount of \$4,960 for a public Shakespeare play to be held in July 2022.	Neighborhood Purpose Grants		\$4960.00
15	Portola Charter Middle School	05/10/2022	Motion to approve a Neighborhood Purposes Grant to Portola Middle School for \$3,500 for a student Mock Trail Program that includes instruction, teacher preparation, materials and a field trip to the M...	Neighborhood Purpose Grants		\$3500.00
16	Academy for Enriched Sciences PTA	06/01/2022	Approve the resubmitted Neighborhood Purposes Grant application from the Academy for Enriched Sciences PTA in the amount of \$3,000 to fund upgrade of share panels for the student lunch area.	Neighborhood Purpose Grants		\$3000.00
17	Volunteers Cleaning Communities	06/01/2022	Approve the Neighborhood Purposes Grant application from Volunteers Cleaning Communities in the amount of \$1,850 for tools and equipment on the condition that the board be informed of who is in charge...	Neighborhood Purpose Grants		\$1850.00
18	City of Los Angeles Neighborhood Council Budget Advocates	05/27/2022	Encino NC authorizes a financial contribution to the Neighborhood Council Budget Advocates (NCBA) in the amount of \$500 contingent on the NC Budget Advocates being the sole recipient of the funds.	General Operations Expenditure	Outreach	\$500.00
Subtotal:						\$22862.14

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
06/01/2022

Date	Invoice #	Terms
6/1/2022	23958	Due on Receipt

Bill To
Encino Neighborhood Council 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	June 2022 Monthly Maintenance for November 2021: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	June 2022 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	June 2022 Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	Total	\$199.00
	Payments/Credits	-\$199.00
	Balance Due	\$0.00



Encino Nieghborhood Council <encinoncmmedia@gmail.com>

Your Google Play Order Receipt from Jun 7, 2022

1 message

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Tue, Jun 7, 2022 at 3:45 PM



Thank you

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions.](#)

Order number: SOP.3302-9257-1198-80760..39

Order date: Jun 7, 2022 6:45:26 PM EDT

Your account: EncinoNCMedia@gmail.com

Item	Price
200 GB (Google One) (by Google LLC) Auto-renewing subscription	\$2.99/month
	Tax: \$0.00
	Total: \$2.99/month
Payment method:	Mastercard-5197

By subscribing, you authorize us to charge you the subscription cost (as described above) automatically, charged to the payment method provided until canceled. [Learn how to cancel.](#) Keep this for your records.

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Please don't reply to this email, as we are unable to respond from this email address. If you need support, visit the [Google Play Help Center](#).

**Final Details for Order #111-2518806-4289033**[Print this page for your records.](#)**Order Placed:** June 6, 2022**Amazon.com order number:** 111-2518806-4289033**Order Total: \$1,073.37****Shipped on June 8, 2022****Items Ordered****Price**1 of: *EventStable TitanPRO Plastic Folding Table - Sturdy Outdoor Folding Table - Lightweight Fold Up Table for Weddings Cocktail Parties patios - 8' x 30" - 5 Pack* \$980.25Sold by: EventStable ([seller profile](#))

Condition: New

Shipping Address:Encino Community Center
4935 BALBOA BLVD
ENCINO, CA 91316-3437
United States**Shipping Speed:**

Arranged Freight Delivery

Payment information**Payment Method:**

MasterCard | Last digits: 5197

Item(s) Subtotal: \$980.25
Shipping & Handling: \$0.00

Billing addressPatricia Bates
16811 WEDDINGTON ST
ENCINO, CA 91436-1033
United StatesTotal before tax: \$980.25
Estimated tax to be collected: \$93.12

Grand Total: \$1,073.37**Credit Card transactions**

MasterCard ending in 5197: June 8, 2022: \$1,073.37

To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2022, Amazon.com, Inc. or its affiliates

[Back to history](#)

Order Details

treasurer@encinonc.org

Order Date: June 8th 2022

Order #: VP_74V6634R

Status: Completed

Shipping Method Standard Estimated Arrival Jun 20th	Shipping Address Patricia Bates 16811 Weddington St Encino, California 91436-1033 United States of America 8184250962	Billing Address Patricia Bates 200 N Spring St Los Angeles , California 90012 United States of America 8189716996	Payment Method  Mastercard \$385.67 **** 5197
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Items



Retractable Banners
Shipped x(1), In Progress x(1)

Track

[1Z7R44E20346588271](#)

[1Z7R44E20346588495](#)

Expected Delivery Jun 20th

Quantity: 2

[View larger](#)

Selected Options

Item Total ~~\$452.98~~ \$339.73

Order Summary

Product Total	\$452.98 \$339.73
Shipping	\$12.49
Total Tax	\$33.45
Total paid	\$509.68 \$385.67

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
6/15/2022	24062	Due on Receipt

Bill To
Encino Neighborhood Council 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	July 1.2022 - July 15.2022 Monthly Maintenance for November 2021: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments for 15 days	99.50	99.50
0	July 1.2022 - July 15.2022 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	July 1.2022 - July 15.2022 Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	Total	\$99.50
	Payments/Credits	\$0.00
	Balance Due	\$99.50

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
6/15/2022	24062	Due on Receipt

Bill To
Encino Neighborhood Council 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	July 1.2022 - July 15.2022 Monthly Maintenance for November 2021: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments for 15 days	99.50	99.50
0	July 1.2022 - July 15.2022 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	July 1.2022 - July 15.2022 Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	Total	\$99.50
	Payments/Credits	\$0.00
	Balance Due	\$99.50

Invoice



PATRICIA BATES
200 North Spring Street
Los Angeles
CA-90012
US

Contact Number : +18184250962
Bill Date : 06/16/2022
Period : 05/16/2022 - 06/15/2022
Invoice No : C339426-15

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	15.99
Usage Charges(USD)	0.00
Current Bill Total(USD)	15.99
Net Charges	15.99
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	4.11
Current Amount(USD)	20.10
Payment(s) Received(USD)	20.10
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees

CA High Cost Fund A (State)	0.02
CA Teleconnect Fund (State)	0.02
CASF (State)	0.02
FCC Regulatory Fee (Federal)	0.02
FUSF (Federal)	1.11
P.U.C. Fee NF (State)	0.01
TRS (State)	0.02
Universal Lifeline Telephone Service Charge (State)	0.12
Utility Users Tax (Local)	0.77
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	4.11

Billing Summary for Company - PATRICIA BATES

Description of Charge

Fixed Charges

Company	15.99
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Other Recurring Charges

Total Charges (USD):	15.99
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How doers
get more done.

ISSA_KHOURY@HOMEDEPOT.COM (818)7805448
16800 ROSCOE BLVD. VAN NUYS, CA 91406

6661 00028 50170 06/17/22 04:37 PM
SALE CASHIER MAYA

086876256536 20G TRASHCAN <A> 31.97
BRUTE 20GAL TRASH CAN GRAY
073257014779 33/39G CLEAR <A> 16.97
HDX 33-39 GAL 50CT OUTDOOR CLR BAGS

SUBTOTAL 48.94
SALES TAX 4.65
TOTAL \$53.59

XXXXXXXXXXXX5197 MASTERCARD USD\$ 53.59

AUTH CODE 048679/9283211 TA
Chip Read Verified By PIN
AID A0000000041010 MASTERCARD

P.O.#/JOB NAME: 0

6661 06/17/22 04:37 PM



6661 28 50170 06/17/2022 1832

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 09/15/2022

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HLM 107290 100657
PASSWORD: 22317 100629

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 477
16847 VENTURA BLVD
ENCINO, CA 91436
Telephone (818) 739-0242

Grocery

First Street Ketchup Pa	17.99	F
First Street Sweet Reli	10.99	F
First Street Mustard Pa	9.99	F
Frito Lay Original Flav	19.99	F
Frito Lay Original Flav	19.99	F
Flavor Mix MP	19.99	F
Flavor Mix MP	19.99	F

Non-Foods

First Street Stainless	4.19	T
First Street Stainless	4.19	T
First Street Extra Larg	3.59	T
First Street Extra Larg	3.59	T
First Street Extra Larg	3.59	T
First Street Extra Larg	3.59	T
First Street Large Disp	11.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T
FS Artstyle Class Red T	3.49	T

SUBTOTAL 181.08

Total # Items Sold 22

T 62.15 @ 9.500% = 5.91
118.93 @ 0.000% = 0.00

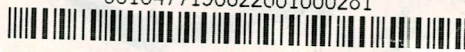
TOTAL 186.99
Mastercard 186.99

PURCHASE \$186.99
*****5197 MC
CHIP READ
REF#: 073789 APPROVED
MASTERCARD
ONLINE PIN VERIFIED
Mode: Issuer
IAD:
0110204003620000ECCA000000000000FF

Legend

T - taxable
F - food stamp eligible

0010477190622001000281



You were served by:
Adrineh

Date Time Store Term Opr Tran
06/19/22 01:33 PM 477 1 40036 0281

Thank you for shopping at

Smart & Final.
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 477
16847 VENTURA BLVD
ENCINO, CA 91436
Telephone (818) 789-0242

Beverage

La Croix Variety Pack	8.79 TF
CRV FOODSTAMP TAXABLE	1.20*TF
Shasta Lemon Lime	3.69 TF
CRV FOODSTAMP TAXABLE	0.60*TF
Pepsi	4.33 TF
Regular Price \$5.99	
CRV FOODSTAMP TAXABLE	0.60*TF
Pepsi	4.33 TF
Regular Price \$5.99	
CRV FOODSTAMP TAXABLE	0.60*TF
Diet Pepsi Caffeine Free	4.33 TF
Regular Price \$5.99	
CRV FOODSTAMP TAXABLE	0.60*TF
Diet Pepsi 12 Pack	4.33 TF
Regular Price \$5.99	
CRV FOODSTAMP TAXABLE	0.60*TF
Mountain Dew	4.33 TF
Regular Price \$5.99	
CRV FOODSTAMP TAXABLE	0.60*TF
Lipton Brisk Iced Tea	4.33 F
Regular Price \$5.99	
CRV FOODSTAMP NONTAXAB	0.60* F
First Street Water	4.49 F
CRV FOODSTAMP NONTAXAB	1.75* F
Shasta Orange	3.69 TF
CRV FOODSTAMP TAXABLE	0.60*TF
SUBTOTAL	54.39

Total # Items Sold 10

T	43.22 @	9.5000% =	4.10
	11.17 @	0.0000% =	0.00
TOTAL			58.49
Mastercard			58.49

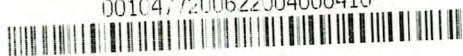
PURCHASE \$58.49
*****5197 MC
CHIP READ
REF#: 040484 APPROVED
MASTERCARD
ONLINE PIN VERIFIED
Master Issuer
IAD:
01102040036200C08FF9000000000000000FF

Total Saved \$9.96
Item Savings 9.96

Legend

T - taxable
F - food stamp eligible
* - non-discountable

0010477200622004000410



You were served by:
Ramon

Date	Time	Store	Term	Opr	Tran
06/20/22	05:01 PM	477	4	40039	0410

Thank you for shopping at
Smart and Final

We want to know your thoughts!
Complete our survey and enter to win
1 of 5

\$100 SMART & FINAL GIFT CARDS
Visit www.smartandfinal.com/survey
within 7 days of this shop - thank you!

The health and safety of our customers
and our associates is our top priority

Thank you for wearing a face covering

Now Hiring!
Visit www.smartandfinal.com/careers

Smart & Final &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 477
16847 VENTURA BLVD
ENCINO, CA 91436
Telephone (818) 789-0242

Dairy/Deli/Cheese

Hebrew National Beef Fr	11.99	F
Hebrew National Beef Fr	11.99	F
Hebrew National Beef Fr	11.99	F
Hebrew National Beef Fr	11.99	F
Hebrew National Beef Fr	11.99	F
Hebrew National Beef Fr	11.99	F

SUBTOTAL 71.94

Total # Items Sold 6

71.94 @ 0.000% = 0.00

TOTAL 71.94
Mastercard 71.94

PURCHASE \$71.94
*****5197 MC
CHIP READ
REF#: 099406 APPROVED
MASTERCARD
ONLINE PIN VERIFIED
Mode: Issuer
IAD:
0110204003620000F6B8000000000000FF

Legend
F - food stamp eligible



You were served by:
Adrineh

Date	Time	Store	Term	Op	Tran
06/20/22	05:26 PM	477	1	40036	0460

Thank you for shopping at
Smart and Final

We want to know your thoughts!
Complete our survey and enter to win
1 of 5

\$100 SMART & FINAL GIFT CARDS
Visit www.smartandfinal.com/survey
within 7 days of this shop - thank you!

The health and safety of our customers
and our associates is our top priority

Thank you for wearing a face covering

Now Hiring!
Visit www.smartandfinal.com/careers

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: ENCINO

SECTION I - APPLICANT INFORMATION

1a) FRIENDS OF THE LA RIVER 95-4171497 CA 2/3/1989
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 570 W AVENUE 26 #250 LOS ANGELES CA 90065
Organization Mailing Address City State Zip Code

1c) _____ _____ _____ _____
Business Address (If different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
ZOE WITT (323) 223-0585 ZOE@FOLAR.ORG
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

FoLAR's annual Great LA River CleanUp returns this summer in June and July. We will once again target various areas in the Sepulveda Basin for environmental CleanUps in June. Sites include the LA River west of Balboa Blvd on June 4, Bull Creek on June 11, and the South Reserve on June 25. All areas are within the boundaries of the Encino NC and are jointly covered by Lake Balboa NC, who is also partnering with FoLAR this year. FoLAR will take the lead on all pre-event logistics, obtaining necessary permits, managing online registration, and providing needed supplies. As was the case last year, the Encino NC will take a special role for the South Reserve CleanUp, serving as site lead and interfacing with the US Army Corps of Engineers. The funds provided by the Encino NC will help cover the cost of providing a porta-potty on site (we didn't have one last year, which proved challenging) and providing work gloves for the volunteers to use.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Over the course of the summer, FoLAR's CleanUps will mobilize thousands of volunteers to work together to remove trash and debris from the LA River and tributaries. The sites within the Encino NC boundaries are critical areas to clean because they are within the Sepulveda Basin Recreation Area and characterized by verdant riparian habitat and a wide variety of urban wildlife. The lush vegetation at these sites makes it very easy for trash to get caught up and entangled in this stretch of River, which pollutes the water and habitat that is so important for the wildlife that calls the River home as well as the thousands of Angelenos that live and recreate along the River in the Sepulveda Basin. Our CleanUp events offer volunteers an opportunity to make an immediate, hands-on impact on LA's urban ecosystems and contribute to a healthy and thriving LA River for the benefit of River-adjacent communities like Encino, visitors to the LA River, and of course LA's urban wildlife.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Porta-potty and work gloves for South Reserve site	\$ 2,000	\$159,400
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Lake Balboa NC and Atwater Village NC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,000

10a) Start date: 6 / 4 / 22 10b) Date Funds Required: 5 / 1 / 22 10c) Expected Completion Date: 7 / 30 / 22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Marissa Christiansen President & CEO  4/4/2022
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*


 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

**Internal Revenue Service
District Director**

P O BOX 2350 ROOM 5127 ATTN: E.O.
LOS ANGELES, CA 900532350

Date: APR. 26, 1990

FRIENDS OF THE LOS ANGELES RIVER
PO BOX 292134
LOS ANGELES, CA 90029

Department of the Treasury

Employer Identification Number:
95-4171497
Case Number:
950031075
Contact Person:
MAMLATDARMA, CHITRA
Contact Telephone Number:
(213) 725-6619

Accounting Period Ending:
December 31
Foundation Status Classification:
see attached
Advance Ruling Period Begins:
Feb. 03, 1989
Advance Ruling Period Ends:
Dec. 31, 1993
Addendum Applies:
no

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably be expected to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, you will be treated as a publicly supported organization, and not as a private foundation, during an advance ruling period. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must submit to us information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, you will be classified as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, you will be classified as a private foundation for future periods. Also, if you are classified as a private foundation, you will be treated as a private foundation from the date of your inception for purposes of sections 507(d) and 4940.

Grantors and contributors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until the Service

REGISTRY OF
CHARITABLE TRUSTS
JUL - 2 90

FRIENDS OF THE LOS ANGELES RIVER

makes a final determination of your foundation status.

If notice that you will no longer be treated as a publicly supported organization is published in the Internal Revenue Bulletin, grantors and contributors may not rely on this determination after the date of such publication. In addition, if you lose your status as a publicly supported organization and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that the Service had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date such knowledge was acquired.

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

You are required to file Form 990, Return of Organization Exempt From Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not

FRIENDS OF THE LOS ANGELES RIVER

required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Michael J. Quinn
District Director

FRIENDS OF THE LOS ANGELES RIVER

FOUNDATION STATUS:

170(b)(1)(A)(vi) and 509(a)(1)

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

SECTION I - APPLICANT INFORMATION

1a) Friends Of Lanai Booster 02-0592638 CA June 2002
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) PO BOX 260585 Encino CA 91426
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Cathy Roth 818 618-1213 cicixee@gmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) Friends of Lanai Booster Encino CA 91426
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

We are requesting \$5,000 to help us fund the installation of picnic tables and umbrellas in an unshaded area on campus where children have been sitting on the asphalt ground to work on school projects. This area is not protected from the sun and LAUSD has not permitted us to put up a shade structure in this area due to fire hazard safety. The attached tables or similar with better quality will be purchased from this retailer or a similar retailer.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Lanai Road Elementary is a small community, public school in Encino. Our student population includes 505 students in grades TK to Fifth grade - who in addition to faculty and staff would all directly benefit from creating more shade on campus. Lanai's campus has a vast amount of playground space where children learn & play - that have very large areas of intense heat/sun. We as school are coming to realize the importance of needing to protect children and young adolescents from the sun's harmful UV rays. Shade is well recognized as a key component of population sun safety and skin cancer prevention efforts. Researchers at UCLA have forecast that Los Angeles is likely to see a sharp increase in the number of days of extreme heat - defined as 95 degrees or higher. Shade is important because it helps prevent heat exhaustion, overheating, sunstroke and skin cancer.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Need funding for 4 out of 6 Picnic Tables & Umbrellas	\$5,000	\$7,500
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Parent donations will fund 2 out of the 6 Picnic Tables & Umbrellas	\$ 2,500	\$7,500
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 6 / 20 / 2022 10b) Date Funds Required: 6 / 20 / 2022 10c) Expected Completion Date: 6 / 30 / 2022
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Faye Solomon President Faye Solomon 5/9/22
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 Vaishali Patel Secretary V Patel 5/9/22
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

OCT 27 2006

FRIENDS OF LANAI BOOSTER
PO BOX 260585
ENCINO, CA 91426

Employer Identification Number:
02-0592638

DLN:
17053273795076

Contact Person:
SHAREN J LOCKLEAR ID# 31209

Contact Telephone Number:
(877) 829-5500

Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated June 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (00/CG)



LOS ANGELES UNIFIED SCHOOL DISTRICT
ESC NORTH
LANAI ROAD SCHOOL
4241 Lanai Road
Encino, CA 91436
PHONE (818) 788-1590
FAX (818) 788-4263

ALBERTO M. CARVALHO
SUPERINTENDENT OF SCHOOLS
JOSEPH NACORDA
LOCAL DISTRICT SUPERINTENDENT
MARIO THOMPSON
PRINCIPAL
MINDY WEISS
ASSISTANT PRINCIPAL



May 9, 2022

Patricia Bates, President
Encino Neighborhood Council
4924 Paso Robles Ave.
Encino, CA 91316

Dear Ms. Bates,

Lanai Road Elementary School is a small community, public school in Encino. Our student population includes 505 students in grades Transitional-Kindergarten through Fifth grade. We are requesting \$5,000 to help us fund the installation of picnic tables and umbrellas in an unshaded area on campus where children have been sitting on the asphalt ground to work on school projects. This area is not protected from the sun and LAUSD has not permitted us to put up a shade structure in this area due to fire hazard safety.

Lanai's campus is nestled among mature trees and soft rolling hills. While we maximize the shade that comes from the trees we have, there is a vast amount of playground space where children learn and play – that have very large areas of intense heat and sun.

We as school are coming to realize the importance of needing to protect children and young adolescents from the sun's harmful UV rays. Shade is well recognized as a key component of population sun safety and skin cancer prevention efforts. Researchers at UCLA have forecast that Los Angeles is likely to see a sharp increase in the number of days of extreme heat – defined as 95 degrees or higher. Shade structures are important because they help prevent heat exhaustion, overheating, sunstroke and skin cancer.

As an LAUSD school, we are required to go thru the districts contracted companies for the installation of the shade structures. The prices they have presented us are unaffordable for any public school so we are doing our best to raise as much funds as we can to make it happen.

Sincerely,


Mario Thompson
Principal, Lanai Road Elementary School

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: ENCINO NEIGHBORHOOD COUNCIL

SECTION I - APPLICANT INFORMATION

1a) LOS ENCINOS DOCENT ASSOCIATION 95-3797624 CALIFORNIA 05/15/10
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 16756 MOORPARK STREET ENCINO CA 91436
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

AMY ZIDELL 818-962-4962 project221@LosEncinos.org
Name *Phone* *Email*

2) **Type of Organization- Please select one:**

Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Text Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

This grant will help 501(c)3, Los Encinos Docent Association (LEDA), cooperating association of Los Encinos State Historic Park, fund a professional live Shakespeare show at the park - well received and well attended by the community previously. Shakespeare's iconic 'Romeo and Juliet' performance will be on the lawn north of the historic adobe, Friday, July 15th, 2022 at 7:00PM. This grant request helps cover special event expenses including, but not limited to, entertainment, generator, PPE, park plywood, portable sanitation, marketing, supplies and special event staffing. *Note that State Park waives estimated permit fees of \$3,750 for cooperating association.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This grant helps support the Los Encinos Docent Association renew presenting a special open-air event serving important public purposes at a special park in Encino (within area 2):

- The event helps with neighborhood park awareness.
- The performance brings high-quality live theatre to the neighborhood, admission free.
- This event is an enjoyable, family-friendly, diverse gathering.
- This event delivers classic arts and literature to all ages under the stars.
- This event introduces and reintroduces Angelenos to the park encouraging return visits.
- Marketing to the area will be informative and neighborhood outreach.

The ENC's support of this grant offers the ENC outreach exposure on marketing and event table. Outdoor event attendance is estimated to be approximately 500, with event capacity limit of 750.

Los Encinos Docent Association NPG Live Shakespeare
Detailed Projected Budget

Los Encinos Docent Association hosting Shakespeare by the Sea, July 15, 2022			
Presenting <i>Romeo and Juliet</i> at 7:00PM			
Detailed Projected Special Event Budget			
Temporary / Special Event Personnel			
	State Park monitors and maintenance	\$2,475.00	
	Staffing Docent booth	\$100.00	
	Temporary / Special Event Personnel Total	\$2,575.00	
Entertainment			
	Shakespeare by the Sea	\$2,500.00	<i>*discounted and includes PPE</i>
	Generator	\$700.00	<i>*at least</i>
	Plywood & Delivery	\$1,200.00	<i>*park requiring plywood under stage</i>
	Supplies	\$200.00	
	Entertainment Total	\$4,600.00	
Portable Sanitation			
	4 - Andy Gump Deluxe LTD	\$400.00	
	1 - ADA Compliant Restroom	\$210.00	
	1 - 2-Station Handwash	\$135.00	
	5 - Tap Light	\$50.00	
	4 - Trash Boxes w/8 liners	\$12.00	
	Charity Event Discount	-\$37.25	
	Tax	\$73.13	
	Portable Sanitation Sub Total	\$842.88	
	Extra for Weekend Service pick-up, up to	\$495.00	
	Portable Sanitation Total	\$1,337.88	
	Marketing, Mailer	\$2,389.00	<i>*based on prior mailer and estimated price increase</i>
Total Projected Special Event Cost		\$10,901.88	

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 20 2012**

LOS ENCINOS DOCENT ASSOCIATION
16756 MOORPARK ST
ENCINO, CA 91436

Employer Identification Number:
95-3797624
DLN:
17053006326002
Contact Person: MELISSA D TRUSTY ID# 31657
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
May 15, 2010
Contribution Deductibility:
Yes
Addendum Applies:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 2022 05 25

Budget Fiscal Year: 2021-2022 Agenda Item No: 10 C 2

Board Motion and/or Public Benefit Statement (CIP and NPG): The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant request from Los Encinos Docent Association in the amount of \$4,960 for a public Shakespeare play to be held in July 2022

Method of Payment: (Select One) [X] Check [] Credit Card [] Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Rows include Lee Blumenfeld, Dana Caruso alt, Alex Ventura, Jess Whitehill, Michael Silva, Laurie Kelson, Jim Esterle, Heather Michaels, Henry Eshelman, Alex Garay, Victoria Miller, Daniel Glaser alt, Jennifer Goldstein, David Krygier, Daniel Freedman, Daniel Kashani, Glenn Bailey, Darin Spilman, Robert Wenger, Anni Kusseyan, Patricia Bates, Brooke Resnik-Non-Voting.

Board Quorum: 11 Total: 18 0 0 2 1 0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Glenn Bailey, Treasurer; Patricia Bates. Date: 5/25/2022

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino as of the meeting start time.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Portola Middle School 95-6006405 _____
Organization Name Federal I.D. # (EIN# State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 18720 Linnet St. Tarzana CA 91356
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Kimberly K. Estrada (818) 654-3300 kkr3142@lausd.net
Name Phone Email

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) Portola Middle School Tarzana CA 91356
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Portola Middle School is dedicated to improving the teaching and learning of Civic Leadership and understanding in the classroom to create a state of the art Mock Trial Program at Portola. The Mock Trial Program would be run through our Elective Department and would provide students an opportunity to learn about the legal system and court room procedures. Our purpose is to teach students debate techniques, public speaking skills, the various roles of court room personnel all while informing them of their civic duties and rights.

This program would be a great benefit to all types of diverse learners at our school and would help continue to build our leaders of tomorrow. Please visit <https://www.streetlaw.org/teaching-strategies/mock-trial> for more details on the program.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The grant will be used to primarily support the program costs, class materials and teacher training. In addition the program would help students to begin thinking about career paths in Law and City Advocacy. The Mock Trial Program would also encourage the importance of multiple perspectives, socio-economic status and how it correlates to defense, and would produce student advocate leaders that will implement change within our communities.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Teacher-Mrs. Weber (X-time to plan and prepare)- 20 hours	\$1000	\$1000
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Purchase of Mock Trial Materials & Copies	\$2000	\$2000
	Purchase of 1 School Bus to provide Field Trip to Van Nuys Court House	\$500	\$500
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
NONE	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$3,500

10a) Start date: 08 /01 /22 10b) Date Funds Required: 05 /01 /22 10c) Expected Completion Date: 06 /05 /23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Kimberly Estrada Principal  3/9/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Mindy Park Asst. Principal  3/9/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT
Gaspar de Portola Charter Middle School
School for Advanced Studies
Academy of Integrated Arts & Technology
Highly Gifted Magnet



18720 Linnet Street, Tarzana, California 91356
Phone (818) 654-3300 Fax (818) 996-0292
Portolams.org

March 9, 2022

Encino Neighborhood Council Education Committee,

Thank you for your consideration regarding the funding of our Mock Trial Program at Portola Middle School. I believe this new program will positively impact the community through the teaching and learning of Civics. The program will also offer a career snapshot of our legal system and the importance of fairness, equity and advocacy within our court system. The class will teach students public speaking skills, research, advocacy, perspective and the importance of their voice.

We plan to use the funds for teacher training/preparation, purchase/copying of mock trial cases and a bus for a field-trip to the Van Nuys Court House. The Mock Trial Program will be run through our elective program and will be open to all students. The Program will begin in the Fall of 2022.

Thank you again for your consideration, we look forward to your response.

Respectfully,

Kimberly K. Estrada

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino	Meeting Date: 2022 03 23		
Budget Fiscal Year: 2021-2022	Agenda Item No: 9B2		
Board Motion and/or Public Benefit Statement (CIP and NPG):	ENC approves a Neighborhood Purpose Grant to Portola Middle School for \$3500. for a student Mock Trial Program that includes instruction, teacher preparation, materials and a field trip to the Municipal Courts		
Method of Payment: (Select One)	<input checked="" type="checkbox"/> Check	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
* Lee Blumenfeld	Area 1			X			
Dana Caruso (alt)	Area 2	X					
Vacant	Area 3						
Robert Wenger (Alt)	Area 4	X					
Michael Silva	Area 5	X					
Laurie Kelson	Area 6	X					
Jim Esterle	Area 7	X					
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large	X					
Alex Garay	Apt/Condo	X					
Victoria Miller	Business	X					
Andrew Zucker	Business	X					
Jennifer Goldstein	Education	X					
David Krygier	Encino Chamber				X		
Vacant	Encino POA						
Eliot Cohen	Homeowners of Encino			X			
Glenn Bailey	Park/Environment			X			
Darin Spilman	Planning & Land Use	X					
Lissa Morrow (Alt)	Public Safety	X					
Anni Keusseyan	Religious			X			
Patricia Bates	Volunteer/Service	X					
Brooke Resnik-Non-Voting	Youth						
Board Quorum: 11	Total:	14	0	4	1	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: <i>Glenn Bailey</i>	Authorized Signature: <i>Patricia Bates</i>
Print/Type Name: Glenn Bailey, Treasurer	Print/Type Name: Patricia Bates
Date: 3/25/2022	Date: 3/25/2022

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Canvas Canopies, frames, sand bags, stakes and straps	\$3,000	\$3,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$3,000

10a) Start date: 06-01-22 10b) Date Funds Required: 06-01-22 10c) Expected Completion Date: 06/30/22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Russell Boast PTA president  05-13-22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Alejandra Valenzuela PTA secretary  05-13-22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

California State
PTA

everychild.one voice.

2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

July 30, 2012

Tina Brooks, Unit President
Academy for Enriched Sciences PTA [6331]

Dear Tina:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

Academy for Enriched Sciences PTA is a unit in good standing. It was organized on May 1, 2012 according to our official records, and is chartered as a member organization of the California Congress of Parents, Teachers, and Students, Inc.

Academy for Enriched Sciences PTA located at 6170 Lockhurst Drive, Woodland Hills, CA, 91367 in the Thirty-First District PTSA, Inc, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to Academy for Enriched Sciences PTA is 900848339.

Sincerely,



Cyndi Barton
Membership Coordinator

cc: District President

NOV 6 1992

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC PTA-CA31
930 GEORGIA ST
LOS ANGELES, CA 90015-1322

Person to Contact: FELICIA C MIRAFLORES

Telephone Number: 213-894-2336

Refer Reply to: EO-1102-92

Date: NOV 05 1992

RE: PTA CALIFORNIA CONGRESS OF PARENTS
TEACHERS & STUDENTS INC PTA-CA31
95-1683870

Gentlemen:

This is in response to your request dated October 26, 1992 regarding the above named-organization.

A review of our records indicate that this organization was recognized to be exempt from Federal income tax under Internal Revenue Code section 501(c)(3). Group exemption number 0646 has been assigned to the parent organization and its subordinates. The determination letter issued in November 1943 continues to be in effect.

You should contact your parent organization for a copy of their determination letter.

If you need any further assistance, please feel free to contact our office at the above address or telephone number.

Thank you for your cooperation.

Sincerely,


Felicia C Miraflores
Disclosure Assistant



TREASURY DEPARTMENT

WASHINGTON 25.

OFFICE OF
COMMISSIONER OF INTERNAL REVENUE

ADDRESSES REPLY TO
COMMISSIONER OF INTERNAL REVENUE
AND REFER TO

IT:P:T:l

MAP

NOV 18 1943

California Congress of Parents and Teachers, Inc.,
416 Union Building,
Second and Broadway,
San Diego 1, California.

Mesdames:

Reference is made to the evidence submitted for use in determining the status of your local associations for Federal income tax purposes.

In Bureau ruling dated February 26, 1943, it was held that you are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts as it is shown that you are organized and operated exclusively for educational purposes.

It is the opinion of this office, based upon the evidence presented, that you and the local associations appearing in your Year Book 1943-1944, California Congress of Parents and Teachers, Inc., are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts, as it is shown that you and the local associations are organized and operated exclusively for educational purposes. Accordingly, it will not be necessary for you and such associations to file returns of income unless there is a change in your organization, purposes or methods of operation.

You should furnish the Bureau annually, on the calendar year basis, lists in quadruplicate showing only the names and addresses of any new local associations and the names and addresses of any local associations which for any reason have ceased to exist. Such annual lists should be accompanied by a statement sworn to by one of your principal officers as to whether the information heretofore submitted by you on which this ruling is based is applicable in all respects to the associations appearing on the lists and should be forwarded so as to reach this office not later than February 15 of the following year.



California Congress of Parents and Teachers, Inc.

Since any organization which is exempt from Federal income tax under the provisions of section 101 of the Internal Revenue Code also is exempt from the capital stock tax pursuant to the express provisions of section 1201(a)(1) of the Internal Revenue Code, you and the local associations appearing in your Year Book 1943-1944 will not be required to file capital stock tax returns for future years so long as the exemption from income tax is effective.

Furthermore, under substantially identical authority contained in sections 1426 and 1607 of the Code and/or corresponding provisions of the Social Security Act, the employment taxes imposed by such statutes are not applicable to remuneration for services performed in your employ or in the employ of such associations so long as the conditions prescribed above for retention of an exempt status for income tax purposes are met.

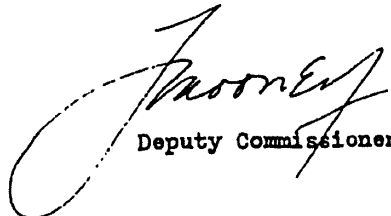
Contributions made to you and the local associations listed are deductible by the donors in arriving at their taxable net income in the manner and to the extent provided by section 23(o) and (q) of the Internal Revenue Code and corresponding provisions of prior revenue acts.

Bequests, legacies, devises or transfers, to or for your use or for the use of such local associations are deductible in arriving at the value of the net estate of a decedent for estate tax purposes in the manner and to the extent provided by sections 812(d) and 861(a)(3) of the Code and/or corresponding provisions of prior revenue acts. Gifts of property to you or them are deductible in computing net gifts for gift tax purposes in the manner and to the extent provided in section 1004(a)(2)(B) and 1004(b)(2) and (3) of the Code and/or corresponding provisions of prior revenue acts.

The collector of internal revenue at Los Angeles, California, is being advised of this action.

By direction of the Commissioner.

Respectfully,


Deputy Commissioner.

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Encino Neighborhood Council

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

Volunteers Cleaning Communities	86-1326189	California	4/26/2021
1a) _____ <i>Organization Name</i>	_____ <i>Federal I.D. # (EIN#)</i>	_____ <i>State of Incorporation</i>	_____ <i>Date of 501(c)(3) Status (if applicable)</i>
1b) 9838 Nevada Avenue	Chatsworth	CA	91311
_____ <i>Organization Mailing Address</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
1c) _____ <i>Business Address (if different)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
1d) PRIMARY CONTACT INFORMATION: Jill Mather	818-519-7567	jillmather@earthlink.net	
_____ <i>Name</i>	_____ <i>Phone</i>	_____ <i>Email</i>	
2) Type of Organization- Please select one:			
<input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead		or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter
3) _____ <i>Name / Address of Affiliated Organization (if applicable)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant money will be used to expand VCC leader groups to your community - Encino Neighborhood Council area - so that multiple groups can do clean ups on the same day. This involves having independent tools and equipment to provide for volunteer such as grabbers, vests, gloves, bags, carts, rakes, brooms and dustpans, containers and cost of sourcing volunteers through websites, etc.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This group will be devoting itself, as a affiliate of VCC, with cleaning the streets, parks and approved abandoned homeless sites within your community. They will be promoting the adopt1street program and providing the grabbers and bags needed to start their adoption of streets/blocks within your community and reporting illegal dumping of bulk items and graffiti. We will commit to completing at least 2 clean ups / beautifications each month through 2022.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Business cards and gasoline	\$	\$ 500.00
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Tools and Equipment / A1S & VCC Leader expenses	\$2,000.00	\$ 1756.68
	Recruitment and promotion	\$	\$ 500.00
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Self-funding	\$756.68	\$ 2756.68
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,000.00

10a) Start date: 5 / 1 / 22 10b) Date Funds Required: 5 / 1 / 22 10c) Expected Completion Date: 12 / 30 / 22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jill Mather President  4/3/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Jeffery D Snell Secretary  4/3/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

BUDGET FOR NPG

ITEM	NUMBER NEEDED	PER UNIT	TOTAL
Grabbers Unger Professional Nifty Nabber Reacher Grabber Tool and Trash Picker, 36-inch	15 Each	\$19.97	\$299.55
Vests	15 Each	\$20.00	\$300.00
Gloves Work Gloves - Touchscreen & Flexible for Men Women Gardening Yard Working Woodworking 2 Pairs - Medium Grey	15 Pairs	\$5.50	\$82.50
Protective Gloves Medpride Synthetic Nitrile-Vinyl Blend Exam Gloves, Medium 100 - Powder Free, Latex Free & Rubber Free - Single Use	2 Boxes	\$16.00	\$32.00
Bags Husky 42 Gallon Contractor Clean-Up 3-Mil Trash Bags (50-Count)	20 Boxes	\$34.77	\$681.54
Containers 17G Black & Yellow Tough Storage Containers with Lids, Stackable (2)	2 Each	\$59.00	\$118.00
Rakes / Scooper Pawler Bigger Dog Pooper Scooper for Large and Small Dogs, Easy to Use Rake and Tray Heavy Duty Set for Pets, Great for Lawns, Grass, Dirt, Gravel	2 Each	\$22.99	\$45.98
Broom & Dustpan Broom and Dustpan Set for Home/Dustpan and Broom Combo Set, Standing Dustpan Dust Pan with Long Handle 40"/52"	2 Each	\$22.99	\$45.98
Rolling Trashcan Rubbermaid Commercial Products BRUTE Rollout Heavy-Duty Wheeled Trash/Garbage Can - 50 Gallon - White	1 Each	\$89.99	\$89.99
Carts UPGRADED XL Double Basket Shopping Cart with Wheels, Metal Grocery Cart with Wheels, Shopping Cart for Groceries, Folding Cart for Convenient Storage and Holds Up to 220lbs, Dual Swivel Wheels and Extra Basket, Black	2 Each	\$79.99	\$159.98
Business Cards			\$75.00
Gasoline			\$425.00
Promotion / Recruitment			\$400.00
TOTAL FOR START UP GROUP			\$2756.68
AMOUNT ASKED FROM NPG			\$2000.00



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

VOLUNTEERS CLEANING COMMUNITIES
9838 NEVADA AVENUE
CHATSWORTH, CA 91311

Date:
04/26/2021
Employer ID number:
86-1326189
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Form 990-PF required:
Yes
Effective date of exemption:
October 01, 2020
Addendum applies:
No
DLN:
26053432002981

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 2022 05 25

Budget Fiscal Year: 2021-2022 Agenda Item No: 10 C 3

Board Motion and/or Public Benefit Statement (CIP and NPG): The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant application from Volunteers Cleaning Communities in the amount of \$1,850 for tools and equipment on the condition that the board be informed of who is in charge of the program in Encino and that the tools should be kept in Encino and the board be informed of the location. an inventory tracking system will be implemented.

Method of Payment: (Select One) [X] Check [] Credit Card [] Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Rows include Lee Blumenfeld, Dana Caruso, Alex Ventura, Jess Whitehill, Michael Silva, Laurie Kelson, Jim Esterle, Heather Michaels, Henry Eshelman, Alex Garay, Victoria Miller, daniel Glaser alt, Jennifer Goldstein, David Krygier, Daniel Freedman, Daniel Kashani, Glenn Bailey, Darin Spilman, Robert Wenger alt, Anni Keusseyan, Patricia Bates, Brooke Resnik-Non-Voting, and a Total row.

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Glenn Bailey, Treasurer; Patricia Bates. Date: 5/25/2022.

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts – FY2021-2022

I, _____ (President or Vice-President [VP] name),
declare that I am the President or VP of the _____
Neighborhood Council (NC) and that on _____ (meeting date), a Brown Act-
noticed public meeting was held by the NC with a quorum of _____ (number) board members
present and that by a vote of _____(number) Yea, _____(number) Nay, and _____(number)
Abstentions, the NC approved funding contribution(s) for the following Department of Neighborhood
Empowerment Special Account(s):

Neighborhood Council Budget Advocacy (L.A. Charter Section 909) in the amount of:

*\$ _____

L.A. Congress of Neighborhoods (LAAC 22.801) – Event in the amount of:

*\$ _____

L.A. Congress of Neighborhoods (LAAC 22.801) – EmpowerLA Awards in the amount of:

*\$ _____

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program
issue payment from our NC's current Fiscal Year funds to the Department of Neighborhood
Empowerment for the Congress and/or Budget Advocacy Special Account(s).

Contributions for Neighborhood Council Budget Advocacy and the Congress of Neighborhoods support
activities and programs which advance the purpose of the Neighborhood Council System as determined
by the Department of Neighborhood Empowerment. Funds do not support any specific entity, alliance,
or group.



Signature of President or VP

Date

=====

To request payment, the Neighborhood Council Treasurer must submit this completed form through the
NC Funding System portal as the "Payment Request Document" along with the respective Board Action
Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests
(normally June 1st) in order to process the payment from current Fiscal Year funds.

Make checks payable to each respective Special Account as approved by your NC Board:

"City of Los Angeles Budget Advocacy" or
"City of Los Angeles Congress of Neighborhoods - Event" or
"City of Los Angeles Congress of Neighborhoods - Awards"

Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the
Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year"
will disqualify the payment request.

