

**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

- 1a) Friends of the Los Angeles River      95-4171497      California      Feb. 3, 1989  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*
- 1b) 570 W Avenue 26, Suite 250      Los Angeles      CA      90065  
*Organization Mailing Address*      *City*      *State*      *Zip Code*
- 1c) \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**  
Kristen Brown      (323) 208-9105      kristen@folar.org  
*Name*      *Phone*      *Email*
- 2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**
- 3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

- 4) **Please describe the purpose and intent of the grant.**  
 Each year, FoLAR organizes the annual Great LA River CleanUp. This year the event will be renamed “Earth With Us: The Great LA River CleanUp”, and will be hosted on April 15 and April 22 at seven sites along the Los Angeles River. The first site in ENC boundaries is a river cleanup at the Sepulveda Basin Sports Complex on April 15, which will have capacity for 500 volunteers and can be expected to remove 11,250 pounds of trash from the LA River. The second site is a habitat restoration and creek cleanup event at the Sepulveda Basin Wildlife Reserve on April 22, in which up to 500 volunteers will remove invasive plants with California Native Plant Society and attend a 1-hour bird walk with Audubon Society of San Fernando Valley. In total, these two sites are estimated to cost \$24,620. The funds from this grant would help cover the costs of permit fees, porta-potties, and gloves for the two Encino sites.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**  
 Over two weekends in April, FoLAR's Earth With Us: The Great LA River CleanUp will mobilize thousands of volunteers to work together to remove trash and invasive plants from the LA River and its tributaries. The sites within ENC boundaries are critical areas to restore because they are within the Sepulveda Basin and are characterized by verdant riparian habitat and a wide variety of urban wildlife, including over 200 species of birds. The lush vegetation along this stretch of River makes it easy for trash to snag and pollute the water that is so important to wildlife and Angelenos alike, while invasive plant species reduce the liveable habitat for local and migratory birds. Our Earth With Us events offer volunteers an opportunity to make an immediate, hands-on impact on LA's urban ecosystems and understand firsthand how a healthy and thriving LA River benefits River-adjacent communities like Encino, visitors to the LA River, and LA's urban wildlife.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Permit fees, porta-potties, and work gloves at the Encino sites	\$2,300	\$ 4,125
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: Atwater Village NC, Elysian Valley Riverside NC, Lake Balboa NC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$2,300

10a) Start date: 04 / 15 / 23 10b) Date Funds Required: 03 / 31 / 23 10c) Expected Completion Date: 04 / 22 / 23  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

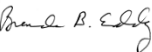
**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

<u>Candice Dickens-Russell</u>	<u>President &amp; CEO</u>	<u></u>	<u>03/01/23</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

<u>Brenda Eddy</u>	<u>Board Secretary</u>	<u></u>	<u>03/05/23</u>
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

## Earth With Us 2023 BUDGET

### Event and Program Expense

Item Details	Totals
Design Work	\$4,675.00
Supplies	\$4,950.00
Travel	\$600.00
Photography	\$4,675.00
Paid Media Marketing	\$2,500.00
Press Coverage / Public Relations	\$2,500.00
EMT Services	\$1,050.00
Biomonitoring	\$540.00
Porta-potty	\$2,000.00
Consulstant	\$1,500.00
Temp Help	\$3,750.00
Translation Svc	\$450.00
Misc Event Expenses	\$500.00
In-Kind Contributions	\$4,600.00
<b>Total Event and Program Expense</b>	<b>\$34,290.00</b>

### Operations

Item Details	Totals
Merchant Fees	\$250.00
Staff Wages	\$15,500.00
Payroll Tax	\$1,236.00
<b>Total Operations</b>	<b>\$16,986.00</b>

**Total Program Cost**

**\$51,276.00**

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## Earth With Us 2023 Sepulveda Basin Site Budget

### DIRECT PROGRAM EXPENSES

<b>Land Acknowledgements</b>	<b>450</b>
<b>Permit Fees*</b>	<b>2,025</b>
<b>Transportation</b>	<b>300</b>
<b>Printing: Signs / Materials / Handouts</b>	<b>750</b>
<b>Glove Purchase and Maintenance*</b>	<b>1,250</b>
<b>Supplies</b>	<b>75</b>
<b>EMT Services</b>	<b>300</b>
<b>Porta-potty*</b>	<b>850</b>
<b>Biomonitoring</b>	<b>225</b>
<b>Translation Services</b>	<b>125</b>
<b>Misc. Event Expenses</b>	<b>150</b>
<b>In-Kind Contributions</b>	<b>2,025</b>
<b>Marketing</b>	<b>1,125</b>
<b>Graphic Design: Signage &amp; Handouts</b>	<b>1,350</b>
<b>Photography</b>	<b>2,025</b>
<b>Merchant Fees</b>	<b>120</b>
<b>Temp Contract Staff / Consultant</b>	<b>2,475</b>
<b>Staff Wages</b>	<b>7,500</b>
<b>Payroll Tax</b>	<b>825</b>
<b>TOTAL</b>	<b>\$24,620</b>

\* Indicates items specific to requests from Encino Neighborhood Council (\$2,300) and Balboa Neighborhood Council (\$1,800)

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: 12-15-94

Employer Identification Number:  
95-4171497  
Case Number:  
954264007  
Contact Person:  
JOSEPH FAN  
Contact Telephone Number:  
(818) 441-6841  
Addendum Applies:  
No

FRIENDS OF THE LOS ANGELES RIVER  
C/O ROBERT L. WARNOCK, JR.  
P.O. BOX 292134  
LOS ANGELES, CA 90029-8634

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated July 11, 1994.

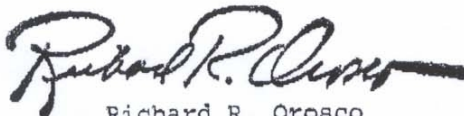
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco  
District Director