

# Monthly Expenditure Report



Reporting Month: April 2023

Budget Fiscal Year: 2022-2023

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28311.20	\$6163.64	\$22147.56	\$6602.00	\$0.00	\$15545.56

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$23319.64	\$523.95	\$13947.56	\$102.00	\$13845.56
Outreach		\$839.69		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Neighborhood Purpose Grants	\$14000.00	\$4800.00	\$7200.00	\$6500.00	\$700.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10008.44	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	04/01/2023	Approved 2022-2023 budget - website hosting and maintenance	General Operations Expenditure	Office	\$199.00
2	GOOGLE GOOGLE STORAGE	04/07/2023	Approved 2022-2023 Budget - extra data storage	General Operations Expenditure	Office	\$2.99
3	SMART AND FINAL 477	04/07/2023	The board approve up to \$500 for coloring materials and light refreshments for the Easter Egg Hunt at Encino Park	General Operations Expenditure	Outreach	\$92.20
4	4IMPRINT, INC	04/17/2023	the board support the purchase of logo'd ENC lanyards and credit card magnifiers from 4 Imprint or similar for the One Generation Senior Symposium and further requests approval of up to \$750 for the purchase of the items.	General Operations Expenditure	Outreach	\$747.49
5	LINE2	04/17/2023	Approved 2022-2023 budget - telephone answering	General Operations Expenditure	Office	\$20.16
6	OFFICE DEPOT #3320	04/26/2023	Approved 2022-2023 Budget - test page to determine cost of entire order for printing 30 agenda packages for 4/26/2023 meeting	General Operations Expenditure	Office	\$0.11

7	OFFICE DEPOT #3320	04/26/2023	Approved 2022-2023 Budget - copying agendas for 4/26/2023 board meeting	General Operations Expenditure	Office	\$49.21
8	FRESH BROTHERS ENCINO	04/26/2023	Approved 2022-2023 Budget - refreshments for in-person meeting on 4/26/2023	General Operations Expenditure	Office	\$207.48
9	EIG CONSTANTCONTACT.CO	04/27/2023	Approved 2022-2023 budget - emailing program for constituent contact	General Operations Expenditure	Office	\$45.00
10	Friends of the Los Angeles River	03/29/2023	Consider Neighborhood Purposes Grant Request from Friends of the Los Angeles River FOLAR in the amount of \$2,300 to support two cleanups in the Sepulveda Basin. Motion: The ENC Finan...	Neighborhood Purpose Grants		\$2300.00
11	Mulholland Middle School	03/29/2023	Motion to consider Neighborhood Purposes Grant Request from Mulholland Middle School in the amount of \$5,000 with recommended funding of \$2,500 to support their urban agriculture program. The board ap...	Neighborhood Purpose Grants		\$2500.00
<b>Subtotal:</b>						<b>\$6163.64</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	City of Los Angeles Department of Neighborhood Empowerment	02/03/2023	Approved 2022-2023 Budget - computer expense & software	General Operations Expenditure	Office	\$102.00
2	Friends of Lanai Booster	03/29/2023	Consider Neighborhood Purposes Grant Request from Friends of Lanai Booster in the amount of \$2,500 to help with landscaping in front of the school	Neighborhood Purpose Grants		\$2500.00
3	Academy for Enriched Sciences PTA	05/01/2023	MOTION to approve A Neighborhood Purposes Grant request from the Academy of Enriched Sciences PTA in the amount of \$4,000 to fund acquisition of 200 chairs and a storage/moving dolly providing the da...	Neighborhood Purpose Grants		\$4000.00
<b>Subtotal: Outstanding</b>						<b>\$6602.00</b>

Office of the City Clerk  
Administrative Services Division  
Neighborhood Council (NC) Funding Program  
Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 2023 03 22

Budget Fiscal Year: 2022-2023 Agenda Item No: 8D

Board Motion and/or Public Benefit Statement (CIP and NPG): Consider Neighborhood Purposes Grant Request from Mulholland Middle School in the amount of \$5,000 to support their urban agriculture program. The board approves a NPG of \$2500

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
* Lee Blumenfeld	Area 1	x					
Vac.	Area 2						
Lissa Morrow alt	Area 3	x					
Jess Whitehill	Area 4	x					
Michael Silva	Area 5				x		
Laurie Kelson	Area 6	x					
Jim Esterle	Area 7	x					
Heather Michaels	At-Large	x					
Henry Eshelman	At-Large	x					
Alex Garay	Apt/Condo	x					
Victoria Miller	Business	x					
Andrew Zucker	Business				x		
Jennifer Goldstein	Education	x					
Vac.	Encino Chamber						
Daniel Freedman	Encino POA	x					
Eliot Cohen	Homeowners of Encino				x		
Glenn Bailey	Park/Environment	x					
Robert Wenger alt	Planning & Land Use	x					
Samuel Apikyan	Public Safety				x		
Anni Keusseyan	Religious				x		
Patricia Bates	Volunteer/Service	x					
Brooke Resnik-Non-Voting	Youth						
Board Quorum: 11	Total:	14	0	0	5	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]*  
Print/Type Name: Patricia Bates

Authorized Signature: *Alex Garay*  
Print/Type Name: Alex Garay

Date: 3/22/2023

Date: 3/22/2023

\*\*Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

**SECTION I - APPLICANT INFORMATION**

1a) Mulholland Middle School      95-6001908      \_\_\_\_\_      \_\_\_\_\_  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 17120 Vanowen Street      Lake Balboa      CA      91406  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Kyle MacDonald      818-390-1309      kyle.macdonald1@lausd.net  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

The Mulholland Middle School Garden is a place that serves children from the Lake Balboa and Encino areas surrounding it. It is a place for students to discover nature and learn how humans have a large impact on it. It's main purpose however is an area for students with special needs to develop needed skills in life to become successful. This grant would be used to purchase supplies needed to improve the garden such as garden beds, bags of organic soil, furniture, greenhouse supplies and water-saving technology to cut down on our use on city water.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The goal of this grant is to grow plants from seed, have the students tend to them and ultimately give the fruit away to students from the community. It is important that students understand the farm to table connection and learn how to make healthy diet choices. This grant will serve to accomplish that by teaching students the benefit of hard work, responsibility and proper food choices.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Electrician	\$ 500	\$
Plumber	\$ 500	\$
HVAC Personnel	\$ 500	\$ 1500

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Raised garden beds, rain barrels	\$ 2000	\$
Organic Fertilizers, Various Kelloggs Organic Soil	\$ 1000	\$
Timer Watering System	\$ 500	\$ 3500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 05 / 01 / 23 10b) Date Funds Required: 04 / 01 / 23 10c) Expected Completion Date: 06/30/23  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Text	

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

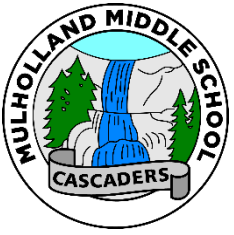
12a) Executive Director of Non-Profit Corporation or School Principal **REQUIRED\***

Raquel Segal Principal *Raquel Segal* 3/22/2023  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED\***

Joel Domine Assistant Principal *Joel Domine* 3/22/2023  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT  
*William Mulholland Middle School*  
*Police Academy Magnet & STEAM Robotics Magnet School*  
17120 Vanowen Street, Van Nuys, California 91406  
Telephone: (818) 609-2500 Fax (818) 345-1933

**Alberto M. Carvalho**  
Superintendent

**David Baca, Ed.D.**  
Region North Superintendent

**Raquel A. Segal**  
Principal

March 9, 2023

To whom it may concern,

Over the last few years, Mulholland has increasingly turned to diversity, equity, and inclusion by designing and implementing school policies to resolve inequities. Teachers, for example, order more classroom books with stories that better reflect students' racial diversity. In addition, the district mandates anti-bias training to prevent stereotyping that can threaten student progress, such as setting lower expectations for students of color. On the micro level, these changes open educators' eyes to just how inequitable schools can be and bring into focus how to start resolving inequities and making Mulholland Middle School more diverse, equitable, inclusive, and more effective through a school garden project.

Our garden education team observed various special education classroom teachers. It worked closely with teachers to provide guidance and best practices to include all students in a garden-based learning project. We will search online to gather inclusion strategies and adaptive gardening practices that best apply to garden-based learning. Finally, we will share with other garden educators, as well as general and special education teachers' information regarding growing various fruits and vegetables, the importance of gardening as a lifelong hobby, and the development of student self-reliance.

One key to the success of Mulholland's School Garden Project is developing community buy-in. The collaborative community partnership strengthens an ongoing reciprocal relationship that fosters safe and inclusive spaces. As a result, continuous assessment of program impact can be accessible and community-centered. Mulholland will complete the garden project by June 2023.

Thank you,

Raquel A. Segal, Principal  
Mulholland Middle School  
17120 Vanowen St, Lake Balboa, CA 91406  
Office : 818-609-2500 \* Fax : 818-345-1933

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 2023 03 22

Budget Fiscal Year: 2022-2023 Agenda Item No: 8F

Board Motion and/or Public Benefit Statement (CIP and NPG): Consider Neighborhood Purposes Grant Request from Friends of the Los Angeles River FOLAR in the amount of \$2,300 to support two cleanups in the Sepulveda Basin. Motion: The ENC Finance Committee recommends that the ENC approve a Neighborhood Purposes Grant (NPG) to FOLAR in the amount of \$2,300 on the condition that the requested clarifications are contained in the final application.

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

**Vote Count**

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
* Lee Blumenfeld	Area 1	x					
Vac.	Area 2						
Lissa Morrow alt	Area 3	x					
Jess Whitehill	Area 4	x					
Michael Silva	Area 5				x		
Laurie Kelson	Area 6				x		
Jim Esterle	Area 7	x					
Heather Michaels	At-Large	x					
Henry Eshelman	At-Large	x					
Alex Garay	Apt/Condo	x					
Victoria Miller	Business	x					
Andrew Zucker	Business				x		
Jennifer Goldstein	Education	x					
Vac.	Encino Chamber						
Daniel Freedman	Encino POA	x					
Elliot Cohen	Homeowners of Encino				x		
Glenn Bailey	Park/Environment	x					
Robert Wenger alt	Planning & Land Use	x					
Samuel Apikyan	Public Safety				x		
Anni Keusseyan	Religious				x		
Patricia Bates	Volunteer/Service	x					
Brooke Resnik-Non-Voting	Youth						
Board Quorum: 11	Total:	13	0	0	6	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print/Type Name: Patricia Bates

Date: 3/22/2023

Authorized Signature:

Print/Type Name: Alex Garay

Date: 3/22/2023

\*\*Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Friends of the Los Angeles River      95-4171497      California      Feb. 3, 1989  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 570 W Avenue 26, Suite 250      Los Angeles      CA      90065  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Kristen Brown      (323) 208-9105      kristen@folar.org  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

Each year, FoLAR organizes the annual Great LA River CleanUp. This year the event will be renamed "Earth With Us: The Great LA River CleanUp", and will be hosted on April 15 and April 22 at seven sites along the Los Angeles River. The first site in ENC boundaries is a river cleanup at the Sepulveda Basin Sports Complex on April 15, which will have capacity for 500 volunteers and can be expected to remove 11,250 pounds of trash from the LA River. The second site is a habitat restoration and creek cleanup event at the Sepulveda Basin Wildlife Reserve on April 22, in which up to 500 volunteers will remove invasive plants with California Native Plant Society and attend a 1-hour bird walk with Audubon Society of San Fernando Valley. In total, these two sites are estimated to cost \$24,620. The funds from this grant would help cover the costs of permit fees, porta-potties, and gloves for the two Encino sites.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Over two weekends in April, FoLAR's Earth With Us: The Great LA River CleanUp will mobilize thousands of volunteers to work together to remove trash and invasive plants from the LA River and its tributaries. The sites within ENC boundaries are critical areas to restore because they are within the Sepulveda Basin and are characterized by verdant riparian habitat and a wide variety of urban wildlife, including over 200 species of birds. The lush vegetation along this stretch of River makes it easy for trash to snag and pollute the water that is so important to wildlife and Angelenos alike, while invasive plant species reduce the liveable habitat for local and migratory birds. Our Earth With Us events offer volunteers an opportunity to make an immediate, hands-on impact on LA's urban ecosystems and understand firsthand how a healthy and thriving LA River benefits River-adjacent communities like Encino, visitors to the LA River, and LA's urban wildlife.



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Permit fees, porta-potties, and work gloves at the Encino sites	\$2,300	\$ 4,125
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: Atwater Village NC, Elysian Valley Riverside NC, Lake Balboa NC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$2,300

10a) Start date: 04 / 15 / 23 10b) Date Funds Required: 03 / 31 / 23 10c) Expected Completion Date: 04 / 22 / 23  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

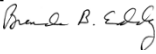
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
Candice Dickens-Russell      President & CEO            03/01/23  
 PRINT Name                                      Title                                      Signature                                      Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
Brenda Eddy                                      Board Secretary                                                                            03/05/23  
 PRINT Name                                      Title                                      Signature                                      Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

## Earth With Us 2023 BUDGET

### Event and Program Expense

Item Details	Totals
Design Work	\$4,675.00
Supplies	\$4,950.00
Travel	\$600.00
Photography	\$4,675.00
Paid Media Marketing	\$2,500.00
Press Coverage / Public Relations	\$2,500.00
EMT Services	\$1,050.00
Biomonitoring	\$540.00
Porta-potty	\$2,000.00
Consulstant	\$1,500.00
Temp Help	\$3,750.00
Translation Svc	\$450.00
Misc Event Expenses	\$500.00
In-Kind Contributions	\$4,600.00
<b>Total Event and Program Expense</b>	<b>\$34,290.00</b>

### Operations

Item Details	Totals
Merchant Fees	\$250.00
Staff Wages	\$15,500.00
Payroll Tax	\$1,236.00
<b>Total Operations</b>	<b>\$16,986.00</b>

**Total Program Cost**

**\$51,276.00**

## Earth With Us 2023 Sepulveda Basin Site Budget

### DIRECT PROGRAM EXPENSES

Land Acknowledgements	450
Permit Fees*	2,025
Transportation	300
Printing: Signs / Materials / Handouts	750
Glove Purchase and Maintenance*	1,250
Supplies	75
EMT Services	300
Porta-potty*	850
Biomonitoring	225
Translation Services	125
Misc. Event Expenses	150
In-Kind Contributions	2,025
Marketing	1,125
Graphic Design: Signage & Handouts	1,350
Photography	2,025
Merchant Fees	120
Temp Contract Staff / Consultant	2,475
Staff Wages	7,500
Payroll Tax	825
<b>TOTAL</b>	<b>\$24,620</b>

\* Indicates items specific to requests from Encino Neighborhood Council (\$2,300) and Balboa Neighborhood Council (\$1,800)

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: 12-15-94

Employer Identification Number:  
95-4171497  
Case Number:  
954264007  
Contact Person:  
JOSEPH FAN  
Contact Telephone Number:  
(818) 441-6841  
Addendum Applies:  
No

FRIENDS OF THE LOS ANGELES RIVER  
C/O ROBERT L. WARNOCK, JR.  
P.O. BOX 292134  
LOS ANGELES, CA 90029-8634

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated July 11, 1994.

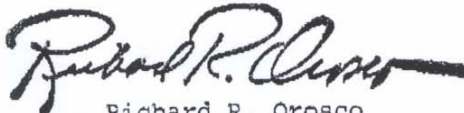
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco  
District Director

**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

**PAID**  
**04/01/2023**

Date	Invoice #	Terms
4/1/2023	25308	Due on Receipt

Bill To
Encino Neighborhood Council Glenn Bailey 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	April 2023 Monthly Maintenance for includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	April 2023 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	April 2023 Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	<b>Total</b>	\$199.00
	<b>Payments/Credits</b>	-\$199.00
	<b>Balance Due</b>	<b>\$0.00</b>

**Smart & Final.** &  
Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 477  
16847 VENTURA BLVD  
ENCINO, CA 91436  
Telephone (818) 789-0242

Produce/Bulk/Floral

Tangerines 5 lb	5.99	F
Tangerines 5 lb	5.99	F
Tangerines 5 lb	5.99	F
Tangerines 5 lb	5.99	F

Grocery

Tootsie Roll Wrapped Ea	5.99	F
Tootsie Roll Wrapped Ea	5.99	F
Flavor Mix MP	19.99	F
Flavor Mix MP	19.99	F

Beverage

Crystal Geyser Alpine S	12.99	F
CRV	3.00*TF	

SUBTOTAL 91.91

Total # Items Sold 9

	88.91 @ 0.000% =	0.00
T	3.00 @ 9.500% =	0.29

TOTAL 92.20  
Mastercard 92.20

-----  
PURCHASE \$92.20  
\*\*\*\*\*6750 MC  
CHIP READ  
REF#: 052598 APPROVED  
MASTERCARD  
Mode: Issuer  
IAD:  
01102040016200000FC00000000000000FF  
-----

Legend

T - taxable  
F - food stamp eligible  
\* - non-discountable

0010477070423004000086



You were served by:  
Maria

Date Time Store Term Opr Tran  
04/07/23 12:15 PM 477 4 10020 0086

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and enter to win  
1 of 5  
\$100 SMART & FINAL GIFT CARDS  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop  
thank you!

Now Hiring!  
Visit [www.smartandfinal.com/careers](http://www.smartandfinal.com/careers)

One Trip  
&  
That's It

---

**Your Google Play Order Receipt from Apr 7, 2023**

1 message

**Google Play** <googleplay-noreply@google.com>  
Reply-To: Google Play <googleplay-noreply@google.com>  
To: EncinoNCMedia@gmail.com

Fri, Apr 7, 2023 at 3:45 PM



## Thank you

Your subscription from Google on Google Play continues and you've been charged. Manage your subscriptions.

**Order number:** SOP.3302-9257-1198-80760..49

**Order date:** Apr 7, 2023 6:45:26 PM EDT

**Your account:** EncinoNCMedia@gmail.com

Item	Price
200 GB (Google One) (by Google LLC) Auto-renewing subscription	\$2.99/month
	Tax: \$0.00
	Total: \$2.99/month
<b>Payment method:</b>	Mastercard-6750

By subscribing, you authorize us to charge you the subscription cost (as described above) automatically, charged to the payment method provided until canceled. Learn how to cancel. Keep this for your records.

Questions? Visit [Google](#).

**Google Play**All your entertainment in one place, available anywhere. [Learn more](#) >

---

See your Google Play Order History.

View the Google Play Refund Policy and the Terms of Service.

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Google, 1600 Amphitheatre Pkwy, Mountain View, CA, 94043, United States

Please don't reply to this email, as we are unable to respond from this email address. If you need support, visit the [Google Play Help Center](#).

# Invoice



**PATRICIA BATES**  
200 North Spring Street  
Los Angeles  
-90012  
US

**Contact Number : +18184250962**  
**Bill Date : 04/16/2023**  
**Period : 03/16/2023 - 04/15/2023**  
**Invoice No : C339426-25**

## Account Summary

### Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	15.99
Usage Charges(USD)	0.00
<b>Current Bill Total(USD)</b>	<b>15.99</b>
<b>Net Charges</b>	15.99
Other Charges(USD)	
<b>Other Charges Total(USD)</b>	<b>0.00</b>
Total Taxes, Charges & Fees(USD)	4.17
Current Amount(USD)	20.16
Payment(s) Received(USD)	20.16
<b>Total Amount Due(USD)</b>	<b>0.00</b>

## Taxes, Charges, & Fees

FCC Regulatory Fee (Federal)	0.02
FUSF (Federal)	1.35
P.U.C. Fee NF (State)	0.02
Utility Users Tax (Local)	0.78
Compliance & Administrative Cost Recovery Fee	2.00
<b>Total Taxes, Charges, &amp; Fees(USD)</b>	<b>4.17</b>

## Billing Summary for Company - PATRICIA BATES

### Description of Charge

#### Fixed Charges

Company 15.99

#### Other Recurring Charges

**Total Charges (USD): 15.99**





101 Commerce Street  
 Oshkosh, WI 54901  
 Toll Free 877-446-7746  
 Fax 800-355-5043

**Order Details**  
**Order Number:** 24819734  
**Order Date:** 4/9/2023

**Delivery Address**  
 Alex Garay  
 Encino Neighborhood Council  
 5437 Newcastle Ave. #226  
 Encino, CA 91316

**Lanyard with Metal Lobster Clip - 3/4" (117241)**

Description	Qty	Color	Cost/Unit	Total
Lanyard with Metal Lobster Clip - 3/4"	150	Green / Black	\$1.55	\$232.50
Set-Up Charge	1	n/a	\$55.00	\$55.00

**Artwork Instructions**

Imprint      Front - Left & Right  
 Location :  
 Color(s) :    White

**Shipment Details**

Estimated    April 13, 2023  
 Ship Date  
 Carrier      UPS GROUND (Parcel)  
 Service  
 Delivery     April 19, 2023  
 Date

---

Subtotal	\$287.50
Freight	\$11.36
Tax	\$27.32
<b>Product Total</b>	<b>\$326.18</b>

**Credit Card Size Magnifier (9664)**

Description	Qty	Color	Cost/Unit	Total
Credit Card Size Magnifier	250	Blue / Clear	\$1.32	\$330.00
Set-Up Charge	1	n/a	\$45.00	\$45.00

**Artwork Instructions**

Imprint      Front  
 Location :  
 Color(s) :    White

**Shipment Details**

Estimated    April 13, 2023  
 Ship Date

---

Subtotal	\$375.00
----------	----------

Carrier	GROUND	Freight	\$10.69
Service		Tax	\$35.62
Delivery	April 18, 2023	<b>Product Total</b>	<b>\$421.31</b>
Date			

### Order Total

Freight	\$22.05
Tax	\$62.94
<b>Total</b>	<b>\$747.49</b>

**Important notice:** In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

**We will be sending information about your order to you via e-mail.** To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.

# Office DEPOT OfficeMax

Tarzana - (818) 668-9067  
04/26/2023 10:12 AM



V7VTGAQU3353MYEWB

SALE 3320-20-8135-1111-23.4.1  
163061 SS B&W Ltr Pri 0.15  
Promotion -0.05  
**You Pay 0.10SS**  
Subtotal: 0.10  
Sales and Use Tax 0.01  
Total: 0.11  
MasterCard 6750: 0.11

AUTH CODE 061117  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
CVS No Signature Required

\*\*\*\*\*  
SDP #6131  
To register for the Store Discount Program,  
please login to [www.odpbusiness.com](http://www.odpbusiness.com).  
For Assistance, please call Customer Care  
at 888-263-3423.

Total Savings:  
**\$0.05**

\*\*\*\*\*  
**WE WANT TO HEAR FROM YOU!**  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
36J7 QKSC 2R7G  
or scan the below QR code



\*\*\*\*\*

# Office DEPOT OfficeMax

Tarzana - (818) 668-9067  
04/26/2023 10:12 AM



V7VTGAQU3353MYEWB

SALE 3320-20-8135-1111-23.4.1  
163061 SS B&W Ltr Pri 0.15  
Promotion -0.05  
**You Pay 0.10SS**  
Subtotal: 0.10  
Sales and Use Tax 0.01  
Total: 0.11  
MasterCard 6750: 0.11

AUTH CODE 061117  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
CVS No Signature Required

\*\*\*\*\*  
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For Assistance, please call Customer Care  
at 888-263-3423.

Total Savings:  
**\$0.05**

\*\*\*\*\*  
**WE WANT TO HEAR FROM YOU!**  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
36J7 QKSC 2R7G  
or scan the below QR code



\*\*\*\*\*

Satisfaction Guarantee: If you are not satisfied with your purchase, you can return it within 30 days, or 14 days for furniture and technology items, with all original packaging and the receipt, packing slip or email confirmation for a refund, exchange or credit. Special orders are not returnable. Other restrictions apply. Call 1-800-GO-DEPOT (800-463-3768) or visit [www.officedepot.com](http://www.officedepot.com) for more details.

# Office DEPOT OfficeMax®

Tarzana - (818) 668-9067  
04/26/2023 10:17 AM



V7VTGAQU3353RYEWB

SALE	3320-20-8136-1111-23.4.1
354494 DS B&W Letter	
246 @ 0.15	36.90
Promotion	-12.30
<b>You Pay</b>	<b>24.60SS</b>
211026 Self Serve Mac	
30 @ 0.04	1.20
<b>You Pay</b>	<b>1.20SS</b>
354494 DS B&W Letter	
174 @ 0.15	26.10
Promotion	-6.96
<b>You Pay</b>	<b>19.14SS</b>
Subtotal:	44.94
Sales and Use Tax	4.27
Total:	49.21
MasterCard 6750:	49.21

AUTH CODE 033926  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
CVS No Signature Required

\*\*\*\*\*  
SDP #6131  
To register for the Store Discount Program,  
please login to [www.odpbusiness.com](http://www.odpbusiness.com).  
For Assistance, please call Customer Care  
at 888-263-3423.

Total Savings:  
**\$19.26**

\*\*\*\*\*  
**WE WANT TO HEAR FROM YOU!**  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
16J7 QKSC 2R82  
or scan the below QR code



\*\*\*\*\*

Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com

**Customer (1)**

**PATRICIA BATES**  
4935 Balboa Blvd  
Los Angeles 91316  
Instruction:  
encino community center  
(818) 425-0962



**Fresh Brothers**

16060 Ventura Blvd  
Encino CA  
(818) 528-2100

**# 124**

**Delivery**

TIME ORDER  
FOR TODAY 06:20 PM

Operator: 11340  
Taken By: Michael  
04/26/2023 05:47:22 PM  
Transaction No.: 100796611

Item	QTY	Price
Margherita Large	3	74.97
Vegan Pepperoni Large	1	21.99
Pure Pepperoni Large	4	87.96

Order Total: 184.92  
 Tax: 17.57  
 Delivery Charge: 4.99  
 Total: 207.48  
 Credit Card: 207.48

Authorization Code: 047591  
 Reference No: 311620129890  
 Card Issuer: MC  
 Account No: XXXXXXXXXXXXXXX6750  
 Acquired: Manual

**Summary**

**(8) Large Pizza**

**Comments**

\*Plates for 30

**Driver: 13782 - M.S.**



[Print](#)

**Billing Activity - Invoices**

**Encino Neighborhood Council**  
Attn: Patricia Bates  
200 N. Spring St FL 20  
Los Angeles CA 90012-4801  
US  
P: 747-282-0450

**Today's Date:** 04/29/2023  
**User Name:**

**Invoices from 03/29/2023 to 04/29/2023**

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
04/27/2023	Invoice #1682587012	\$45.00	
	<b>Constant Contact - Email</b>		
	501-2500 Contacts	\$45.00	
	Max Period Contacts: 1168		
	From 03/27/2023 to 04/27/2023		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)

**Billing Activity - Payments**

*Encino Neighborhood Council*  
*Attn: Patricia Bates*  
*200 N. Spring St FL 20*  
*Los Angeles CA 90012-4801*  
*US*  
*P.: 747-282-0450*

**Today's Date:** 04/29/2023  
**User Name:**

**Payments from 03/29/2023 to 04/29/2023**

Date	Description	Charge Amount	Credit Amount
04-27-2023 05:16:55 AM	Payment - Credit Card (MasterCard) *****6750		\$45.00

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US