

# Monthly Expenditure Report



Reporting Month: October 2023

Budget Fiscal Year: 2023-2024

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36034.42	\$1732.74	\$34301.68	\$840.00	\$0.00	\$33461.68

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$636.90	\$18304.74	\$90.00	\$18214.74
Outreach		\$1095.84		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$11996.94	\$0.00	\$11996.94	\$750.00	\$11246.94
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4962.52	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	10/01/2023	Approved 2023-2024 Budget - Web site maintenance and hosting	General Operations Expenditure	Office	\$199.00
2	GOOGLE GOOGLE STORAGE	10/07/2023	Approved 2023-2024 Budget - Extra data storage	General Operations Expenditure	Office	\$2.99
3	DUNKIN #353754 Q35	10/07/2023	Refreshments for outreach event - Public Safety Fair and disaster Drill	General Operations Expenditure	Outreach	\$139.06
4	SMART AND FINAL 477	10/07/2023	Refreshments for outreach event - Public Safety Fair and Disaster Drill	General Operations Expenditure	Outreach	\$87.16
5	4IMPRINT, INC	10/12/2023	Logo'd light sticks for public safety and Halloween outreach event	General Operations Expenditure	Outreach	\$760.35
6	OFFICE DEPOT #3320	10/12/2023	Approved 2023-2024 Budget - Copying agendas	General Operations Expenditure	Office	\$30.52
7	OFFICE DEPOT #3320	10/12/2023	Approved 2023-2024 budget - printing agendas	General Operations Expenditure	Office	\$6.02
8	LINE2	10/17/2023	Approved 2023-2024 budget - telephone # and messaging	General Operations Expenditure	Office	\$20.44

9	MSFT E0800PHY95	10/19/2023	Approved 2023-2024 Budget - Office 365	General Operations Expenditure	Office	\$12.50
10	OFFICE DEPOT #3320	10/24/2023	Approved 2023-2024 Budget - printing agendas for 10/25/2023 Board meeting	General Operations Expenditure	Office	\$57.48
11	OFFICE DEPOT #3320	10/24/2023	Approved 2023-2024 Budget - paper and tape for office	General Operations Expenditure	Office	\$25.72
12	FRESH BROTHERS ENCINO	10/25/2023	Approved 2023-2024 Budget - refreshments for 10/25/2023 Board meeting	General Operations Expenditure	Office	\$237.23
13	SMART AND FINAL 477	10/26/2023	up to \$500 for refreshments and other ENC materials at the Halloween Carnival on October 28, 2023 at Encino Park	General Operations Expenditure	Outreach	\$109.27
14	EIG CONSTANTCONTACT.CO	10/27/2023	Approved 2023-2024 Budget - emailing program	General Operations Expenditure	Office	\$45.00
<b>Subtotal:</b>						<b>\$1732.74</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Students Run America	10/30/2023	Motion to approve a Neighborhood Purposes Grant Request from Students Run LA in the amount of \$750 to cover some expenses of a Nov. 11, 2023 LA River cleanup in Encino, subject to clarifi...	Neighborhood Purpose Grants		\$750.00
2	City of Los Angeles Department of Recreation and Parks	11/07/2023	Approve payment for the \$90 balance for the poll location during the ENC's election at the Balboa Sports Complex - billed by City of Los Angeles Dept. of Rec. & Parks, ...	General Operations Expenditure	Office	\$90.00
<b>Subtotal: Outstanding</b>						<b>\$840.00</b>

**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

**PAID**  
**10/01/2023**

Date	Invoice #	Terms
10/01/2023	26111	Due on Receipt

Bill To
Encino Neighborhood Council Glenn Bailey 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	October 2023 Monthly Maintenance for includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	October 2023 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	October 2023 Email Standard Mailboxes: 4 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	<b>Total</b>	<b>\$199.00</b>
	<b>Payments/Credits</b>	<b>-\$199.00</b>
	<b>Balance Due</b>	<b>\$0.00</b>

# Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

### Order Information

Description:	Monthly Maintenance. Hosting, Email Standard 08/03/2020 Auth Patricia email
Order Number:	P.O. Number:
Customer ID:	Invoice Number:

### Billing Information

Patricia Bates  
Encino NC

### Shipping Information

Shipping:	0.00
Tax:	0.00
<b>Total:</b>	<b>USD 199.00</b>

### Payment Information

Date/Time:	01-Oct-2023 04:25:15 MDT
Transaction ID:	80044305938
Transaction Type:	Authorization w/ Auto Capture
Transaction Status:	Settled Successfully
Authorization Code:	009977
Payment Method:	MasterCard XXXX6750

## Your Google Play Order Receipt from Oct 7, 2023

1 message

**Google Play** <googleplay-noreply@google.com>  
Reply-To: Google Play <googleplay-noreply@google.com>  
To: EncinoNCMedia@gmail.com

Sat, Oct 7, 2023 at 3:45 PM



# Thank you

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions](#)

**Order number:** SOP.3302-9257-1198-80760..55

**Order date:** Oct 7, 2023 6:45:26 PM EDT

**Your account:** [EncinoNCMedia@gmail.com](mailto:EncinoNCMedia@gmail.com)

Item	Price
200 GB (Google One) (by Google LLC) Auto-renewing subscription	\$2.99/month
	Tax: \$0.00
	Total: \$2.99/month
<b>Payment method:</b>	Mastercard-6750

By subscribing, you authorize us to charge you the subscription cost (as described above) automatically, charged to the payment method provided until canceled. [Learn how to cancel](#). Keep this for your records.

Questions? Visit [Google](#).



**Google Play**

All your entertainment in one place, available anywhere. [Learn more](#) >

See your [Google Play Order History](#).

View the Google Play [Refund Policy](#) and the [Terms of Service](#).

Please don't reply to this email, as we are unable to respond from this email address. If you need support, visit the [Google Play Help Center](#).

Welcome to Dunkin'  
Store #: 353754  
4920 Balboa Blvd  
Encino, CA 91316  
(818) 995-0555

357052 Alondra

-----  
**CHK 9861**  
10/7/2023 4:22 PM  
-----

**Carry Out**

2 12 Donuts	33.98
3 Box Hot Orig Cof	71.97
1 Box Hot Decaf Cof	23.99
Mastercard	\$139.06

\*\*\*\*\*6750

Tran Type : Purchase  
Entry Mode : INSERTED  
Auth Code : 070593  
MASTERCARD  
AID: A000000041010  
No Signature Required  
I agree to pay the above total  
amount according to the card  
issuer  
(merchant agreement if credit  
voucher)

Subtotal	\$129.94
CA Tax 9.5 Take out	\$9.12
Payment	\$139.06
<b>Change Due</b>	<b>\$0.00</b>

----- Check Closed -----  
10/7/2023 4:24 PM

\*\*\*\*\*  
Donut forget to tell us about  
today's visit! Talk to us at  
[www.DunkinRunsOnYou.com](http://www.DunkinRunsOnYou.com)  
within 3 days and receive a  
FREE CLASSIC DONUT  
on your next visit when you  
purchase a Medium or Larger Beverage  
See restrictions on [dunkindonuts.com](http://dunkindonuts.com)

Survey Code: 86102-53754-1610-0735  
\*\*\*\*\*  
Additional Discounts Will Not Be  
Applied to Promotional Offers  
\*\*\*\*\*  
Thank You. Come Back Again.  
Additional Discounts Will Not Be  
Applied to Promotional Offer





**Smart & Final.** &  
Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 477  
16847 VENTURA BLVD  
ENCINO, CA 91436  
Telephone (818) 789-0242

**Produce/Bulk/Floral**

Tangerines 5 lb	7.49	F
Tangerines 5 lb	7.49	F
Tangerines 5 lb	7.49	F
Tangerines 5 lb	7.49	F

**Grocery**

Frito Lay 50ct Classic	19.99	F
Frito Lay 50ct Classic	19.99	F

**Beverage**

First Street Water	3.99	F
Regular Price \$4.49		
CRV-FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
Regular Price \$4.49		
CRV-FOODSTAMP NONTAXAB	1.75*	F
First Street Water	3.99	F
Regular Price \$4.49		
CRV-FOODSTAMP NONTAXAB	1.75*	F

SUBTOTAL 87.16

Total # Items Sold 9

87.16 @ 0.000% = 0.00

TOTAL 87.16  
Mastercard 87.16

PURCHASE \$87.16  
\*\*\*\*\*6750 MC  
CHIP READ  
REF#: 027795 APPROVED  
MASTERCARD  
Mode: Issuer  
IAD:  
01102040016200007B3E000000000000FF

Total Saved \$1.50  
Item Savings 1.50

**Legend**

F - food stamp eligible  
\* - non-discountable

0010477071023004000301



You were served by:  
Jennifer

Date Time Store Term Opr Tran  
10/07/23 04:15 PM 477 4 40044 0301

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and  
enter for a chance to win a  
\$500 SMART & FINAL GIFT CARD  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop





101 Commerce Street  
 Oshkosh, WI 54901  
 Toll Free 877-446-7746  
 Fax 800-355-5043

**Order Details**

**Order Number:** 25975602

**Order Date:** 10/3/2023

**Delivery Address**

Alex Garay  
 Encino Neighborhood Council  
 5437 Newcastle Ave. #226  
 Encino, CA 91316

**6" Glow Stick (118663)**

Description	Qty	Color	Cost/Unit	Total
6" Glow Stick	400	Frost / Yellow	\$1.54	\$616.00
Set-Up Charge	1	n/a	\$55.00	\$55.00

**Artwork Instructions**

Imprint Side  
 Location :  
 Color(s) : Black (Standard)

**Shipment Details**

Estimated Ship Date October 11, 2023  
 Carrier UPS GROUND (Parcel)  
 Service  
 Delivery Date October 12, 2023

**Order Total**

Freight	\$25.60
Tax	\$63.75
<b>Total</b>	<b>\$760.35</b>

**Important notice:** In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

**We will be sending information about your order to you via e-mail.** To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.



# Office DEPOT OfficeMax

Tarzana - (818) 668-9067  
10/12/2023 12:19 PM



V7TT5A9U3333EY66B

SALE	3320-20-1838-1111-23.9.3	
354494 DS B&W Letter		
221 @ 0.17	37.57	
Promotion	-11.05	
<b>You Pay</b>		<b>26.52SS</b>
211026 Self Serve Mac		
18 @ 0.04	0.72	
Promotion	-0.36	
<b>You Pay</b>		<b>0.36SS</b>
354494 DS B&W Letter		
9 @ 0.17	1.53	
Promotion	-0.54	
<b>You Pay</b>		<b>0.99SS</b>
Subtotal:	27.87	
Sales and Use Tax	2.65	
Total:	30.52	
MasterCard 6750:		30.52

AUTH CODE 047073  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
CVS No Signature Required

\*\*\*\*\*  
SDP #6131  
To register for the Store Discount Program,  
please login to [www.odpbusiness.com](http://www.odpbusiness.com).  
For Assistance, please call Customer Care  
at 888-263-3423.

Total Savings:  
**\$11.95**

\*\*\*\*\*  
**WE WANT TO HEAR FROM YOU!**  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
16KR XHPY XKEZ  
or scan the below QR code



\*\*\*\*\*  
Satisfaction Guarantee: If you are not satisfied with your purchase, you can return it within 30 days,  
or 14 days for furniture and technology items, with all original packaging and the receipt, packing  
slip or email confirmation for a refund, exchange, or credit. Special orders are not returnable.  
Other restrictions apply. Call 1-800-GO-DEPOT (800-463-3768) or visit [www.officedepot.com](http://www.officedepot.com)  
for more details.



# Invoice



**PATRICIA BATES**  
200 North Spring Street  
Los Angeles  
-90012  
US

**Contact Number : +18184250962**  
**Bill Date : 10/16/2023**  
**Period : 09/16/2023 - 10/15/2023**  
**Invoice No : C339426-31**

## Account Summary

### Current Activity

Current Bill Amount(USD)

Fixed Charges - Line2 - Starter Monthly (USD) 15.99

Usage Charges(USD) 0.00

**Current Bill Total(USD) 15.99**

**Net Charges 15.99**

Other Charges(USD)

**Other Charges Total(USD) 0.00**

Total Taxes, Charges & Fees(USD) 4.45

Current Amount(USD) 20.44

Payment(s) Received(USD) 20.44

**Total Amount Due(USD) 0.00**

## Taxes, Charges, & Fees

FCC Regulatory Fee (Federal) 0.02

FUSF (Federal) 1.61

P.U.C. Fee NF (State) 0.02

Utility Users Tax (Local) 0.80

Compliance & Administrative Cost Recovery Fee 2.00

**Total Taxes, Charges, & Fees(USD) 4.45**

## Billing Summary for Company - PATRICIA BATES

### Description of Charge

#### Fixed Charges

Company 15.99

#### Other Recurring Charges

**Total Charges (USD): 15.99**



# Invoice

October 2023  
Invoice Date: 10/18/2023  
Invoice Number: E0800PHY95  
Due Date: 10/18/2023  
**12.50 USD**

**Sold-To**  
Encino Neighborhood Council  
200 N Spring St  
Los Angeles ca 90012-4801  
United States

**Bill-To**  
Encino Neighborhood Council  
200 N Spring St  
Los Angeles ca 90012-4801  
United States

**Service Usage Address**  
Encino Neighborhood Council  
200 N Spring St  
Los Angeles ca 90012-4801  
United States

## Order Details

Product: Online Services  
Customer PO Number: 1432bbe6-fd7e-426c-a1d8-223540fcff7f  
Order Number: 08/19/2023 - 10/17/2023  
Billing Period: 10/18/2023  
Due Date: 10/18/2023

## Billing Summary

Charges: 12.50  
Discounts: 0.00  
Credits: 0.00  
Tax: 0.00  
**Total: 12.50**

**Payment Instructions:** Please DO NOT PAY. You will be charged the amount due through your selected method of payment.

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442





# Invoice

October 2023  
 Invoice Date: 10/18/2023  
 Invoice Number: E0800PHY95  
 Due Date: 10/18/2023  
**12.50 USD**

## Microsoft 365 Business Standard

### Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period / Total in service period) = Charge

### New charges

These are your charges for the next billing period for your current number of licenses.

Service period	Details	Licenses in service period	Monthly price/license period	Days in service	Charges	Discounts	Credits	Subtotal	Tax %	Tax	Total
09/18/2023 - 10/17/2023	Monthly subscription charges	1	12.50	30	12.50	0.00	0.00	12.50	0.00 %	0.00	12.50
Subtotal					12.50	0.00	0.00	12.50		0.00	12.50
<b>Grand Total</b>					<b>12.50</b>	<b>0.00</b>	<b>0.00</b>	<b>12.50</b>		<b>0.00</b>	<b>12.50</b>

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442

# Office DEPOT OfficeMax®

Tarzana - (818) 668-9067  
10/24/2023 12:01 PM



V7TTGA9UQ353MYRMB

SALE	3320-20-2125-1111-23.9.3
354494 DS B&W Letter	
401 @ 0.17	68.17
Promotion	-20.05
<b>You Pay</b>	<b>48.12SS</b>
211026 Self Serve Mac	
30 @ 0.04	1.20
Promotion	-0.60
<b>You Pay</b>	<b>0.60SS</b>
281315 SS B&W Letter	
14 @ 0.17	2.38
Promotion	-0.70
<b>You Pay</b>	<b>1.68SS</b>
354494 DS B&W Letter	
19 @ 0.17	3.23
Promotion	-1.14
<b>You Pay</b>	<b>2.09SS</b>
Subtotal:	52.49
Sales and Use Tax	4.99
Total:	57.48
MasterCard 6750:	57.48

AUTH CODE 005563  
TDS Chip Read  
AID A000000041010 MASTERCARD  
CVS No Signature Required

\*\*\*\*\*

SDP #6131

To register for the Store Discount Program,  
please login to [www.odpbusiness.com](http://www.odpbusiness.com).  
For Assistance, please call Customer Care  
at 888-263-3423.

Total Savings:  
**\$22.49**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
46KW D9ZW 9WDK  
or scan the below QR code



\*\*\*\*\*

# Office DEPOT OfficeMax

Tarzana - (818) 668-9067

10/24/2023 12:22 PM



V7TT9A9PU35Y4YREB

SALE	3320-2-5213-669562-23.9.3	
1395604 Invisible Tape		8.49 SS
420283 PPR,COPY,OD,RE		
2 @ 12.99		25.98
Promotion		-10.98
<b>You Pay</b>		<b>15.00SS</b>
Subtotal:		23.49
Sales and Use Tax	2.23	
Total:		25.72
MasterCard 6750:		25.72

AUTH CODE 072156  
TDS Contactless  
AID A0000000041010 MASTERCARD  
TVR 0000008001  
CVS No Signature Required

PAT BATES 55\*\*\*\*\*164

Get 2% back in rewards on your favorite supplies & more - including furniture and technology. Plus, next-day rewards on select offers, rewards for recycling and more  
Visit [officedepot.com/rewards](http://officedepot.com/rewards)

Total Savings:

**\$10.98**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Visit [survey.officedepot.com](http://survey.officedepot.com)

and enter the survey code below

**N6KW D9ZP X3X4**

or scan the below QR code



\*\*\*\*\*



# Fresh Brothers

16060 Ventura Blvd  
Encino CA  
(818) 528-2100

## # 100

## Delivery

TIME ORDER  
FOR TODAY 06:00 PM

Operator: 11340  
Taken By: Chris  
10/25/2023 05:44:08 PM  
Transaction No.: 101166393

Item	QTY	Price
Pure Pepperoni XLarge	4	99.96
(4) FRESHFAN		-10.21
Margherita XLarge	4	115.96
(4) FRESHFAN		-11.88
<b>Subtotal:</b>		215.92
<b>Discounts:</b>		-22.09
<b>Order Total:</b>		193.83
<b>Tax:</b>		18.41
<b>Delivery Charge:</b>		4.99
<b>Gratuity:</b>		20.00
<b>Total:</b>		237.23
<b>Credit Card:</b>		237.23
Authorization Code	028956	
Reference No:	329900002862	
Card Issuer	MC	
Account No	XXXXXXXXXXXX6750	
Acquired:	Manual	

Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com Order online @ www.freshbrothers.com

**Smart & Final.** &  
Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 477  
16847 VENTURA BLVD  
ENCINO, CA 91436  
Telephone (818) 789-0242

**Produce/Bulk/Floral**

Orange Sparkler Pumpkin	3.49	F
Tiger Pumpkins	2.49	
Tangerines	6.99	F
Regular Price \$7.49		
Tangerines	6.99	F
Regular Price \$7.49		
Tangerines	6.99	F
Regular Price \$7.49		
Tangerines	6.99	F
Regular Price \$7.49		
Tangerines	6.99	F
Regular Price \$7.49		

**Grocery**

Assort Sugar Free Candy	9.99	F
H HSY Snack Size Assort	17.99	F
Nestle Assorted Miniatur	13.69	F
Regular Price \$13.99		

**Non-Foods**

First Street 9 inch Pap	12.49	T
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**Beverage**

Honest Kids Organic	12.99	F
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SUBTOTAL 108.08

Total # Items Sold 12

	95.59 @ 0.000% =	0.00
T	12.49 @ 9.500% =	1.19

TOTAL 109.27  
Mastercard 109.27

-----  
PURCHASE \$109.27  
\*\*\*\*\*6750 MC  
CHIP READ  
REF#: 083983 APPROVED  
MASTERCARD  
Mode: Issuer  
IAD:  
011020400162000053BF000000000000FF  
-----

-----  
Total Saved \$2.80  
Item Savings 2.80  
-----

**Legend**

T - taxable  
F - food stamp eligible  
-----

0010477261023004000218



You were served by:  
Hicela

Date Time Store Term Opr Tran  
10/26/23 02:32 PM 477 4 40041 0218

Thank you for shopping at

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino Meeting Date: 2023 09 27

Budget Fiscal Year: 2023-2024 Agenda Item No: 8B

Board Motion and/or Public Benefit Statement (CIP and NPG): The ENC approves the board allocate up to \$500 for refreshments and other ENC materials at the Halloween Carnival on October 28, 2023 at Encino Park

Method of Payment: (Select One) [ ] Check [x] Credit Card [ ] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Lists 25 board members and their voting status.

Board Quorum: 11 Total: 12 0 0 1 4 0
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures.

Authorized Signatures: Patricia Bates, Alex Garay
Print/Type Name: Patricia Bates, Alex Garay
Date: 9/30/2023, 9/30/2023

\*\*Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

[Print](#)

## Billing Activity - Invoices

***Encino Neighborhood Council***

*Attn: Patricia Bates*

*200 N. Spring St FL 20*

*Los Angeles CA 90012-4801*

*US*

*P.: 747-282-0450*

***Today's Date: 11/01/2023***

***User Name:***

### **Invoices from 10/01/2023 to 11/01/2023**

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
10/27/2023	Invoice #1698397224		\$45.00
	<b>Constant Contact - Email</b>		
	501-1500 Contacts	\$45.00	
	Highest contact count: 1120		
	From 09/27/2023 to 10/27/2023		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

[Print](#)

## Billing Activity - Payments

***Encino Neighborhood Council***

*Attn: Patricia Bates*

*200 N. Spring St FL 20*

*Los Angeles CA 90012-4801*

*US*

*P.: 747-282-0450*

***Today's Date: 11/01/2023***

***User Name:***

### Payments from 10/01/2023 to 11/01/2023

<b>Date</b>	<b>Description</b>	<b>Charge Amount</b>	<b>Credit Amount</b>
10-27-2023 05:00:26 AM	Payment - Credit Card (MasterCard) *****6750		\$45.00

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US