

Monthly Expenditure Report



Reporting Month: January 2024

Budget Fiscal Year: 2023-2024

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32668.87	\$481.98	\$32186.89	\$590.00	\$0.00	\$31596.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$288.63	\$16939.95	\$90.00	\$16349.95
Outreach		\$193.35		\$500.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$11996.94	\$0.00	\$11246.94	\$0.00	\$11246.94
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8328.07	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	01/01/2024	Approved 2023-2024 Budget - Web site maintenance and hosting	General Operations Expenditure	Office	\$199.00
2	GOOGLE GOOGLE STORAGE	01/07/2024	Approved 2023-2024 budget - data storage	General Operations Expenditure	Office	\$2.99
3	LINE2	01/17/2024	Approved 2023-2024 Budget - phone # and answering service	General Operations Expenditure	Office	\$22.14
4	MSFT E0800QN7W0	01/19/2024	Approved 2023-2024 budget - Microsoft office software for laptop	General Operations Expenditure	Office	\$12.50
5	MULBERRY STREET PIZZER	01/23/2024	Refreshments for 2024 Greater Los Angeles Homeless count Encino Deployment Center	General Operations Expenditure	Outreach	\$108.24
6	SMART AND FINAL 477	01/23/2024	Refreshments for 2024 Greater Los Angeles Homeless count Encino Deployment Center	General Operations Expenditure	Outreach	\$85.11
7	EIG CONSTANTCONTACT.CO	01/27/2024	Approved 2023-2024 budget - program for constituent contact. Note - submitted invoice includes a subsequent February charge for upgrading the system which	General Operations Expenditure	Office	\$52.00
Subtotal:						\$481.98

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
01/01/2024

Date	Invoice #	Terms
1/1/2024	26483	Due on Receipt

Bill To
Encino Neighborhood Council Glenn Bailey 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	January 2024 Monthly Maintenance for includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	January 2024 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	January 2024 Email Standard Mailboxes: 4 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	Total	\$199.00
	Payments/Credits	-\$199.00
	Balance Due	\$0.00

Your Google Play Order Receipt from Jan 7, 2024

1 message

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Sun, Jan 7, 2024 at 2:45 PM



Thank you

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions](#)

Order number: SOP.3302-9257-1198-80760..58

Order date: Jan 7, 2024 5:45:26 PM EST

Your account: EncinoNCMedia@gmail.com

Item	Price
200 GB (Google One) (by Google LLC) Auto-renewing subscription	\$2.99/month
	Tax: \$0.00
	Total: \$2.99/month
Payment method:	Mastercard-6750

By subscribing, you authorize us to charge you the subscription cost (as described above) automatically, charged to the payment method provided until canceled. [Learn how to cancel.](#) Keep this for your records.

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Google, 1600 Amphitheatre Pkwy, Mountain View, CA, 94043, United States

Please don't reply to this email, as we are unable to respond from this email address. If you need support, visit the [Google Play Help Center](#).

Invoice



PATRICIA BATES
200 North Spring Street
Los Angeles
-90012
US

Contact Number : +18184250962
Bill Date : 01/16/2024
Period : 12/16/2023 - 01/15/2024
Invoice No : C339426-34

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	15.99
Campaign Registration Fee. (USD)	1.50
Usage Charges(USD)	0.00
Current Bill Total(USD)	17.49
Net Charges	17.49
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	4.65
Current Amount(USD)	22.14
Payment(s) Received(USD)	22.14
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees

FCC Regulatory Fee (Federal)	0.02
FUSF (Federal)	1.75
P.U.C. Fee NF (State)	0.02
Utility Users Tax (Local)	0.86
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	4.65

Billing Summary for Company - PATRICIA BATES

Description of Charge

Fixed Charges

Company 17.49

Other Recurring Charges

Total Charges (USD): 17.49

Campaign Fee

Campaign Id	Amount
CQP6G8T	1.50



Invoice

January 2024
Invoice Date: 01/18/2024
Invoice Number: E0800QN7W0
Due Date: 01/18/2024

12.50 USD

Sold-To
Encino Neighborhood Council
200 N Spring St
Los Angeles ca 90012-4801
United States

Bill-To
Encino Neighborhood Council
200 N Spring St
Los Angeles ca 90012-4801
United States

Service Usage Address
Encino Neighborhood Council
200 N Spring St
Los Angeles ca 90012-4801
United States

Order Details		Billing Summary	
Product:	Online Services	Charges:	12.50
Customer PO Number:		Discounts:	0.00
Order Number:	1432bbe6-fd7e-426c-a1d8-223540fcff7f	Credits:	0.00
Billing Period:	12/18/2023 - 01/17/2024	Tax:	0.00
Due Date:	01/18/2024	Total:	12.50
Payment Instructions:	Please DO NOT PAY. You will be charged the amount due through your selected method of payment.		

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442



Invoice

January 2024
Invoice Date: 01/18/2024
Invoice Number: E0800QN7W0
Due Date: 01/18/2024

12.50 USD

Microsoft 365 Business Standard

Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period /Total in service period) = Charge

New charges

These are your charges for the next billing period for your current number of licenses.

Service period	Details	Licenses in service period	Monthly price/licenseperiod	Days in service period	Charges	Discounts	Credits	Subtotal	Tax %	Tax	Total
12/18/2023 - 01/17/2024	Monthly subscription charges	1	12.50	31	12.50	0.00	0.00	12.50	0.00 %	0.00	12.50
Subtotal					12.50	0.00	0.00	12.50		0.00	12.50
Grand Total					12.50	0.00	0.00	12.50		0.00	12.50

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442

Encino
17040 VENTURA BLVD
ENCINO, CA 91316
8189068881

23-Jan-2024 1:27:00P

Transaction **727594**

1	Pepperoni Pizza	\$31.95
1	Eggplant Parmesan Pizza	\$32.95
1	Chicken Ranch Pizza	\$33.95

Subtotal		\$98.85
Tax	9.5%	\$9.39

Total		\$108.24
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CREDIT CARD SALE	\$108.24
MASTERCARD 6750	

Retain this copy for statement validation

23-Jan-2024 1:27:19P
\$108.24 | Method: EMV
MASTERCARD XXXXXXXXXXXX6750
PATRICIA BATES
Reference ID: 402300973005
Auth ID: 037293
MID: *****2884
AID: A0000000041010
AthNtwkNm: MASTERCARD
SIGNATURE



Online: <https://clover.com/p/TATC6WNS1TVDB>



TATC6WNS1TVDB

Clover ID: R0BR196HH66EM
Payment TATC6WNS1TVDB

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<https://clover.com/privacy>

Smart&Final. &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 477
16847 VENTURA BLVD
ENCINO, CA 91436
Telephone (818) 789-0242

<u>Produce/Bulk/Floral</u>	
Tangerines	6.99 F
<u>Grocery</u>	
Frito Lay Flavor Mix Va	19.99 F
Chex Mix Traditional	15.99 F
<u>Non-Foods</u>	
Vanity Fair Everyday 2	3.49 T
Sun Harvest Biodegradab	8.49 T
<u>Beverage</u>	
Dr Pepper Diet Mini Can	5.99 TF
CRV 50CENTS	0.50* F
Diet Pepsi Mini Cans	5.99 TF
CRV FOODSTAMP NONTAXAB	0.50*TF
Crystal Geyser Water	5.49 F
CRV FOODSTAMP NONTAXAB	1.75* F
Coca Cola Classic Mini	6.49 TF
CRV 50CENTS	0.50* F

SUBTOTAL	82.16

Total # Items Sold 9

T	30.95 @ 9.500% =	2.95
	51.21 @ 0.000% =	0.00

TOTAL		85.11
Mastercard		85.11

PURCHASE \$85.11
*****6750 MC
CHIP CONTACTLESS
REF#: 062651 APPROVED
MASTERCARD
AROC - A3C09E0CAC7F92C7
Mode: Issuer
IAD:
0110A040012200000000000000000000FF

Legend
T - taxable
F - food stamp eligible
* - non-discountable



You were served by:
Arjay

Date Time Store Term Opr Tran
01/23/24 12:37 PM 477 2 40029 0109

Thank you for shopping with us!

Complete our survey and
enter for a chance to win a
\$500 SMART & FINAL GIFT CARD
Visit www.smartandfinal.com/survey
within 7 days of this shop

Now Hiring!
Visit www.smartandfinal.com/careers

One Trip & That's It



[Print](#)

Billing Activity - Payments

Encino Neighborhood Council
Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P.: 747-282-0450

Today's Date: 02/06/2024
User Name:

Payments from 01/06/2024 to 02/06/2024

Date	Description	Charge Amount	Credit Amount
02-06-2024 07:53:26 PM	Payment - Credit Card (MasterCard) *****6750		\$19.65
01-27-2024 04:56:42 AM	Payment - Credit Card (MasterCard) *****6750		\$52.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council
Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P.: 747-282-0450

Today's Date: 02/06/2024
User Name:

Invoices from 01/06/2024 to 02/06/2024

Date	Description	Charge Amount	Credit Amount
02/06/2024	Invoice #1707267207	\$19.65	
	Constant Contact - Email Plus		
	501-1500 Contacts	\$19.65	
	Highest contact count: 501		
01/27/2024	Invoice #1706349400	\$52.00	
	Constant Contact - Email		
	501-1500 Contacts	\$52.00	
	Highest contact count: 1132		
	From 12/27/2023 to 01/27/2024		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	City of Los Angeles Department of Recreation and Parks	11/07/2023	Approve payment for the \$90 balance for the poll location during the ENC's election at the Balboa Sports Complex - billed by City of Los Angeles Dept. of Rec. & Parks, ...	General Operations Expenditure	Office	\$90.00
2	West Valley Warner Center Chamber of Commerce Community Benefit Foundation	02/01/2024	the board supports approving \$500 to table at the Grateful Hearts Event on April 6, 2024 at Warner Center Park, 5800 Topanga Canyon Blvd., Woodland Hills, CA 91367.	General Operations Expenditure	Outreach	\$500.00
Subtotal: Outstanding						\$590.00