

Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: ENCINO NEIGHBORHOOD COUNCIL

SECTION I - APPLICANT INFORMATION

1a) SOUTHERN CALIFORNIA GARDEN CLUB 72-1618469 CALIFORNIA 11/15/2006  
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 6536 LANGDON AVE., VAN NUYS CA 91406-6307  
Organization Mailing Address City State Zip Code

1c) \_\_\_\_\_  
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

NATALIE BLOXHAM 818-974-8519 GYPSYROSES@ICLOUD.COM  
Name Phone Email

2) Type of Organization- Please select one:

- Public School (not to include private schools) or  501(c)(3) Non-Profit (other than religious institutions)  
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) CALIFORNIA GARDEN CLUBS, INC, P.O. BOX 823, SAN FERNANDO, CALIF. 91341  
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

THE PURPOSE AND INTENT OF THIS GRANT IS TO COMPLETE THE PLANTINGS IN BED ONE SUPPLYING EIGHT (8) FLORIBUNDA ROSES, MULCH AND FERTILIZER AS NEEDED, AND TO INSURE PROFESSIONAL MAINTENANCE CONSISTING OF 26 VISITS (APPROX. EVERY OTHER TUESDAY), EACH VISIT DURATION-SEVEN (7) HOURS AT A COST OF \$150 PER VISIT COVERING FROM APRIL 30, 2024 THROUGH APRIL 29, 2025.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.  
(Grants cannot be used as rewards or prizes for individuals)

PLEASE SEE ATTACHED.



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	ENRIQUE QUEVADO - 4/30/24 to 4/29/25 - 26 VISITS	\$	\$
	© 7 HOURS EACH - \$150 PER VISIT	\$ 3900 -	\$ 3900 -
		\$	\$
6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	8 FLORIBUNDA ROSES EST, #45 EACH TO COMPLETE BED ONE.	\$ 360 -	\$ 360 -
	MULCH + FERTILIZER - 1 YEAR	\$ 740 -	\$ 740 -

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No     Yes    If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No     Yes    If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000 -

10a) Start date: 4/30/24 10b) Date Funds Required: 6/1/24 10c) Expected Completion Date: 4/29/25  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No     Yes    If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
PATRICIA BATES	MET ONCE AT ROSE GARDEN
JOSH SAUTER	GUEST SPEAKER AT SOUTHERN CALIF. GARDEN CLUB - ONE TIME

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes     No    \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

GAIL VANDERHORST    PRESIDENT    Gail Vanderhorst    4/22/24  
 PRINT Name    Title    Signature    Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

DIANE LERNER    SECRETARY    Diane Lerner    4/22/24  
 PRINT Name    Title    Signature    Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



#5

The Sepulveda Rose Garden located at the Sepulveda Garden Center, 16633 Magnolia Blvd, Encino, CA 91436, is a public garden consisting of four beds measuring 80x10 feet each for a total of 3000 square feet.

This garden is over 60 years old and had suffered serious neglect despite efforts made by local interested citizens and members of the Southern California Garden Club over the years. It was no longer a jewel of the San Fernando Valley.

The Southern California Garden Club decided in February of 2023 to begin this renovation process in earnest.

Partners who have joined us in this effort are as follows:

The City of Los Angeles Department of Recreation and Parks who has replaced all the damaged and broken curbing; the Los Angeles Department of Water and Power who is installing two control boxes with pressure regulators, one for each two beds to solve the water waste and inefficiency problem; Southern California Garden Club who has funded all maintenance and supplies to date; Weeks Roses who donated 50 roses to the project; David Austin Roses who will be donating another 50 English shrub roses to the project, and Scott Klittich of Otto & Sons Nursery who has guided us with this project.

This is a work in progress.

Our targets going forward –

May 2024 – Install drip irrigation

July 2024 – David Bassani, San Fernando Valley Rose Society President will identify all existing roses

August 2024 – Establish a Legacy Garden “in honor of” and “in memory of” on the aisle between beds three and four

January 2025 – Plant 50 David Austin bare root English shrub roses in bed two.

We were awarded \$2,000 “Plant America Grant” in January from the National Garden Clubs, Inc. which covered the cost of new topsoil to solve the soil depletion problem in beds one and two.

We have established a GoFundMe page and anticipate additional income from the Legacy Garden.

Once completed, we anticipate this site will be a central gathering place for educational lectures on roses as well as other garden related topics.

Volunteers from the community at large and several of the garden clubs in the San Fernando Valley District have volunteered to do ongoing weekly maintenance such as deadheading and leaf removal during blooming season. They will all receive training on proper manner to care for roses prior to starting the job. Each volunteer will be required to spend only one hour per month in the garden.

We believe the renovation of this garden has already brought people of the community together. Even in its unfinished state, it is bringing joy to all who happen to visit this public park.

We hope you will favor us with this Neighborhood Purpose Grant in the amount of \$5,000.



California Garden Clubs, Inc.

Maryanne Lucas  
2<sup>nd</sup> Vice President  
Group Exemption Chairman  
1986 Channelford Road  
Westlake Village, CA  
91361-3558

### Notification of Approval of Group Exemption

January 29, 2007

The application made by California Garden Clubs, Inc. (CGCI) for a group exemption letter recognizing subordinate clubs as organizations of the type described in section 501(c)(3) of the Internal Revenue Code was approved by the Internal Revenue Service on November 15, 2006.

California Garden Clubs, Inc. is thereby authorized by the Internal Revenue Service to include subordinate clubs, who have met all requirements set forth by the Internal Revenue Service under section 501(c)(3) of the code, to be included in the California Garden Clubs, Inc. Group Exemption.

Southern California Garden Club has applied to California Garden Clubs, Inc. to be included in the group exemption letter and has been found to comply with all IRS requirements. This being true, California Garden Clubs, Inc. has included Southern California Garden Club under the CGCI Group Exemption.

Donors may deduct contributions to Southern California Garden Club as charitable contributions provided in section 170 of the Code beginning in the 2006 tax year. Bequests, legacies, devises, transfers, or gifts to Southern California Garden Club are deductible for federal estate and gift tax purposes if they meet the applicable provisions of section 2055, 2106 and 2522 of the Code.

The CGCI Group Exemption number is 5358. Southern California Garden Club is authorized by CGCI to use this number on all official documents designating Southern California Garden Club as a non-profit, 501(c)(3) organization.

Southern California Garden Club is posted in the list of member clubs approved to be included in the California Garden Clubs, Inc. group exemption. Donors may check the CGCI website at <http://www.californiagardenclubs.org/html/SO1c3Clubs.htm> to verify 501(c)(3) status.

This letter serves a formal certification by California Garden Clubs, Inc. that Southern California Garden Club is a legitimate 501(c)(3) organization deserving of all the privileges bestowed upon a nonprofit 501(c)(3)

A handwritten signature in cursive script that reads "Maryanne Lucas".

Maryanne Lucas  
2<sup>nd</sup> Vice President & Group Exemption  
Chairman California Garden Clubs, Inc.

Attached: Copy of official IRS group exemption letter of approval

090185138



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0540

**Entity Status Letter**

Date: 8/8/2014

ESL ID: 3405731992

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 8017112

Entity Name: SOUTHERN CALIFORNIA GARDEN CLUB

- 1. The entity is in good standing with the Franchise Tax Board.
- 2. The entity is not in good standing with the Franchise Tax Board.
- 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701f.
- 4. We do not have current information about the entity.

The above information does not necessarily reflect:

- The entity's status with any other agency of the State of California, or other government agency.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or the entity did business in California at a time when it was not qualified or not registered to do business in California:
  - The status or voidability of any contracts made in California by the entity at a time when the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
  - For entities revived under R&TC Section 23305b, any time limitations on the revivor or limitation of the functions that can be performed by the entity.

**Internet and Telephone Assistance**

Website: [ftb.ca.gov](http://ftb.ca.gov)

Telephone: 800.852.5711 from within the United States

916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments



# California Garden Clubs, Inc.

Maryanne Lucas  
2<sup>nd</sup> Vice President  
Group Exemption Chairman  
1986 Channelford Road  
Westlake Village, CA 91361-3558

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Maryanne Lucas  
2<sup>nd</sup> Vice President & Group Exemption Chairman  
California Garden Clubs, Inc.

*Attached: Copy of official IRS group exemption letter of approval*





Department of the Treasury  
Internal Revenue Service  
OGDEN UT 84201-0016

Date of this notice: December 10, 2007  
Notice Number: CP-299  
Taxpayer Identification Number:  
72-1618469  
Tax Form: 990  
Tax Period:

023167.449561.0074.002 1 AT 0.334 705



CALIFORNIA GARDEN CLUBS INC  
SOUTHERN CALIFORNIA  
8316 SPARTON AVE  
VAN NUYS CA 91402-4030160

For assistance, call:  
1-877-829-5500

023167

### 2008 Annual Electronic Notice Filing Requirement

#### Why Are You Getting This Notice?

Our records indicate that you were not required to file an information return last year because you normally have gross receipts of \$25,000 or less. However, your filing requirements may have changed. Because of legislative changes, you may be required to file an annual electronic notice for tax periods beginning after December 31, 2006.

#### New Notification Requirement for Organizations With Gross Receipts of \$25,000 or Less

The Pension Protection Act of 2006 requires you to file an annual electronic notice for tax periods beginning after December 31, 2006, if you are not required to file Form 990 (or 990-EZ), Return of Organization Exempt From Income Tax, because your gross receipts are normally \$25,000 or less.

If you are a section 509(a)(3) supporting organization, generally, you must file a paper or electronic Form 990 (or Form 990-EZ) even if your gross receipts are normally \$25,000 or less. However, if you are a supporting organization of a religious organization and your gross receipts are normally \$5,000 or less you may file an annual electronic notice instead of Form 990 (or Form 990-EZ).

The annual electronic notice is due by the 15th day of the fifth month after the close of your tax period. For example, if your tax period ends on December 31, 2007, the annual electronic notice is due May 15, 2008.

#### What Information Will the Annual Electronic Notice Include?

The notice will require you to provide the following information:

- Organization's legal name,
- Any other names your organization uses,
- Organization's mailing address,
- Organization's website address (if applicable),
- Organization's employer identification number (EIN),
- Name and address of a principal officer of your organization,
- Organization's annual tax period,
- Verify that your organization's annual gross receipts are still normally \$25,000 or less, and
- Indicate if your organization has terminated (is no longer in business).

*Close 6/31  
Due 11/15*

**SOUTHERN CALIFORNIA GARDEN CLUB  
OFFICERS / EXECUTIVE COMMITTEE**

**VANDERHORST, Gail** President **818-988-3631**  
6536 Langdon Ave., Van Nuys, 91406-6307 gg411@pacbell.net

**POKORSKI, Greg** 1<sup>st</sup> VP (Programs) **818-361-7873**  
512 Newton Street, San Fernando, 91340-2421  
GregPokorski@earthlink.net

**TANG, Bette** 2<sup>nd</sup> VP (Membership) **818-885-5248**  
9515 Penfield Ave., Chatsworth, 91311-5514  
Bette.Y.Tang@gmail.com

**VALLENS, Carol** 3<sup>rd</sup> VP (Flower Show) **818-378-1313**  
19448 Blackhawk St., Porter Ranch, 91326-2910  
CVallens57@gmail.com

**LERNER, Diane** Recording Secretary **818-523-0520**  
15343 Lemay St, Van Nuys, 91406-6311  
DianeLerner@yahoo.com

**DESILETS, Rita** Treasurer **818-781-4537**  
8316 Sparton Ave, Van Nuys, 91402-4030  
4Rita.Desilets@gmail.com

**TRAVIS, Linda** Corresponding Sec **805-587-4224**  
142 Golden Glen Dr., Simi Valley, 93065-7034  
LindaTravis56@gmail.com

**POKORSKI, Robin** Parliamentarian **818-361-7873**  
512 Newton Street, San Fernando, 91340-2421  
CGCIRobin@gmail.com

**CLUB PUBLICATION – THE GREEN THUMB**

Published since 1951

Our award-winning newsletter, *The Green Thumb*, is published 10 times a year in the week following the Board Meeting. Submit items for publication to the Editor no later than two weeks before the Board Meeting. Subscription rate: \$15.00 per year (included in membership dues).