

Monthly Expenditure Report



Reporting Month: April 2024

Budget Fiscal Year: 2023-2024

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29789.89	\$2874.25	\$26915.64	\$9090.00	\$0.00	\$17825.64

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$317.55	\$14168.70	\$90.00	\$10078.70
Outreach		\$56.70		\$4000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$11996.94	\$2500.00	\$8746.94	\$5000.00	\$3746.94
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$11207.05	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	04/01/2024	Approved 2023-2024 budget - monthly website support and maintenance	General Operations Expenditure	Office	\$199.00
2	GOOGLE GOOGLE STORAGE	04/07/2024	Approved 2023-2024 budget - Extra data storage	General Operations Expenditure	Office	\$2.99
3	FACEBK DK5HWZ7FX2	04/11/2024	Approval to boost selected Facebook posts to increase stakeholder engagement	General Operations Expenditure	Outreach	\$2.00
4	FACEBK W2B7U2YEX2	04/11/2024	Approval to boost selected Facebook posts to increase stakeholder engagement	General Operations Expenditure	Outreach	\$2.00
5	FACEBK EMSBE3GEX2	04/12/2024	Approval to boost selected Facebook posts to increase stakeholder engagement	General Operations Expenditure	Outreach	\$2.00
6	FACEBK 8JHZ32QEX2	04/12/2024	The ENC Board approved boosting Facebook boosts to increase outreach effectiveness	General Operations Expenditure	Outreach	\$2.20
7	FACEBK FVSPK4CFX2	04/13/2024	The ENC Board approved boosting Facebook boosts to increase outreach effectiveness	General Operations Expenditure	Outreach	\$2.42
8	FACEBK YWCFL4CFX2	04/13/2024	The ENC Board approved boosting Facebook boosts to increase outreach effectiveness	General Operations Expenditure	Outreach	\$2.66

9	FACEBK UM95X2LEX2	04/13/2024	The ENC Board approved boosting Facebook boosts to increase outreach effectiveness	General Operations Expenditure	Outreach	\$2.93
10	FACEBK 8Y8VX2YEX2	04/14/2024	The ENC Board approved boosting Facebook boosts to increase outreach effectiveness	General Operations Expenditure	Outreach	\$3.00
11	FACEBK 75BZ228FX2	04/15/2024	The ENC Board approved boosting Facebook boosts to increase outreach effectiveness	General Operations Expenditure	Outreach	\$3.30
12	FACEBK 246MZ2LEX2	04/16/2024	Facebook boost to increase constituent reach	General Operations Expenditure	Outreach	\$3.63
13	FACEBK 9MXA244FX2	04/16/2024	Facebook boost charges to increase constituent reach	General Operations Expenditure	Outreach	\$3.99
14	LINE2	04/17/2024	Approved 2023-2024 Budget - phone # and answering	General Operations Expenditure	Office	\$22.06
15	FACEBK M2UUS5CEX2	04/18/2024	Facebook boost to increase constituent reach	General Operations Expenditure	Outreach	\$4.57
16	FACEBK FRXBB2QEX2	04/18/2024	Facebook boost to increase constituent reach	General Operations Expenditure	Outreach	\$5.00
17	FACEBK BMCVB2QEX2	04/19/2024	Facebook boost to increase constituent reach	General Operations Expenditure	Outreach	\$7.00
18	FACEBK J3SS53YEX2	04/19/2024	Facebook boost to increase constituent reach	General Operations Expenditure	Outreach	\$10.00
19	MSFT E0800RT9T5	04/19/2024	Approved 2023-2024 Budget - Microsoft office for laptop	General Operations Expenditure	Office	\$12.50
20	EIG CONSTANTCONTACT.CO	04/27/2024	Emailing program for constituent contact	General Operations Expenditure	Office	\$81.00
21	Friends of the Los Angeles River	04/02/2024	The board approves the Neighborhood Purposes Grant from Friends of the Los Angeles River for a native plant planting and weed eradication event in the Sepulveda Basin Wildlife Area on April 20...	Neighborhood Purpose Grants		\$2500.00
Subtotal:						\$2874.25

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	City of Los Angeles Department of Recreation and Parks	11/07/2023	Approve payment for the \$90 balance for the poll location during the ENC's election at the Balboa Sports Complex - billed by City of Los Angeles Dept. of Rec. & Parks, ...	General Operations Expenditure	Office	\$90.00
2	Friends of Lanai Booster	04/26/2024	Motion recommending to the ENC Board that the ENC fund the NPG request from Friends of Lanai Booster in the amount of \$5000 to assist with providing new in-classroom projectors	Neighborhood Purpose Grants		\$5000.00

3	City of Los Angeles Congress of Neighborhoods - Event	04/26/2024	The ENC Board approves to motion to contribute \$2000 to LA Congress of Neighborhoods - Event	General Operations Expenditure	Outreach	\$2000.00
4	Neighborhood Council Budget Day	04/26/2024	The ENC approves payment to Neighborhood council Budget Day in the amount of \$2000	General Operations Expenditure	Outreach	\$2000.00
Subtotal: Outstanding						\$9090.00

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description:	Monthly Maintenance. Hosting, Email Standard 08/03/2020 Auth Patricia email
Order Number:	P.O. Number:
Customer ID:	Invoice Number:

Billing Information

Patricia Bates
Encino NC

Shipping Information

Shipping:	0.00
Tax:	0.00
Total:	USD 199.00

Payment Information

Date/Time:	01-Apr-2024 04:05:37 MDT
Transaction ID:	80364003076
Transaction Type:	Authorization w/ Auto Capture
Transaction Status:	Settled Successfully
Authorization Code:	055514
Payment Method:	MasterCard XXXX6750

Your Google Play Order Receipt from Apr 7, 2024

1 message

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Sun, Apr 7, 2024 at 3:45 PM



Thank you

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions](#)

Order number: SOP.3302-9257-1198-80760..61

Order date: Apr 7, 2024 6:45:26 PM EDT

Your account: EncinoNCMedia@gmail.com

Item	Price
200 GB (Google One) (by Google LLC) Auto-renewing subscription	\$2.99/month
	Tax: \$0.00
	Total: \$2.99/month
Payment method:	Mastercard-6750

By subscribing, you authorize us to charge you the subscription cost (as described above) automatically, charged to the payment method provided until canceled. [Learn how to cancel](#). Keep this for your records.

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Google, [1600 Amphitheatre Pkwy, Mountain View, CA, 94043, United States](#)

Please don't reply to this email, as we are unable to respond from this email address. If you need support, visit the [Google Play Help Center](#).

Billing & payments

E Encino Neighborhood Co...

Accounts

Payment methods

Payment activity

Transaction details

Amount

\$2.00

Subtotal: \$2.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$2.00 payment threshold.

Transaction ID

7348301678620620-7652717921512321

Date

Apr 11, 2024, 4:48AM

Payment method

 MasterCard · 6750

Reference number

DK5HWZ7FX2

Post: "Greetings from the Encino Neighborhood Council!..."

From Apr 10, 2024, 6:30PM to Apr 11, 2024, 4:48AM

Ad set name	Results	Amount
Post: "Greetings from the Encino Neighborhood Council!..."	48	\$2.00
Totals	48 Impressions	\$2.00

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Help

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Signature] Authorized Signature: Alex Garay

Print/Type Name: Print/Type Name:

Date: Date:

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 11, 2024, 12:26 PM

Payment method
MasterCard · 6750
Reference Number: W2B7U2YEX2

Paid

\$2.00 USD

Transaction ID
7333813853402730-7333813863402729

You're being billed because you reached your \$2.00 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$2.00
From Apr 10, 2024, 12:00 AM to Apr 11, 2024, 12:26 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	60 Impressions
	\$2.00

Office of the City Clerk

Administrative Services Division

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 11, 2024, 7:12 PM

Payment method
MasterCard · 6750
Reference Number: EMSBE3GEX2

Paid

\$2.00 USD

Transaction ID
7413236235460493-7352089534908498

You're being billed because you reached your \$2.00 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$2.00
From Apr 11, 2024, 11:30 AM to Apr 11, 2024, 7:12 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	63 Impressions
	\$2.00

Office of the City Clerk

Administrative Services Division

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Date:

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 12, 2024, 7:01 AM

Payment method
MasterCard · 6750
Reference Number: 8JHZ32QEX2

Paid

\$2.20 USD

Transaction ID
7415373678580082-7337234316394017

You're being billed because you reached your \$2.20 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$2.20
From Apr 11, 2024, 12:00 AM to Apr 12, 2024, 7:01 AM	
Post: "Greetings from the Encino Neighborhood Council!..."	73 Impressions
	\$2.20

Office of the City Clerk

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 12, 2024, 4:23 PM

Payment method
MasterCard · 6750
Reference Number: FVSPK4CFX2

Paid

\$2.42 USD

Transaction ID
7466053196845468-7349336935183760

You're being billed because you reached your \$2.42 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$2.42
From Apr 11, 2024, 8:00 PM to Apr 12, 2024, 4:23 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	62 Impressions
	\$2.42

Office of the City Clerk

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 13, 2024, 6:31 AM

Payment method
MasterCard · 6750
Reference Number: YWCFL4CFX2

Paid

\$2.66 USD

Transaction ID
7341677509283031-7358598544257597

You're being billed because you reached your \$2.66 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$2.66
From Apr 12, 2024, 12:00 AM to Apr 13, 2024, 6:30 AM	
Post: "Greetings from the Encino Neighborhood Council!..."	87 Impressions
	\$2.66

Office of the City Clerk

Administrative Services Division

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 13, 2024, 2:44 PM

Payment method
MasterCard · 6750
Reference Number: UM95X2LEX2

Paid

\$2.93 USD

Transaction ID
7256772771106847-7360094110774707

You're being billed because you reached your \$2.93 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$2.93
From Apr 13, 2024, 3:00 AM to Apr 13, 2024, 2:30 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	91 Impressions
	\$2.93

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

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Print/Type Name:

Date:

Date:

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 14, 2024, 11:05 AM

Payment method
MasterCard · 6750
Reference Number: 8Y8VX2YEX2

Paid

\$3.00 USD

Transaction ID
7666966256754154-7363681223749329

You're being billed because you reached your \$3.00 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$3.00
From Apr 13, 2024, 12:00 AM to Apr 14, 2024, 11:05 AM	
Post: "Greetings from the Encino Neighborhood Council!..."	134 Impressions
	\$3.00

Office of the City Clerk

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 14, 2024, 7:57 PM

Payment method
MasterCard · 6750
Reference Number: 75BZ228FX2

Paid

\$3.30 USD

Transaction ID
7358323110951809-7426261837491266

You're being billed because you reached your \$3.30 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$3.30
From Apr 14, 2024, 3:00 AM to Apr 14, 2024, 7:57 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	147 Impressions
	\$3.30

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Print/Type Name:

Date:

Date:

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 15, 2024, 4:27 PM

Payment method
MasterCard · 6750
Reference Number: 246MZ2LEX2

Paid

\$3.63 USD

Transaction ID
7279913095459477-7367930936657694

You're being billed because you reached your \$3.63 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$3.63
From Apr 14, 2024, 12:00 AM to Apr 15, 2024, 4:27 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	197 Impressions
	\$3.63

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 16, 2024, 2:01 PM

Payment method
MasterCard · 6750
Reference Number: 9MXA244FX2

Paid

\$3.99 USD

Transaction ID
7284047728379347-7372958882821563

You're being billed because you reached your \$3.99 payment threshold.

Product Type
Meta ads

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$3.99
From Apr 15, 2024, 12:00 AM to Apr 16, 2024, 2:00 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	234 Impressions
	\$3.99

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Date:

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Invoice



PATRICIA BATES
200 North Spring Street
Los Angeles
-90012
US

Contact Number : +18184250962
Bill Date : 04/16/2024
Period : 03/16/2024 - 04/15/2024
Invoice No : C339426-37

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	15.99
Campaign Registration Fee. (USD)	1.50
Usage Charges(USD)	0.00
Current Bill Total(USD)	17.49
Net Charges	17.49
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	4.57
Current Amount(USD)	22.06
Payment(s) Received(USD)	22.06
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees

FCC Regulatory Fee (Federal)	0.02
FUSF (Federal)	1.66
P.U.C. Fee NF (State)	0.03
Utility Users Tax (Local)	0.86
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	4.57

Billing Summary for Company - PATRICIA BATES

Description of Charge

Fixed Charges

Company 17.49

Other Recurring Charges

Total Charges (USD): 17.49

Campaign Fee

Campaign Id	Amount
CQP6G8T	1.50



Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 17, 2024, 3:35 PM

Payment method
MasterCard · 6750
Reference Number: M2UUS5CEX2

Transaction ID
7377418069042311-7288506491266804

Product Type
Meta ads

Paid

\$4.57 USD

You requested this manual payment.

Campaigns

Post: "Greetings from the Encino Neighborhood Council!..."	\$4.57
From Apr 16, 2024, 12:00 AM to Apr 17, 2024, 3:30 PM	
Post: "Greetings from the Encino Neighborhood Council!..."	381 Impressions
	\$4.57

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
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Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

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Authorized Signature [Signature]

Authorized Signature: Alex Garay

Print/Type Name:

Print/Type Name:

Date:

Date:

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 18, 2024, 4:59 AM

Payment method
MasterCard · 6750
Reference Number: FRXBB2QEX2

Paid

\$5.00 USD

Transaction ID
7683170478467065-7379826442134807

You're being billed because you reached your \$5.00 payment threshold.

Product Type
Meta ads

Campaigns

Post: "EARTH DAY 2024!! 8AM-12PM"		\$4.85
From Apr 17, 2024, 3:30 PM to Apr 18, 2024, 4:59 AM		
Post: "EARTH DAY 2024!! 8AM-12PM"	126 Impressions	\$4.85
Post: "Greetings from the Encino Neighborhood Council!..."		\$0.15
From Apr 17, 2024, 3:30 PM to Apr 18, 2024, 4:59 AM		
Post: "Greetings from the Encino Neighborhood Council!..."	43 Impressions	\$0.15

Office of the City Clerk

Administrative Services Division

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Print/Type Name:

Date:

Date:

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 18, 2024, 3:17 PM

Payment method
MasterCard · 6750
Reference Number: BMCVB2QEX2

Paid

\$7.00 USD

Transaction ID
7375129192604534-7375129199271200

You're being billed because you reached your \$7.00 payment threshold.

Product Type
Meta ads

Campaigns

Post: "EARTH DAY 2024!! 8AM-12PM"	\$7.00
From Apr 17, 2024, 12:00 AM to Apr 18, 2024, 3:16 PM	

Post: "EARTH DAY 2024!! 8AM-12PM"	269 Impressions
	\$7.00

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

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Print/Type Name: Print/Type Name:

Date: Date:

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Receipt for Encino Neighborhood Council

Account ID: 823450596291952

Invoice/Payment Date
Apr 19, 2024, 4:17 AM

Payment method
MasterCard · 6750
Reference Number: J3SS53YEX2

Paid

\$10.00 USD

Transaction ID
7295160617268058-7494320517352069

You're being billed because you reached your \$10.00 payment threshold.

Product Type
Meta ads

Campaigns

Post: "EARTH DAY 2024!! 8AM-12PM"	\$10.00
From Apr 18, 2024, 1:30 PM to Apr 19, 2024, 4:17 AM	
Post: "EARTH DAY 2024!! 8AM-12PM"	588 Impressions
	\$10.00

Office of the City Clerk

Administrative Services Division

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Print/Type Name:

Date:

Date:

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Invoice

April 2024
Invoice Date: 04/18/2024
Invoice Number: E0800RT9T5
Due Date: 04/18/2024

12.50 USD

Sold-To
Encino Neighborhood Council
200 N Spring St
Los Angeles ca 90012-4801
United States

Bill-To
Encino Neighborhood Council
200 N Spring St
Los Angeles ca 90012-4801
United States

Service Usage Address
Encino Neighborhood Council
200 N Spring St
Los Angeles ca 90012-4801
United States

Order Details		Billing Summary	
Product:	Online Services	Charges:	12.50
Customer PO Number:		Discounts:	0.00
Order Number:	1432bbe6-fd7e-426c-a1d8-223540fcff7f	Credits:	0.00
Billing Period:	03/18/2024 - 04/17/2024	Tax:	0.00
Due Date:	04/18/2024	Total:	12.50

Payment Instructions: Please DO NOT PAY. You will be charged the amount due through your selected method of payment.

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442



Invoice

April 2024

Invoice Date: 04/18/2024

Invoice Number: E0800RT9T5

Due Date: 04/18/2024

12.50 USD

Microsoft 365 Business Standard

Formula for charges

Licenses in service period X Monthly (or Yearly) price per license X (Days in service period /Total in service period) = Charge

New charges

These are your charges for the next billing period for your current number of licenses.

Service period	Details	Licenses in service period	Monthly price/license	Days in service period	Charges	Discounts	Credits	Subtotal	Tax %	Tax	Total
03/18/2024 - 04/17/2024	Monthly subscription charges	1	12.50	31	12.50	0.00	0.00	12.50	0.00 %	0.00	12.50
Subtotal					12.50	0.00	0.00	12.50		0.00	12.50
Grand Total					12.50	0.00	0.00	12.50		0.00	12.50

Billing or service question? Call 1-800-865-9408 or visit <https://aka.ms/Office365Billing>

Microsoft Corporation, One Microsoft Way, Redmond, WA 98052, United States

US FEIN 91-1144442

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

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Authorized Signature: [Signature]
Print/Type Name:
Date:

Authorized Signature: [Signature]
Print/Type Name:
Date:

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Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



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Print/Type Name:

Date:

Authorized Signature: [Signature]

Print/Type Name:

Date:

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[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council
Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P.: 747-282-0450

Today's Date: 05/06/2024
User Name:

Invoices from 04/06/2024 to 05/06/2024

Date	Description	Charge Amount	Credit Amount
04/27/2024	Invoice #1714208228	\$81.00	
	Constant Contact - Email Plus		
	501-1500 Contacts	\$81.00	
	Highest contact count: 1314		
	From 03/27/2024 to 04/27/2024		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)

Billing Activity - Payments

Encino Neighborhood Council
Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P.: 747-282-0450

Today's Date: 05/06/2024
User Name:

Payments from 04/06/2024 to 05/06/2024

Date	Description	Charge Amount	Credit Amount
04-27-2024 04:57:10 AM	Payment - Credit Card (MasterCard) *****6750		\$81.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____ *PRINT Name* _____ *Title* _____ *Signature* _____ *Date*

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____ *PRINT Name* _____ *Title* _____ *Signature* _____ *Date*

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Earth Day Habitat Renew & Restore 2024 - Event Budget

COST CATEGORY	Line Item	Budgeted Expense	Grant Request (31.8% of total)
Marketing	Marketing	\$1,250.00	\$1,000.00
PR	Press Coverage / Public Relations	\$1,250.00	\$527.50
Outside Contract Services	Contracted Help (3)	\$400.00	\$0.00
	EMT	\$200.00	\$200.00
Catering / Event Meals	Snacks/oranges	\$200.00	\$200.00
Printing for Event	Flyers	\$150.00	\$150.00
	Banners	\$500.00	\$500.00
	Shirts	\$600.00	\$0.00
Supplies	Water	\$50.00	\$50.00
	Ice	\$25.00	\$25.00
	Bags	\$400.00	\$400.00
	Gloves	\$1,000.00	\$1,000.00
	Sanitizer	\$12.50	\$12.50
	Soil	\$12.50	\$12.50
	Dry powdered clay	\$22.50	\$22.50
	5 gal buckets with lids	\$37.50	\$37.50
	Metal mixing bowls	\$10.00	\$10.00
	Seed ball kit	\$25.00	\$25.00
	Miscellaneous	\$350.00	\$350.00
Photography	Still and potential drone	\$350.00	\$350.00
Truck Rental	Uhaul	\$90.00	\$90.00
Office Supplies and Expense	Tape,zip ties etc	\$25.00	\$25.00
Printing and Copying	In house printer use, guides/run of show etc	\$12.50	\$12.50
Staff Travel	Various miles amongst team	\$150.00	\$0.00
Staff Meals and Entertainment	Staff Meals during planning and event	\$250.00	\$0.00
Staff Time	Staff Wages	\$7,750.00	\$0.00
	Payroll Tax	\$618.00	\$0.00
TOTAL BUDGETED EXPENSE		\$15,740.50	\$5,000.00

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: 12-15-94

Employer Identification Number:
95-4171497
Case Number:
954264007
Contact Person:
JOSEPH FAN
Contact Telephone Number:
(818) 441-6841
Addendum Applies:
No

FRIENDS OF THE LOS ANGELES RIVER
C/O ROBERT L. WARNOCK, JR.
P.O. BOX 292134
LOS ANGELES, CA 90029-8634

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated July 11, 1994.

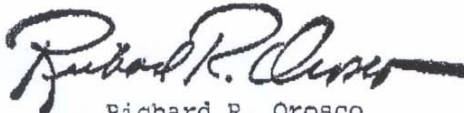
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco
District Director

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

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Authorized Signature [Signature]

Print/Type Name:

Date:

Authorized Signature: [Signature]

Print/Type Name:

Date:

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