

Monthly Expenditure Report



Reporting Month: April 2026

Budget Fiscal Year: 2025-2026

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$20593.14	\$2819.22	\$17773.92	\$3500.00	\$0.00	\$14273.92

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20746.76	\$319.22	\$11273.92	\$0.00	\$11273.92
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$11000.00	\$2500.00	\$3500.00	\$3500.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$14153.62	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	04/01/2026	WebCorner April 2026 paid invoice for monthly webhosting	General Operations Expenditure	Office	\$199.00
2	CCI CONSTANT-CONTACT	04/27/2026	Constant Contact Monthly payment	General Operations Expenditure	Office	\$99.00
3	LINE2	04/28/2026	Line2 April 27, 2026 Invoice - included in Annual Budget	General Operations Expenditure	Office	\$13.73
4	PADDLE.NET SIMPLEURL	04/29/2026	Paddle.net SimpleURL new monthly Office Charge Jan BAC 11B	General Operations Expenditure	Office	\$7.49
5	Friends of the Los Angeles River	03/31/2026	February 2026 BAC 12C - FoLAR Friends of the Los Angeles River Clean Up Event Approved NPG for \$2500 to support expenses incurred related to the April Clean Up effort.	Neighborhood Purpose Grants		\$2500.00
Subtotal:						\$2819.22

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Los Angeles Youth Orchestra	05/06/2026	Motion: Encino Neighborhood Council approves the NPG application from Los Angeles Youth Orchestra for \$1000 for free concert in the Encino Community Center. (Passed Exec: 3-Yes/1-No **** Passed Genera...	Neighborhood Purpose Grants		\$1000.00
2	Encino Elementary School ETeam, Inc.	05/11/2026	ENC April BAC 111 - Motion: The Encino Neighborhood Council approves the NPG application from Encino Charter Elementary School ETeam for \$2,500 to cover a 5th Grade Field Trip to Camp Keystone (Pa...	Neighborhood Purpose Grants		\$2500.00
Subtotal: Outstanding						\$3500.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
04/01/2024

Date	Invoice #	Terms
4/1/2024	26850	Due on Receipt

Bill To
Encino Neighborhood Council Glenn Bailey 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	April 2024 Monthly Maintenance for includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	April 2024 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	April 2024 Email Standard Mailboxes: 4 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	Total	\$199.00
	Payments/Credits	-\$199.00
	Balance Due	\$0.00

Constant Contact Payment Receipt for Pilar DeFreest

From: Constant Contact Billing <notification@constantcontact.com>

Sent: Mon, Apr 27, 2026 at 3:21 am

To: treasurer@encinonc.org

 Images not displayed. [SHOW IMAGES](#) | [ALWAYS SHOW IMAGES FROM THIS SENDER](#)



Constant Contact Billing

Payment Receipt for April 27, 2026

Thank you for your recent payment. Your payment receipt is found below.

Attention: Pilar DeFreest
Encino Neighborhood Council
200 N. Spring St FL 20
Los Angeles, CA 90012
US
818-472-5600

User Name: president@encinonc.org

Today's Date: April 27, 2026

Payment Date: April 27, 2026

Payment Method: MC (last 4 digits: 7074)

Amount: \$99.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

We appreciate your business.

Best Regards,
Constant Contact Billing

If you have questions, please reach out out to [Customer Support](#).

Auto renewal terms: All subscriptions automatically renew every {12 months or 6 months}, at the then current list price (plus applicable taxes), using the payment method on file, unless cancelled prior to depleting your prepaid credit balance. Your prepaid credit balance will be reduced each month for the services used until your balance has run out. Your monthly bill may increase depending on your highest contact list size and email sends. Overage fees may apply. See [overage fees](#), [Contact Tier](#) and [SMS Send Pricing](#). You may cancel at any time from your account or by calling your [local support team](#).

When your prepayment balance runs out, we'll charge the payment method on file based on your highest contact tier and current prepayment plan. If we are unable to charge your payment method for that amount, or if you pay by check, we'll convert your account to a standard monthly payment plan with no discounts, which will automatically renew on a monthly basis. Prepayments are non-refundable, even if you choose to cancel your subscription before your prepaid balance runs out.

Invoice



Encino Neighborhood Council
200 North Spring Street
Los Angeles
-90012
US

Contact Number : +18182611175
Bill Date : 04/27/2026
Period : 03/27/2026 - 04/26/2026
Invoice No : C547792-14

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Web Personal Unlimited Monthly (USD)	9.99
Campaign Registration Fee. (USD)	0.00
Usage Charges(USD)	0.00
Current Bill Total(USD)	9.99
Net Charges	9.99
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	3.74
Current Amount(USD)	13.73
Payment(s) Received(USD)	13.73
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees

FCC Regulatory Fee (Federal)	0.01
FUSF (Federal)	1.15
P.U.C. Fee NF (State)	0.04
Utility Users Tax (Local)	0.54
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	3.74

Billing Summary for Company - Encino Neighborhood Council

Description of Charge

Fixed Charges

Company 9.99

Other Recurring Charges

Total Charges (USD): 9.99

Tax invoice **PAID**

29th April 2026 - \$7.49

SimpleURL


via Paddle.com

Invoice to

encaccounts@encinonc.org
91316
United States

Invoice from

Paddle.com Inc
3811 Ditmars Blvd #1071
Astoria 11105-1803
New York
United States

Payment method:  - 7074

Invoice details

Invoice reference: 9301-10023
Billing period: 29th April 2026 - 29th May 2026
Transaction: txn_01kqbxr0q0ccpstt7de57tczst
Currency code: USD

Transaction

Product	Qty	Unit price	Tax rate	Amount
PRO Plan 29th April 2026 - 29th May 2026 Pro Plan	1	\$7.49	0%	\$7.49

Subtotal	\$7.49
Sales Tax	\$0.00
Total	\$7.49
Amount paid	\$7.49

Tax breakdown

Tax %	Tax
0%	\$0.00
Tax total	\$0.00

The \$7.49 payment will appear on your bank/card statement as:
PADDLE.NET* SIMPLEURL

If you have a problem with your order (e.g. don't recognize the charge, suspect a fraudulent transaction, etc.) please visit paddle.net.



Paddle.com Market Ltd, Judd House, 18-29 Mora Street, London EC1V 8BT.
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**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

SECTION I - APPLICANT INFORMATION

1a)	<u>Friends of the Los Angeles River</u> <i>Organization Name</i>	<u>95-4171497</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>12/15/1994</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>570 West Avenue 26 Suite 250</u> <i>Organization Mailing Address</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90065</u> <i>Zip Code</i>
1c)	<u></u> <i>Business Address (if different)</i>	<u></u> <i>City</i>	<u></u> <i>State</i>	<u></u> <i>Zip Code</i>

1d) **PRIMARY CONTACT INFORMATION:**
Kristen Brown, (323) 208-9105, kristen@folar.org

<i>Name</i>	<i>Phone</i>	<i>Email</i>
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2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3)
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 Channelization of the LA River has polluted and destroyed much of our local riparian habitats in the last century. With collective education and stewardship, we can restore the River to a vibrant, functioning ecosystem that supports biodiversity and climate resilience. Friends of the LA River will host our 35th Annual Great LA River CleanUp this October, mobilizing ~1,000 volunteers to remove ~25,000 pounds of trash and debris from the LA River and tributaries. About 300 volunteers will clean a section in the Sepulveda Basin. Later in the fiscal year, we will run our 3rd Annual Earth Day Habitat Restoration & Celebration at the Sepulveda Basin Wildlife Reserve, engaging ~500 volunteers in hands-on restoration, nature walks, and river education activities. This request would partially fund equipment rental, permits, marketing and advertising, supplies, printing, staff travel, and snacks for both events. CleanUp and Earth Day will improve the LA River's and watershed's health and enhance the surrounding communities' collective wellbeing and capacity for river stewardship.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 Since 1989, our annual Great LA River CleanUp has engaged tens of thousands of volunteers to remove upwards of 1.6 million pounds of trash and debris from the LA River, protecting our local waterways, beaches, and the Pacific Ocean. This grant will partially fund this year's Great LA River CleanUp, benefiting the public by improving the environmental health of the LA River and creating an opportunity for volunteers to meaningfully connect with urban nature. Removing trash and debris will enhance the river's quality, restore natural riparian habitat, and create a safer and more enjoyable space for recreation. Further, this grant will help restore ~0.5 acres of native habitat in the Sepulveda Basin. Both initiatives foster community involvement, raising awareness about environmental issues and promoting active river stewardship among hundreds of community members. By engaging diverse communities in a collective effort to steward the river, these annual events support public health, environmental education, and community cohesion, contributing to a healthier, dynamic, and verdant LA River ecosystem.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Misc Staff Time & Part-Time Educators - CleanUp	\$ 0	\$ 7,000
	Misc Staff Wages & Part-Time Educators - Earth Day	\$ 0	\$ 4,560
	Director of Community Engagement	\$ 0	\$ 5,040
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	See attached budget - CleanUp	\$ 1,225	\$ 33,600
	See attached budget - Earth Day	\$ 2,735	\$ 11,495
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Lake Balboa

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,960

10a) Start date: 10 / 18 / 25 10b) Date Funds Required: 4 / 01 / 26 10c) Expected Completion Date: 04 / 30 / 26
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Candice Dickens-Russell CEO *Candice Dickens-Russell* 08/21/25
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Brenda Eddy Board Secretary *Brenda B. Eddy* 08/22/25
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Great LA River CleanUp 2025 Budget

Covers CleanUp event engaging ~1,000 volunteers at 4 sites along the Upper, Middle, and Lower LA River. Request partially covers the cost of the Sepulveda Basin site.

Event and Program Expense

Item Details	Totals	Request	Notes
Part-Time Educators	\$1,440	\$0	12 hours x 6 educators
Staff Wages	\$5,560	\$0	Covers staff time for all hands on deck event
Contract Services	\$9,800	\$0	Biomonitoring x4 sites, EMT services, security, translation services, PR
Catering	\$900	\$125	Food, drink, and ice for staff and volunteers (\$800), Snacks for staff at prep meetings and packing
Equipment Rental	\$4,800	\$790	Dumpsters, portable restrooms, wheelbarrows, sand bags, Uhaul vans
Licenses and Permits	\$5,000	\$0	Cleanup site permits x4
Supplies	\$6,900	\$0	Bat readers x2, wristbands, zip ties, tape, paper weights, weight scales, pens, rope, string, stakes, towels, sanitizing wipes, clipboards, trash pickers and grabbers, gloves
Printing	\$900	\$0	Sticker rolls, FoLAR trifolds, Upper River maps, t-shirts
Staff Local Travel	\$300	\$0	Staff mileage
In-Kind Goods	Variable	\$0	Snacks, water, electrolytes
In-Kind Services	Variable	\$0	Partial in-kind donation of billboards and dumpster services
Total Event and Program Expense	\$35,600	\$915.00	

Communications

Item Details	Totals	Request	Notes
Design Work	\$1,500	\$0	Graphic designer for billboards and t-shirts
Marketing & Advertising	\$3,500	\$310	Billboards, online audience generation
Total Communications	\$5,000	\$310.00	

Total Program Cost	\$40,600	\$1,225.00	
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Earth Day Habitat Restoration & Celebration 2026 Budget

Covers 1 major Earth Day habitat restoration event at the Sepulveda Basin Wildlife Reserve, engaging ~500 volunteers.

Event and Program Expense

Item Details	Totals	Request	Notes
Part-Time Educators	\$960	\$0	8 hours x 6 educators
Staff Wages	\$3,600	\$0	Covers staff time for all hands on deck event
Contract Services	\$3,525	\$0	EMT services, translation services, PR
Catering	\$200	\$100	Food, drink, and ice for staff and volunteers
Equipment Rental	\$2,050	\$1,375	Portable restrooms, hand-washing stations, Uhaul rentals
Licenses and Permits	\$500	\$0	LA Rec & Parks Right of Entry permit
Supplies	\$1,720	\$860	Water, ice, paper bags, gloves, glove cleaning, hand sanitizer, soil, dry powdered clay, California native plant seeds, 5 gallon lidded buckets, metal mixing bowls, tape, zip ties, wristbands
Printing	\$600	\$300	FoLAR trifolds, educational materials, Upper River maps, banners, signage
Staff Local Travel	\$300	\$0	Staff mileage
Meals and Per Diem	\$100	\$0	Snacks for staff at prep meetings and packing
In-Kind Goods	Variable	\$0	Snacks, water, electrolytes, California native plant seeds,
In-Kind Services	Variable	\$0	Partial in-kind donation of banner and signage printing services
Total Event and Program Expense	\$13,555	\$2,635	

Communications

Item Details	Totals	Request	Notes
Marketing & Advertising	\$2,500	\$100	Director of Strategic Communication (\$2,300), online audience generation (\$200)
Total Communications	\$2,500	\$100	

Operations

Item Details	Totals	Request	Notes
Salary: Director of Community Engagement	\$5,040	\$0	Covers 120 hours of major event planning and coordination at \$42/hour
Total Communications	\$5,040	\$0	

Total Program Cost	\$21,095	\$2,735	
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INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: 12-15-94

Employer Identification Number:
95-4171497
Case Number:
954264007
Contact Person:
JOSEPH FAN
Contact Telephone Number:
(818) 441-6841
Addendum Applies:
No

FRIENDS OF THE LOS ANGELES RIVER
C/O ROBERT L. WARNOCK, JR.
P.O. BOX 292134
LOS ANGELES, CA 90029-8634

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated July 11, 1994.

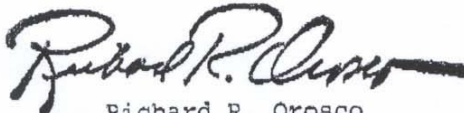
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco
District Director

Friends of the Los Angeles River's Board of Directors

Candice Dickens-Russell

Friends of the Los Angeles River, President & CEO

Natasha Keefer

Chair of the Board
Prologis, Head of Origination and Power Marketing

M-K O'Connell

Treasurer
M2O, Managing Director

Brenda Eddy

Secretary
Right Management, Senior Vice President

Vikrum Aiyer

ACLU, Deputy Director

Jaime Carlson

Lunya, Chief Operating Officer

Ed Othmer

Stantec, Vice President North America Wet Weather Sector Leader

Tashanda Giles-Jones

Environmental Charter Schools, Environmental Program Specialist

Amanda Begley

TreePeople, Water Equity Programs Associate Program Manager

Nathan Nuñez

Nuñez & Nuñez Consulting, CEO

Brooks Van Horn

CPA

Sean Fahmian

Burns & McDonnell, Staff Chemical Engineer

